

Board of Commissioners

Date | time 3/31/2025 6:00 PM | Location CMC Training Room

Meeting called by	Lee Seekins	Board Members: Jerry Kennedy, Commissioner Commissioner Kris Hare, Commissioner and Board Secretary Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins, Commissioner and Board Chair Please Read Previous meeting minutes pg. 3 -6
Type of meeting	Regular Board meeting	
Note taker	Leha Neilsen, Administrative Office Manager	
Timekeeper	Leha Neilsen	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Call to Order	Lee Seekins	2 mins
<input type="checkbox"/> Introductions and Announcements	Lee Seekins	
<input type="checkbox"/> Mission, Vision, and Values	Board of Commissioners	5 mins
<input type="checkbox"/> Approve previous meeting minutes <i>February 2025 Minutes</i>	<i>Motion requested</i>	2 mins
<input type="checkbox"/> Public Comments		
<input type="checkbox"/> New Business		
<input type="checkbox"/> Chief Executive Officer report	Kelly Hughes	10 mins
<input type="checkbox"/> Financial report	Natalie Dennis	5 mins

<input type="checkbox"/>	Resolutions	<i>Motion Requested</i>	5 mins
	<i>Resolution 1317 – Charity Care February 2025</i>		
	<i>Resolution 1318 – Bad Debt February 2025</i>		
	<i>Resolution 1319 – Payment of Warrants February 2025</i>		
<input type="checkbox"/>	Chief of Staff Report	Dr. Randolph	5 mins
<input type="checkbox"/>	Board Committee Reports	Board of Commissioners	5 mins
<input type="checkbox"/>	Next Meeting date and time	Board of Commissioners	5 mins
	<i>April 28th 2025</i>		
<input type="checkbox"/>	Executive Session:	Lee Seekins	TBD
	<i>RCW 42.30.110(1)(g)</i>		
<input type="checkbox"/>	Credentialing	<i>Motion requested</i>	3 mins
	<i>Approval of Credentialing</i>		
<input type="checkbox"/>	Adjournment	<i>Motion requested</i>	1 min

Agenda Details

[Drafted previous meeting minutes](#) | 2/24/25

Board of Commissioners Meeting

Minutes

FEBRUARY 24, 2025

6:00 PM

VIA ZOOM

Meeting called by	Commissioner Kris Hare
Type of meeting	Regular Board of Commissioners meeting
Facilitator	Commissioner Lee Seekins
Recorder	Leha Neilsen
Commissioners	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins
Attendees	Kelly Hughes, Ramona Hicks, Shawn Groh, Dr. Randolph, Leha Neilsen, Joyce Bodeau, Heather McCleary, Kraig Fuller, Baylee George
call to order	Board of Commissioners Jerry Kennedy called the meeting to order at 6:00 p.m. A quorum was present.
annouNcements & introductions	N/A for this meeting
Mission & Vision	The dispensed this item at this meeting

Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
Discussion	The previous minutes were distributed before the meeting. January Meeting		
Conclusions	Commissioner Jerry Kennedy moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
Action items	Person responsible	Motion carried	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	PUBLIC COMMENTS		JERRY KENNEDY
Discussion	<ul style="list-style-type: none"> No public comments at this time 		
0 MINS	NEW BUSINESS		

Discussion	<ul style="list-style-type: none"> Corebridge Resolutions related to the new program we are getting for our retirement plan; we are able to get into a plan that has higher return for lower fees. Fees will be more in line with what over retire companies are charging now. The Executive team recommends this change with Kelly as the signer and HR to make day to day changes. <ul style="list-style-type: none"> Jerry moved for approval to allow the CEO to approve this plan. Geary seconded the motion. Motion carried. Board education, working with the AWPHD to customize a board workshop and they will help find speakers. The Board would like to look into other accommodations for the Chelan conference in June. Provider retreat on April 16th, please let Leha know if you would like to attend.
Discussion	

