

# Board of Commissioners

*Date | time* 7/28/2025 6:00 PM | *Location* CMC Training Room

Meeting called by	Lee Seekins
Type of meeting	Regular Board meeting
Note taker	Leha Neilsen, Administrative Office Manager
Timekeeper	Leha Neilsen

**Board Members:** Jerry Kennedy, Commissioner | Commissioner Kris Hare, Commissioner and Board Secretary | Brad Parrish, Commissioner | Geary Oliver, Commissioner | Lee Seekins, Commissioner and Board Chair

[Please Read](#) Previous meeting minutes pg. 3 -6

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> <b>Call to Order</b>	Lee Seekins	2 mins
<input type="checkbox"/> <b>Introductions and Announcements</b>	Lee Seekins	2 mins
<input type="checkbox"/> <b>Mission, Vision, and Values</b>	Board of Commissioners	5 mins
<input type="checkbox"/> <b>Approve previous meeting minutes</b> <i>June 2025 Minutes</i>	<i>Motion requested</i>	2 mins
<input type="checkbox"/> <b>Public Comments</b>		5 mins
<input type="checkbox"/> <b>New Business</b>		
<input type="checkbox"/> <b>Quality Report</b>	Christy Phillips	15 mins
<input type="checkbox"/> <b>Chief Executive Officer's Report</b>	Kelly Hughes	10 mins
<input type="checkbox"/> <b>Financial report</b>	Natalie Dennis	5 mins

<input type="checkbox"/>	<b>Resolutions</b>	<i>Motion Requested</i>	5 mins
	<i>Resolution 1330 – Charity Care June 2025</i>		
	<i>Resolution 1331 – Bad Debt June 2025</i>		
	<i>Resolution 1332 – Payment of Warrants June 2025</i>		
	<i>Resolution 1333 – Budget Amendment - Sonosite LX Ultrasound System Bundle</i>		
<input type="checkbox"/>	<b>Chief of Staff Report</b>	Dr. Randolph	5 mins
<input type="checkbox"/>	<b>Board Committee Reports</b>	Board of Commissioners	5 mins
<input type="checkbox"/>	<b>Next Meeting date and time</b>	Board of Commissioners	5 mins
	<i>August @ 25th 6:00pm</i>		
<input type="checkbox"/>	<b>Executive Session:</b>	Lee Seekins	TBD
	<i>RCW 42.30.110(1)(b)</i>		
<input type="checkbox"/>	<b>Credentialing</b>	<i>Motion requested</i>	3 mins
	<i>Approval of Credentialing</i>		
<input type="checkbox"/>	<b>Adjournment</b>	<i>Motion requested</i>	1 min

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## Agenda Details

[Drafted previous meeting minutes | 5/27/25](#)

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# Board of Commissioners Meeting

## Minutes

MAY 27, 2025

6:00 PM

VIA ZOOM

Meeting called by	Commissioner Lee Seekins
Type of meeting	Regular Board of Commissioners meeting
Facilitator	Commissioner Lee Seekins
Recorder	Leha Neilsen
Commissioners	Commissioner Jerry Kennedy, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins, Commissioner Kris Hare
Attendees	Kelly Hughes, Natalie Dennis, Shawn Groh, Leha Neilsen, Heather McCleary, Jessica Smith, Scott Hunter, Dr. Randolph
call to order	Commissioner Seekins called the meeting to order at 6:00 p.m. A quorum was present.
announcements & introductions	N/A for this meeting
Mission & Vision	Read aloud by the Board

## Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
Discussion	The previous minutes were distributed before the meeting. April Meeting		
Conclusions	Commissioner Geary Oliver moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
Action items	Person responsible	Motion carried	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	PUBLIC COMMENTS		LEE SEEKINS
Discussion	<ul style="list-style-type: none"> <li>No public comments at this time</li> </ul>		
10MINS	ADMINISTRATIVE UPDATES		KELLY HUGHES

