

# Board of Commissioners

*Date | time* 5/27/2025 6:00 PM | *Location* CMC Training Room

Meeting called by	Lee Seekins
Type of meeting	Regular Board meeting
Note taker	Leha Neilsen, Administrative Office Manager
Timekeeper	Leha Neilsen

**Board Members:** Jerry Kennedy, Commissioner | Commissioner Kris Hare, Commissioner and Board Secretary | Brad Parrish, Commissioner | Geary Oliver, Commissioner | Lee Seekins, Commissioner and Board Chair

[Please Read](#) Previous meeting minutes pg. 3 -6

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> <b>Call to Order</b>	Lee Seekins	2 mins
<input type="checkbox"/> <b>Introductions and Announcements</b>	Lee Seekins	
<input type="checkbox"/> <b>Mission, Vision, and Values</b>	Board of Commissioners	5 mins
<input type="checkbox"/> <b>Approve previous meeting minutes</b> <i>April 2025 Minutes</i>	<i>Motion requested</i>	2 mins
<input type="checkbox"/> <b>Public Comments</b>		
<input type="checkbox"/> <b>Chief Executive Officer's Report</b>	Kelly Hughes	10 mins
<input type="checkbox"/> <b>Financial report</b>	Natalie Dennis	5 mins

<input type="checkbox"/>	<b>Resolutions</b>	<i>Motion Requested</i>	5 mins
	<i>Resolution 1323 – Charity Care April 2025</i>		
	<i>Resolution 1324 – Bad Debt April 2025</i>		
	<i>Resolution 1325 – Payment of Warrants April 2025</i>		
<input type="checkbox"/>	<b>Chief of Staff Report</b>	Dr. Randolph	5 mins
<input type="checkbox"/>	<b>Board Committee Reports</b>	Board of Commissioners	5 mins
<input type="checkbox"/>	<b>Next Meeting date and time</b>	Board of Commissioners	5 mins
	<i>June 30<sup>th</sup> @ 6:00pm</i>		
<input type="checkbox"/>	<b>Executive Session:</b>	Lee Seekins	TBD
	<i>RCW 42.30.110(1)(b)</i>		
<input type="checkbox"/>	<b>Credentialing</b>	<i>Motion requested</i>	3 mins
	<i>Approval of Credentialing</i>		
<input type="checkbox"/>	<b>Adjournment</b>	<i>Motion requested</i>	1 min

---

## Agenda Details

[Drafted previous meeting minutes](#) | 4/28/25

---

# Board of Commissioners Meeting

## Minutes

APRIL 28, 2025

6:00 PM

VIA ZOOM

Meeting called by	Commissioner Lee Seekins
Type of meeting	Regular Board of Commissioners meeting
Facilitator	Commissioner Lee Seekins
Recorder	Leha Neilsen
Commissioners	Commissioner Jerry Kennedy, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins
Attendees	Kelly Hughes, Ramona Hicks, Natalie Dennis, Shawn Groh, Leha Neilsen, Joyce Bodeau, Heather McCleary, Jessica Smith, Amber Pearce, Scott Hunter
call to order	Commissioner Seekins called the meeting to order at 6:00 p.m. A quorum was present.
announcements & introductions	N/A for this meeting
Mission & Vision	Read aloud by the Board

## Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
Discussion	The previous minutes were distributed before the meeting. March Meeting		
Conclusions	Commissioner Geary Oliver moved for approval of the minutes that were presented. The motion was seconded by Commissioner Jerry Kennedy. Motion carried.		
Action items	Person responsible	Motion carried	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	PUBLIC COMMENTS		JERRY KENNEDY
Discussion	<ul style="list-style-type: none"> <li>No public comments at this time</li> </ul>		
10 MINS	QUALITY REPORT		
Discussion	<ul style="list-style-type: none"> <li>Christy Phillips gave the quality report – see attached slides</li> <li>CMC will be going through a mock survey in May</li> </ul>		

