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Douglas, Grant, Lincoln and Okanogan Counties Public Hospital District Number 6  
411 Fortuyn Road, Grand Coulee, WA 99133-8718  
Phone: 509-633-1753

# REQUEST FOR QUALIFICATIONS (RFQ)

## Architectural Design Services – Tiny Home Community

Coulee Medical Center  
Grand Coulee, Washington

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## I. Introduction

Coulee Medical Center is seeking **Statements of Qualifications (SOQs)** from qualified, Washington State–licensed architectural firms to provide professional architectural design services for a **Tiny Home Community** in Grand Coulee, Washington.

Coulee Medical Center intends to select the most qualified firm or team based on experience, technical capability, and understanding of the project. **Fee proposals will be negotiated after selection**, in accordance with qualifications-based selection requirements.

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## II. Project Overview

The project is intended to support the rural healthcare workforce and has received **USDA grant funding**. All applicable **USDA, federal, state, and local requirements** will apply.

The proposed project consists of developing a **Tiny Home Community** in Grand Coulee, Grant County, Washington. The development is anticipated to include:

- Approximately **thirty (30) tiny homes**
- One (1) **central laundry building**
- Associated **site infrastructure and utilities**

The project scope is expected to include site preparation, grading, drainage, utilities, access, and coordination with local and state agencies.

Key elements of the project include:

- Potable water distribution
- Sanitary sewer or approved onsite wastewater system
- Stormwater management
- Electrical power distribution and utility coordination
- Fire apparatus access and code-compliant site circulation

Important project considerations:

- Compliance with **Grant County, City of Grand Coulee, and Washington State** codes
- Coordination with **Grant PUD** and other utilities
- Determination of whether tiny homes are **factory-built, modular, or site-built**, with associated code implications
- Known site constraints such as **easements**
- Potential **phasing** of construction

A site survey will be provided as part of this RFQ.

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### III. Scope of Services

Architectural services may include, but are not limited to, the following:

- Predesign / due diligence, including review of site constraints and permitting requirements
- Schematic design
- Design development
- Construction documents suitable for permitting
- Coordination with Grant County, City of Grand Coulee, and applicable state agencies
- Utility coordination and permitting support
- Construction phase support, as needed

Final scope will be refined and negotiated following selection.

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### IV. Submission Requirements

Firms shall submit a **Statement of Qualifications** that includes the following:

1. Cover letter
2. Firm overview, including relevant experience and ownership structure

3. Resumes of key personnel proposed for the project
4. Relevant experience.
5. Statement of availability and capacity to perform the work
6. Project understanding and approach, including familiarity with Grant County / Grand Coulee permitting
7. Proof of Washington State licensing and insurance

Submissions should be clear, concise, and focused on qualifications.

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## V. Selection Criteria

Statements of Qualifications will be evaluated based on:

- Relevant experience and past performance
  - Qualifications of proposed personnel
  - Understanding of the project and approach
  - Familiarity with local and state permitting requirements
  - References
  - Responsiveness and completeness of the submission
  - Ability to meet anticipated project schedule and budget constraints
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## VI. Submission Instructions

Please submit qualifications electronically (PDF preferred) to:

**Shawn Groh, COO**

Coulee Medical Center

✉ grohs@cmccares.org

Submissions must be received no later than **February 13, 2026**.

Late submissions will not be considered.

## **VII. Schedule (Tentative)**

- RFQ Issue Date: January 27, 2026
- Deadline for Questions: February 9, 2026
- SOQ Submission Deadline: February 13, 2026
- Review / Interviews (if needed): February 16, 2026
- Selection Notice: February 25, 2026
- Project Kickoff: March 1, 2026