Discussion	<ul style="list-style-type: none"> <li>• <b>CEO Report:</b> Kelly presented the CEO report with the Board – see CEO report for details. <ul style="list-style-type: none"> <li>◦ We hired two providers last week for Coulee City, one PA and one ARNP.</li> <li>◦ There is a distressed hospital grant that we are applying for, Shawn submitted on CMC's behalf last week. This grant comes to us through the HCA.</li> <li>◦ The Tiny Home Project, Senator Cantwell and Representative Newhouse both put this on their ticket, we will see if this gets moved forward in the next two weeks.</li> </ul> </li> <li>• <b>CFO report:</b> Natalie Dennis gave the CFO report for April 2025 – see the CFO financial report and spreadsheets for the detailed report. <ul style="list-style-type: none"> <li>◦ CMC saw a loss in April as well as a year-to-date loss.</li> <li>◦ The Mesirow quarter one reports were distributed prior to the meeting, none of our funds are on the watch list.</li> <li>◦ The 2024 Audit and cost report is complete and will be presented in depth at the June meeting by DZA.</li> <li>◦ CMC is looking at a loss of \$855,887 for 2024.</li> </ul> </li> </ul>		
RESOLUTIONS	<ul style="list-style-type: none"> <li>• <b><u>Financial Resolutions:</u></b> <ul style="list-style-type: none"> <li>◦ <b><u>Resolution 1323 – Charity Care – April 2025</u></b> - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$103,119.11 identified in the listings for April 2025.</li> <li>◦ <b><u>Resolution 1324 – Bad Debt April 2025–</u></b> Commissioners were given Bad Debts for \$97,742.48 for April.</li> <li>◦ <b><u>Resolution 1325 – Payment of Warrants April 2025–</u></b> Accounts Payable Warrants # 606119199 through #606119607 totaling \$1,982,090.36 and Payroll Warrants totaling \$1,152,261.88 for April 2025.</li> </ul> </li> </ul>		
CONCLUSIONS	<ul style="list-style-type: none"> <li>• Commissioner Kris Hare moved for approval of all financial resolutions. The motion was seconded by Commissioner Jerry Kennedy. Motion carried.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>	

10 MINS CHIEF OF STAFF DR. RANDOLPH

DISCUSSION	<ul style="list-style-type: none"> <li>• Dr. Randolph shares that Providers have been busy with provider interviews.</li> </ul>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	

5 MINS BOARD COMMITTEE REPORTS BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>• No reports at this time.</li> </ul>		
CONCLUSIONS			


5 MINS NEXT MEETING DATE AND TIME BOARD OF COMMISSIONERS

DISCUSSION	June 30 <sup>th</sup> @ 6:00pm
CONCLUSIONS	

5 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>No executive session at this time.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

2 MINS CREDENTIALING BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"><li>A motion was made by Commissioner Jerry Kennedy to approve the credentialing as presented. The motion was seconded by Commissioner Brad Parrish Motion Carried.</li></ul>		
CONCLUSIONS	<ul style="list-style-type: none"><li>Credentialing privileges were approved for the following providers</li><li>Cody Ellefsen, DO</li><li>Karen Rimpler, ARNP</li></ul>		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing		Credentialing Specialist	<input checked="" type="checkbox"/>
Adjournment	Brad Parrish made a motion to adjourn the meeting, the motion was seconded by Geary Oliver. The meeting was adjourned at 6:42 PM		

Respectfully Submitted by:

Approved by:

Leha Neilsen  
Administrative Office Manager/EA to the CEO

Kris Hare  
Secretary, Board of Commissioners

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## Agenda topics

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## Special notes and additional information

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### COULEE MEDICAL CENTER

DOUGLAS, GRANT, LINCOLN, & OKANOGAN COUNTIES PUBLIC HOSPITAL DISTRICT #6

#### **Vision**

To be an organization where all people are equal and where the complete well-being of those we serve is our ultimate objective.

#### **Mission**

To inspire excellence, as we care for our patients, honor our profession and serve our community.

<b>INSPIRE • CARE • HONOR • SERVE</b>
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#### **Values**

##### ❖ **Integrity**

We serve with integrity by doing what is right, regardless of the difficulty encountered.

Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040

❖ **Compassion**

We offer comfort and security to our patients, families and community by providing hope through heartfelt concern.

❖ **Respect**

We respect all cultures, beliefs and opinions. We uphold a positive attitude of respect and courtesy.

❖ **Competence**

We strive to be life-long seekers of wisdom and clinical expertise to ensure our patients receive the highest quality of care. We encourage and support education and the professional growth of staff.

❖ **Professionalism**

We practice the art of professionalism that embodies appearance, action, communication, competence and respect.

❖ **Financial Viability**

We strive for balance in providing efficient, innovative, quality care by being responsible stewards of our resources.