



BOARD OF COMMISSIONERS MEETING

MINUTES

SEPTEMBER 30, 2024

6:00 PM

VIA ZOOM

MEETING CALLED BY	Commissioner Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Commissioner Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins
ATTENDEES	Kelly Hughes, Dr. Hsieh, Leha Neilsen, Shawn Groh, Natalie Dennis, Mesha Markwell, Beth Goetz, Heather McCleary, Jessica Smith, Karen and Mike Rimpler, Teresa Herdrick Renata Rollins- The Star, John Stindt
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00 p.m. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	The Board read the mission, Vision, and Values.

Agenda topics

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
5 MINS	APPROVAL OF MINUTES	BOARD OF COMMISSIONERS
DISCUSSION	The previous minutes were distributed before the meeting. <ul style="list-style-type: none"> August Meeting 	
CONCLUSIONS	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Lee Seekins. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approved previous meeting minutes	Leha Neilsen	Unanimously
10MINS	PUBLIC COMMENTS	JERRY KENNEDY

Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040



DISCUSSION	<ul style="list-style-type: none"> No public comments at this time
0 MINS	NEW BUSINESS
DISCUSSION	No new business
DISCUSSION	
10MINS	ADMINISTRATIVE UPDATE KELLY HUGHES
DISCUSSION	<ul style="list-style-type: none"> CEO Report: Kelly distributed the CEO report to the Board before the meeting; <ul style="list-style-type: none"> The recent powwow was well attended, thank you to everyone who attended. Kelly let the Board know that we will likely not do the lab week at the same time as the Powwow going forward. CMC would like to offer a PTO Cash Out policy; we encourage staff to take PTO but realize that not everyone can take it. The district will cash out 80 hours of PTO, but staff have to leave 40 hours in the bank as well as have taken 40 hours this year. We will also be allowing anyone over 300 or 400 (exempt) for a one-time buyout. Kelly will be attending the WSHA CEO conference the end of this week. Kelly has declined the opportunity to be on the WSHA rural committee at this time. CFO report: Natalie gave the CFO report. <ul style="list-style-type: none"> CMC saw a gain of \$321,738, with a year to date loss of \$435,345. Cash flow: deposited from operations \$3,723,853, paid out 3,3336,579 and an operational gain of \$387,274, AR was the same as July at 77 Days of Cash on hand was 47 Gross patient revenue was below budget at \$5,672,023 Operating rev was \$3557,068 Total operating expenses were at \$3,218,232 which was below budget. Medicaid liability balance was (\$149,373.60) SNP – total of \$497,962.19 over the year. CMC will receive payment of \$827,918.09 from outstanding claims from IHS in October. Noridian/CM desk audit is ongoing.
RESOLUTIONS	<ul style="list-style-type: none"> Financial Resolutions: <ul style="list-style-type: none"> Resolution 1291 – Charity Care –August 2024 - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$40,995.78 identified in the listings for August 2024. Resolution 1292 – Bad Debt August 2024– Commissioners were given Bad Debts of \$54,976.65 for August 2024. Resolution 1293 – Payment of Warrants August 2024– Accounts Payable Warrants #606116349 through #606116697 totaling \$1,821,800.64 and Payroll Warrants totaling \$1,068,970.41 for August 2024. Budget Amendment 1294 – Portable Vent - authorizing a \$27,000 addition to the 2024 Budget for a portable ventilator for ER and Acute department. Budget Amendment 1295-cross trainer - authorizing a \$7,000 addition to the 2024 Budget for a Nu-Step T5 Cross Trainer for the Physical Therapy department.



	<ul style="list-style-type: none"> o Budget Amendment 1296- updated wire and lighting for the helipad - authorizing a \$10,600 addition to the 2024 Budget to ARC Electric to install new wiring, raceways, and weather-resistant boxes on the helipad. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Brad Parrish motion carried. 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>

10 MINS CHIEF OF STAFF DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Hsieh's CMO report was submitted with the CEO report. • Providers are doing well, working on documentation efficiency. Providers have gone back to a traditional scribe instead of using a Ai service. However, we are working on implementing a scribe program with Cerner. • Nearing the end of the year, Dr. Hsieh is working on completing provider evaluations. • Providers are excited about our echocardiogram service with DOPL. • Recruitment efforts are on-going, we have brought on James Russel as a walk-in clinic but have brought him into the family practice. • We are looking for a locum provider to cover for Sasha while she is gone for 3 months. • Community outreach, Providers are working on community education, Dr. Knox will be speaking about Annual Wellness visits. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
		<input type="checkbox"/>

5 MINS COMMITTEE REPORTS AND NEXT MEETING BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Sharon and the quality team are working on developing a dashboard to present to the board. • Kris spoke about the ReadyDoc software, CMC is looking at different software options. 	
CONCLUSIONS		

5 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Commissioner Jerry Kennedy closed the open meeting to go into an executive session regarding RCW 42.30.110(1)(g) for 20 minutes at 6:30 pm. The Executive session was extended for another 12 minutes. The open session was reconvened at 7:02 pm 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED

2 MINS CREDENTIALING BOARD OF COMMISSIONERS



DISCUSSION	<ul style="list-style-type: none"> A motion was made by Commissioner Lee Seekins to approve the credentialing as presented. The motion was seconded by Commissioner Brad Parrish. Motion Carried. 	
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> Sarah Dimino, MD (switching from Locum to full time CMC employee) 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>
ADJOURNMENT	Lee Seekins made a motion to adjourn the meeting, the motion was seconded by Kris Hare. The meeting was adjourned at 7:05 PM	

Respectfully Submitted by:

Approved by:

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Leha Neilsen
 Administrative Office Manager/EA to the CEO

Kris Hare
 Secretary, Board of Commissioners