10MINS	ADMINISTRATIVE UPDATES	KELLY HUGHES
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Discussion	<ul style="list-style-type: none"> CEO Report: Kelly presented the CEO report with the Board – see CEO report for details. CFO report: Kelly Hughes gave the CFO report for January 2025 – see CFO financial report and spreadsheets for detailed report. Mesirow reports for 4th quarter was distributed prior to the meeting, none of our funds are on the watch list.
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RESOLUTIONS	<ul style="list-style-type: none"> Financial Resolutions: <ul style="list-style-type: none"> Resolution 1311 – Charity Care – January 2025 - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$\$32,516.69 identified in the listings for January 2025. Resolution 1312 – Bad Debt January 2025– Commissioners were given Bad Debts for \$ 70,623.21for January. Resolution 1313 – Payment of Warrants January 2025– Accounts Payable Warrants #606118173 through #606118522 totaling \$1,744,959.31 and Payroll Warrants totaling \$1,183,468.67 for January 2025. Resolution 1314 – Authorizing Accounts Signature – Resolution presented include removing Jerry Kennedy and adding Lee Seekins as a signer for accounts. Resolution 1315 – Authorization for bank accounts – Resolution presented includes removing Jerry Kennedy and adding Lee Seekins as authorized signer for bank accounts for the district. Resolution 1316 – Opening a new bank account for rental deposits – Resolution presented to open a new bank account with Wheatland for rental house deposits.
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CONCLUSIONS	<ul style="list-style-type: none"> Commissioner Jerry Kennedy moved for approval of all financial resolutions. The motion was seconded by Commissioner Brad Parrish carried.
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ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>

10 MINS	CHIEF OF STAFF	DR. RANDOLPH
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DISCUSSION	<ul style="list-style-type: none"> Dr. Randolph presented the Chief of Staff report, highlighting the medical staff's efforts to improve the quality of care. This initiative will be further emphasized during the April workshop. The medical staff is in the process of consolidating meetings that report to the Medical Staff meeting.
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	<ul style="list-style-type: none">Recruitment is another key area of focus for Dr. Randolph, as it has been a priority request from the medical staff.Long-term recruitment efforts are ongoing through partnerships with medical staff students, and we are still exploring the possibility of CMC becoming a Rural Training Track facility.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	
5 MINS	BOARD COMMITTEES		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none">No reports at this time		
CONCLUSIONS			
5 MINS	EXECUTIVE SESSION		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none">Not needed at this meeting		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
2 MINS	CREDENTIALING		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none">A motion was made by Commissioner Jerry Kennedy to approve the credentialing as presented. The motion was seconded by Commissioner Geary Oliver. Motion Carried.		
CONCLUSIONS	<ul style="list-style-type: none">Credentialing privileges were approved for the following providersSasha Dunbar, FNP-CKarie Fields, MSWCaylon Haggard, PAJames Jordan, MD		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>	
Adjournment	Geary Oliver made a motion to adjourn the meeting, the motion was seconded by Brad Parrish. The meeting was adjourned at 6:42 PM		

Respectfully Submitted by:

Approved by:

Leha Neilsen

Administrative Office Manager/EA to the CEO

Kris Hare

Secretary, Board of Commissioners

Agenda topics

Special notes and additional information

COULEE MEDICAL CENTER

DOUGLAS, GRANT, LINCOLN, & OKANOGAN COUNTIES PUBLIC HOSPITAL DISTRICT #6

Vision

To be an organization where all people are equal and where the complete well-being of those we serve is our ultimate objective.

Mission

To inspire excellence, as we care for our patients, honor our profession and serve our community.

INSPIRE • CARE • HONOR • SERVE

Values

❖ Integrity

We serve with integrity by doing what is right, regardless of the difficulty encountered.

❖ Compassion

We offer comfort and security to our patients, families and community by providing hope through heartfelt concern.

❖ Respect

We respect all cultures, beliefs and opinions. We uphold a positive attitude of respect and courtesy.

❖ Competence

We strive to be life-long seekers of wisdom and clinical expertise to ensure our patients receive the highest quality of care. We encourage and support education and the professional growth of staff.

❖ Professionalism

We practice the art of professionalism that embodies appearance, action, communication, competence and respect.

❖ Financial Viability

We strive for balance in providing efficient, innovative, quality care by being responsible stewards of our resources.