



BOARD OF COMMISSIONERS MEETING

MINUTES

OCTOBER 28, 2024

6:00 PM

VIA ZOOM

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| MEETING CALLED BY | Commissioner Kris Hare |
| TYPE OF MEETING | Regular Board of Commissioners meeting |
| FACILITATOR | Commissioner Kris |
| RECORDER | Leha Neilsen |
| COMMISSIONERS | Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Geary Oliver, Commissioner Lee Seekins |
| ATTENDEES | Kelly Hughes, Dr. Hsieh, Leha Neilsen, Shawn Groh, Mesha Markwell, Beth Goetz, Heather McCleary, Jessica Smith, Karen and Mike Rimpler, Teresa Herdrick Renata Rollins- The Star |
| CALL TO ORDER | Board of Commissioners Secretary Kris Hare called the meeting to order at 6:00 p.m. A quorum was present. |
| ANNOUNCEMENTS & INTRODUCTIONS | N/A for this meeting |
| MISSION & VISION | The Board read the mission, Vision, and Values. |

Agenda topics

| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED |
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| 5 MINS APPROVAL OF MINUTES BOARD OF COMMISSIONERS | | |
| DISCUSSION | The previous minutes were distributed before the meeting. September Meeting | |
| CONCLUSIONS | Commissioner Geary Oliver moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried. | |
| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED |
| Approved previous meeting minutes | Leha Neilsen | Unanimously |
| 10MINS PUBLIC COMMENTS JERRY KENNEDY | | |

Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040



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| DISCUSSION | <ul style="list-style-type: none"> No public comments at this time |
| 0 MINS | NEW BUSINESS |
| DISCUSSION | <p>Board Budget:</p> <ul style="list-style-type: none"> After discussion the Board agreed to leave their budget the same as the previous year. <p>Budget Hearing date and time:</p> <ul style="list-style-type: none"> Commissioner Brad Parrish made a motion to set the Budget Hearing for 5:30pm on November 25th, Geary Oliver seconded the motion. Motion carried |
| DISCUSSION | |
| 10MINS | ADMINISTRATIVE UPDATE KELLY HUGHES |
| DISCUSSION | <ul style="list-style-type: none"> CEO Report: Kelly distributed the CEO report to the Board before the meeting; no questions were brought forward CFO report: Kelly gave the CFO report. Kelly went over the CFO report <ul style="list-style-type: none"> CMC saw a gain of \$5,796, with a year to date loss of \$429,548. Cash flow: deposited from operations \$3,458,340, paid out 3,376,022 and an operational gain of \$82,318 and month end of 5,470,163 total of cash and investments. AR was the same as September at 78 Days of Cash on hand was 53 Gross patient revenue was above budget at \$5,733,084 Operating rev was \$3,473,626 Total operating expenses were at \$3,375,880 which was above budget. Medicaid: Liability Balance (\$102,243.22) <ul style="list-style-type: none"> 2022 Medicaid Payable \$471,304 (overpaid based on 2020 costs) (\$47,130.38/mo for 11 months) Medicare: Liability Balance is \$0 Safety Net Program (SNP): 2024 payable \$286,271, receivable \$930,246, total net \$643,975 <ul style="list-style-type: none"> Received \$120,674.90 in payments in September and an additional \$151,205.44 in October bringing the YTD total received to \$662,394.52. No additional payments expected in 2024. Miscellaneous: Received Labor & Delivery Grant from WA State Health Care Authority for \$177,777.78 Received payment of \$827,918.09 from IHS for outstanding unpaid claims on October 8th Noridian/CMS desk audit is ongoing for the YE2020 Cost Report The pre-exit interview was completed. Kelly reviewed the income statement for September 2024. The balance sheet was presented and reviewed HUD Metric goals are being met. Board Charts were presented and discussed. <ul style="list-style-type: none"> The deconstruction of the grain bins will go on this month Inland MRC who is helping with encounters in the billing office |
| RESOLUTIONS | <ul style="list-style-type: none"> <u>Financial Resolutions:</u> |



