

# Board of Commissioners

*Date | time* 4/24/2025 6:00 PM | *Location* CMC Training Room

Meeting called by	Lee Seekins
Type of meeting	Regular Board meeting
Note taker	Leha Neilsen, Administrative Office Manager
Timekeeper	Leha Neilsen

**Board Members:** Jerry Kennedy, Commissioner | Commissioner Kris Hare, Commissioner and Board Secretary | Brad Parrish, Commissioner | Geary Oliver, Commissioner | Lee Seekins, Commissioner and Board Chair

[Please Read](#) Previous meeting minutes pg. 3 -6

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> <b>Call to Order</b>	Lee Seekins	2 mins
<input type="checkbox"/> <b>Introductions and Announcements</b>	Lee Seekins	
<input type="checkbox"/> <b>Mission, Vision, and Values</b>	Board of Commissioners	5 mins
<input type="checkbox"/> <b>Approve previous meeting minutes</b> <i>March 2025 Minutes</i>	<i>Motion requested</i>	2 mins
<input type="checkbox"/> <b>Public Comments</b>		
<input type="checkbox"/> <b>Quality Report</b>	Christy Phillips	5 mins
<input type="checkbox"/> <b>Chief Executive Officer's Report</b>	Kelly Hughes	10 mins
<input type="checkbox"/> <b>Financial report</b>	Natalie Dennis	5 mins

<input type="checkbox"/>	<b>Resolutions</b>	<i>Motion Requested</i>	5 mins
	<i>Resolution 1320 – Charity Care March 2025</i>		
	<i>Resolution 1321 – Bad Debt March 2025</i>		
	<i>Resolution 1322 – Payment of Warrants March 2025</i>		
<input type="checkbox"/>	<b>Chief of Staff Report</b>	Dr. Randolph	5 mins
<input type="checkbox"/>	<b>Board Committee Reports</b>	Board of Commissioners	5 mins
<input type="checkbox"/>	<b>Next Meeting date and time</b>	Board of Commissioners	5 mins
	<i>May meeting TBD falls on Memorial Day</i>		
<input type="checkbox"/>	<b>Executive Session:</b>	Lee Seekins	TBD
	<i>RCW 42.30.110(1)(b)</i>		
<input type="checkbox"/>	<b>Credentialing</b>	<i>Motion requested</i>	3 mins
	<i>Approval of Credentialing</i>		
<input type="checkbox"/>	<b>Adjournment</b>	<i>Motion requested</i>	1 min

---

## Agenda Details

[Drafted previous meeting minutes | 3/31/25](#)

---

# Board of Commissioners Meeting

## Minutes

MARCH 31, 2025

6:00 PM

VIA ZOOM

Meeting called by	Commissioner Lee Seekins
Type of meeting	Regular Board of Commissioners meeting
Facilitator	Commissioner Lee Seekins
Recorder	Leha Neilsen
Commissioners	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins
Attendees	Kelly Hughes, Ramona Hicks, Natalie Dennis, Shawn Groh, Leha Neilsen, Joyce Bodeau, Heather McCleary, Jessica Smith, Amber Pearce, Scott Hunter
call to order	Commissioner Seekins called the meeting to order at 6:00 p.m. A quorum was present.
announcements & introductions	N/A for this meeting
Mission & Vision	Read aloud by the Board

## Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
Discussion	The previous minutes were distributed before the meeting. February Meeting		
Conclusions	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Jerry Kennedy. Motion carried.		
Action items	Person responsible	Motion carried	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	PUBLIC COMMENTS		JERRY KENNEDY
Discussion	<ul style="list-style-type: none"> <li>No public comments at this time</li> </ul>		
0 MINS	NEW BUSINESS		
Discussion	<ul style="list-style-type: none"> <li>No New Business</li> </ul>		

Discussion	
------------	--

10MINS ADMINISTRATIVE UPDATES KELLY HUGHES

Discussion	<ul style="list-style-type: none"> <li>• <b>CEO Report:</b> Kelly presented the CEO report with the Board – see CEO report for details. <ul style="list-style-type: none"> <li>◦ Kelly, Natalie, and Shawn traveled to WA DC last week and met with Merchant McIntyre and legislative personnel. Our tiny home project was not approved for the 2025 budget but we have resubmitted for this next year. We are working with our community partners to get letters of support of this project. If approved, we would receive funds in 2026.</li> <li>◦ Mammo tests were 71 in February, our last highest number was in 2022 at 45</li> <li>◦ Kris Hare asked what we plan to do if we don't get the appropriation funding. At this time nothing has been decided, we will go back to our strategic plan. An employee suggested an RV park and starting the infrastructure that way or taking a phased approach to getting tiny homes. Shawn and his team are looking into what renovations can be done to St. Rita's in the meantime.</li> </ul> </li> <li>• <b>CFO report:</b> Natalie Dennis gave the CFO report for February 2025 – see the CFO financial report and spreadsheets for the detailed report.</li> </ul>
------------	---