Discussion		
10MINS	ADMINISTRATIVE UPDATES	KELLY HUGHES
Discussion	<ul style="list-style-type: none"> <li>• <b>CEO Report:</b> Kelly presented the CEO report with the Board – see CEO report for details.</li> <li>• <b>CFO report:</b> Natalie Dennis gave the CFO report for March 2025 – see the CFO financial report and spreadsheets for the detailed report.</li> </ul>	
RESOLUTIONS	<ul style="list-style-type: none"> <li>• <b>Financial Resolutions:</b> <ul style="list-style-type: none"> <li>◦ <b>Resolution 1320 – Charity Care – March 2025</b> - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$37,587.56 identified in the listings for March 2025.</li> <li>◦ <b>Resolution 1321 – Bad Debt March 2025</b>– Commissioners were given Bad Debts for \$69,077.95 for March.</li> <li>◦ <b>Resolution 1322 – Payment of Warrants March 2025</b>– Accounts Payable Warrants #606118849 through #606119198 totaling \$1,623,752.48 and Payroll Warrants totaling \$1,089,967.41 for March 2025.</li> </ul> </li> </ul>	
CONCLUSIONS	<ul style="list-style-type: none"> <li>• Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Jerry Kennedy. Motion carried.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>

10 MINS	CHIEF OF STAFF	DR. RANDOLPH
DISCUSSION	<ul style="list-style-type: none"> <li>• Dr. Randolph updated the board on the recent provider workshop, this event went well and was well attended.</li> </ul>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
		<input type="checkbox"/>

5 MINS	BOARD COMMITTEE REPORTS	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> <li>• Commissioner Brad Parrish updates that he attended the Compliance meeting last month, the Board will be going through an interview process with a series of questions with our Compliance officer, Joyce Bodeau.</li> </ul>	
CONCLUSIONS		

--	--	--

5 MINS NEXT MEETING DATE AND TIME BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>Commissioner Jerry Kennedy made a motion to move the May Board meeting to Tuesday, May 27<sup>th</sup>. The motion was seconded by Commissioner Brad Parrish. Motion Carried.</li> </ul>
CONCLUSIONS	

5 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"><li>Commissioner Lee Seekins closed the open meeting to go into an executive session regarding RCW 42.30.110(1)(g) for 20 minutes at 6:22 pm. The open session was reconvened at 6:42 pm</li></ul>		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED

2 MINS CREDENTIALING BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"><li>A motion was made by Commissioner Jerry Kennedy to approve the credentialing as presented. The motion was seconded by Commissioner Kris Hare Motion Carried.</li></ul>		
CONCLUSIONS	<ul style="list-style-type: none"><li>Credentialing privileges were approved for the following providers</li><li>Harsh Patel, MD</li><li>Chloe Stanage, LMHCA</li><li>Steve Whitaker, DPT</li><li>Jennifer Knox, MD</li></ul>		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing		Credentialing Specialist	<input checked="" type="checkbox"/>
Adjournment	Geary Oliver made a motion to adjourn the meeting, the motion was seconded by Jerry Kennedy. The meeting was adjourned at 6:42 PM		

Respectfully Submitted by:

Approved by:

Leha Neilsen

Kris Hare

Administrative Office Manager/EA to the CEO

Secretary, Board of Commissioners

---

## Agenda topics

---

---

## Special notes and additional information

---

### COULEE MEDICAL CENTER

DOUGLAS, GRANT, LINCOLN, & OKANOGAN COUNTIES PUBLIC HOSPITAL DISTRICT #6

#### **Vision**

To be an organization where all people are equal and where the complete well-being of those we serve is our ultimate objective.

#### **Mission**

To inspire excellence, as we care for our patients, honor our profession and serve our community.

INSPIRE • CARE • HONOR • SERVE
--------------------------------

#### **Values**

##### ❖ **Integrity**

We serve with integrity by doing what is right, regardless of the difficulty encountered.

##### ❖ **Compassion**

We offer comfort and security to our patients, families and community by providing hope through heartfelt concern.

##### ❖ **Respect**

We respect all cultures, beliefs and opinions. We uphold a positive attitude of respect and courtesy.

##### ❖ **Competence**

We strive to be life-long seekers of wisdom and clinical expertise to ensure our patients receive the highest quality of care. We encourage and support education and the professional growth of staff.

❖ **Professionalism**

We practice the art of professionalism that embodies appearance, action, communication, competence and respect.

❖ **Financial Viability**

We strive for balance in providing efficient, innovative, quality care by being responsible stewards of our resources.