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| | <ul style="list-style-type: none"> o Resolution 1297 – Charity Care –September 2024 - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$41,666.96 identified in the listings for September 2024. o Resolution 1298 – Bad Debt September 2024– Commissioners were given Bad Debts for \$84,817.45 for September 2024. o Resolution 1299 – Payment of Warrants September 2024– Accounts Payable Warrants #606116698 through #606117052 totaling \$1,932,665.20 and Payroll Warrants totaling \$1,032,238.31 for September 2024. o Budget Amendment 1300 – Coulee City Clinic equipment - authorizing an additional \$60,000 to the 2024 Budget for equipment for the Coulee City clinic. |
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| CONCLUSIONS | <ul style="list-style-type: none"> • Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Lee Seekins motion carried. |
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| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED |
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| Financial Resolutions | Leha Neilsen | <input checked="" type="checkbox"/> |

10 MINS CHIEF OF STAFF DR. HSIEH

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| DISCUSSION | <ul style="list-style-type: none"> • Dr. Hsieh's CMO report was submitted with the CEO report. • CMC has started trialing the AI transcription program last week, Dr. Knox and Dr. Randolph both really like it. We will likely move to this program in the coming weeks. • December 4th will be the Provider Dinner offsite. |
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| CONCLUSIONS | |
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| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED |
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5 MINS QUALITY REPORT BOARD OF COMMISSIONERS

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| DISCUSSION | <ul style="list-style-type: none"> • Sharon updated the Board on the Quality work being done, Christy Phillips is taking over for Sharon in the new year. • We are on our second year of our top performer program focusing on PDSA's, and work continues on workplace violence training • Safety rounding continues, working on getting our SIM lab cleaned up and ready for daily use • We are continuing with our safety champion program; this is helping ensure patient safety. • Sandy Edwards and Dr. Chaffee continue to run our antimicrobial stewardship program and have been selected to present their work at a national conference. • CMC partners with Lions Tissue donation • Kris was able to attend the Infection Control meeting in October and found the meeting to be useful. Kris noted that CMC hasn't had any hospital acquired infections this year, and thanks the housekeeping staff. • Full reports can be available upon request. |
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| CONCLUSIONS | |
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5 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

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| DISCUSSION | <ul style="list-style-type: none"> Commissioner Kris Hare closed the open meeting to go into an executive session regarding RCW 42.30.110(1)(g) for 20 minutes at 6:30 pm. The Executive session was extended for another 12 minutes. The open session was reconvened at 7:02 pm | | |
| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED | |
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2 MINS CREDENTIALING BOARD OF COMMISSIONERS

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| DISCUSSION | <ul style="list-style-type: none"> A motion was made by Commissioner Lee Seekins to approve the credentialing as presented. The motion was seconded by Commissioner Brad Parrish. Motion Carried. | | |
| CONCLUSIONS | <ul style="list-style-type: none"> Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> Kathleen Garde, MD James Russell, FNP Mathew Schneider, PA Hsien Sing Sam Hsieh, MD Elizabeth Hsu, MD Joseph Freeburg, MD George Lopez, MD Aixa Espinosa Morales, MD Yi Mao, MD Corey White, DOes | | |
| ACTION ITEMS | PERSON RESPONSIBLE | MOTION CARRIED | |
| Approval of Credentialing | Credentialing Specialist | <input checked="" type="checkbox"/> | |
| ADJOURNMENT | Lee Seekins made a motion to adjourn the meeting, the motion was seconded by Brad Parrish. The meeting was adjourned at 7:05 PM | | |

Respectfully Submitted by:

Approved by:

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Leha Neilsen
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11/26/2024

DocuSigned by:
Kris Hare
BE015D6309F473...

11/26/2024

Leha Neilsen
Administrative Office Manager/EA to the CEO

Kris Hare
Secretary, Board of Commissioners