RESOLUTIONS	<ul style="list-style-type: none"> <li>• <b>Financial Resolutions:</b> <ul style="list-style-type: none"> <li>◦ <b>Resolution 1317 – Charity Care – February 2025</b> - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$70,519.96 identified in the listings for February 2025.</li> <li>◦ <b>Resolution 1318 – Bad Debt February 2025–</b> Commissioners were given Bad Debts for \$70,320.70 for February.</li> <li>◦ <b>Resolution 1319 – Payment of Warrants February 2025–</b> Accounts Payable Warrants #606118523 through #606118848 totaling \$1,532,741.58 and Payroll Warrants totaling \$1,110,407.42 for February 2025.</li> </ul> </li> </ul>
-------------	--

CONCLUSIONS	<ul style="list-style-type: none"> <li>• Commissioner Jerry Kennedy moved for approval of all financial resolutions. The motion was seconded by Commissioner Brad Parrish. Motion carried.</li> </ul>
-------------	---

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>

10 MINS CHIEF OF STAFF DR. RANDOLPH

DISCUSSION	<ul style="list-style-type: none"><li>• Dr. Randolph was absent for the meeting</li></ul>		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
			<input type="checkbox"/>

5 MINS BOARD COMMITTEES BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>Kris reports that she attended the Quality department, Rhea Castrodale was the safety champion for the month. Tyler Best reported on his departments as well as Valerie Clover in the dietary department they are working on carb counting for patients and also reports that IC recommends getting the MMR titer.</li> </ul>
------------	--

CONCLUSIONS	
-------------	--

5 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>Not needed at this meeting</li> </ul>
------------	--

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED

2 MINS CREDENTIALING BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> <li>A motion was made by Commissioner Jerry Kennedy to approve the credentialing as presented. The motion was seconded by Commissioner Kris Hare Motion Carried.</li> </ul>
------------	--

CONCLUSIONS	<ul style="list-style-type: none"> <li>Credentialing privileges were approved for the following providers</li> <li>Taylor Anderson, MD</li> <li>Kinjal Desai, MD</li> <li>Muhammad Farooq, MD</li> <li>Ravi Menon, MD</li> </ul>
-------------	--

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>

Adjournment	Jerry Kennedy made a motion to adjourn the meeting, the motion was seconded by Kris Hare. The meeting was adjourned at 6:42 PM
-------------	--

Respectfully Submitted by:

Approved by:

Leha Neilsen

Administrative Office Manager/EA to the CEO

Kris Hare

Secretary, Board of Commissioners

---

## Agenda topics

---

---

## Special notes and additional information

---

### COULEE MEDICAL CENTER

DOUGLAS, GRANT, LINCOLN, & OKANOGAN COUNTIES PUBLIC HOSPITAL DISTRICT #6

#### **Vision**

To be an organization where all people are equal and where the complete well-being of those we serve is our ultimate objective.

#### **Mission**

To inspire excellence, as we care for our patients, honor our profession and serve our community.

INSPIRE • CARE • HONOR • SERVE
--------------------------------

#### **Values**

##### ❖ **Integrity**

We serve with integrity by doing what is right, regardless of the difficulty encountered.

##### ❖ **Compassion**

We offer comfort and security to our patients, families and community by providing hope through heartfelt concern.

##### ❖ **Respect**

We respect all cultures, beliefs and opinions. We uphold a positive attitude of respect and courtesy.

##### ❖ **Competence**

We strive to be life-long seekers of wisdom and clinical expertise to ensure our patients receive the highest quality of care. We encourage and support education and the professional growth of staff.

❖ **Professionalism**

We practice the art of professionalism that embodies appearance, action, communication, competence and respect.

❖ **Financial Viability**

We strive for balance in providing efficient, innovative, quality care by being responsible stewards of our resources.