



BOARD OF COMMISSIONERS MEETING

MINUTES

MAY 28, 2024

6:00 PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Lee Seekins, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Dr. Hsieh, Kelly Hughes, Leha Neilsen, Shawn Groh, Jason McCormick, Natalie Dennis, Joyce Bodeau, Kraig Fuller, Mesha Markwell, Heather McCleary, Beth Goetz, Baylee George, Amber Pearce John Stindt- HUD Renata Rollins- The Star
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00 p.m. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	The Board read mission, Vision, and Values.

Agenda topics

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
5 MINS	APPROVAL OF MINUTES	BOARD OF COMMISSIONERS
DISCUSSION	The previous minutes were distributed before the meeting. <ul style="list-style-type: none"> April Meeting April 24th and May 8th special meetings 	
CONCLUSIONS	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Lee Seekins. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approved previous meeting minutes	Leha Neilsen	Unanimously

10MINS	PUBLIC COMMENTS	JERRY KENNEDY
DISCUSSION	<ul style="list-style-type: none"> No public comments at this time 	
10 MINS	CEO REPORT	RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> Governance update: <ul style="list-style-type: none"> The Governance Training on May 8th was a very informative meeting for members of the senior leadership and helped the leadership understand our Governance Policies and how they work. Board members and employees who wish to have further education and receive a certificate in Governance please refer to the AWPHD training found at this link: https://www.awphd.org/governance-education/ Recruiting update: <ul style="list-style-type: none"> Dr. Sofia Ruiz has decided to accept a position in Spokane and is contemplating per diem with us. New faces at CMC include David Morgan, ARNP who will be seeing family practice patients in clinic, soon to be joined by Dr. Matthew Scott who will be hospitalist. Recruitment efforts are ongoing. Rural Advocacy/Legislative update: <ul style="list-style-type: none"> As the Chair of the Rural Committee for the WSHA Board, three other members and I met with Representatives of CMMI (Centers for Medicare and Medicaid Innovation), HCA (Health Care Authority) for Washington State, and members of the Washington Hospital Association to discuss potential Rural Payment Reform. This is the first of many meetings to discuss the critical need for Payment Reform at the State and Federal levels. Rural Nursing Pipeline: <ul style="list-style-type: none"> A big thank you to Christy Phillips, BSN Acute Care Manager, and Stacey Moore, BSN Nurse Educator for their first NAC class in which they had 6 local community members successfully complete the course. CMC is currently piloting with a group of Academic organizations and local AHEC on a new concept called RNEP Rural Nursing Education Program that will focus on hiring within a community and retaining the participants through an online and in-hospital clinical experience. Employee Appreciation Week: <ul style="list-style-type: none"> A special thank you to the Employee Appreciation Committee that designed and implemented a week-long celebration of staff. There were special games, prizes, and meals for all shifts, and were well-attended throughout the week. Employee Appreciation used to be a one-night dinner event, we will be switching to a week-long event so that everyone can participate in the future. Governance Policies 1.0 and 1.1 were presented to the Board, policies are in compliance. 	
DISCUSSION	<ul style="list-style-type: none"> Ramona submitted her transition plan to the board before the meeting Ramona will be resigning from the CEO position, she plans to remain as the CNO and hopes to fill the CEO position early July. Commissioner Kris Hare made a motion to accept Ramona's resignation from the CEO position, effective when the position is filled. The motion is seconded by Commissioner Geary Oliver. Motion Carried. 	



	<ul style="list-style-type: none"> • Commissioner Brad Parrish made a motion to open the CEO position in-house, effective immediately, closing June 3rd. Commissioner Lee Seekins seconded the motion. Motion Carried.
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10MINS CFO UPDATE KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • Kelly went over the CFO report <ul style="list-style-type: none"> ○ CMC saw a gain in April of \$311,243 ○ YTD Loss of \$467,897 ○ Deposited from operations: \$3,100,513 ○ Paid out in operations \$3,140,344 ○ Operational loss of: \$39,831 ○ AR: 71 ○ Cash on Hand 51 ○ Gross patient rev was above budget ○ Operating expense was below budget ○ Medicaid Liability balance (\$377,895) ○ No audits to report, we are done with that for the year. • Kelly explained the need for the additional \$40,000 for an HVAC system in the Materials office to ensure employee safety and satisfaction. • Governance Policy 1.4 was submitted and reviewed before the meeting, this policy is in compliance.
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RESOLUTIONS	<ul style="list-style-type: none"> • <u>Financial Resolutions:</u> <ul style="list-style-type: none"> ○ <u>Resolution 1272 – Charity Care –April 2024</u> - Commissioners of the District wish to authorize the write-off of certain Charity Care cases for \$66,931.36 identified in the listings for April 2024. ○ <u>Resolution 1273 – Bad Debt April 2024–</u> Commissioners were given Bad Debts for \$89,900.38 for April 2024. ○ <u>Resolution 1274 – Payment of Warrants April 2024–</u> Accounts Payable Warrants # 606114923 through #606115275 totaling \$1,736,805.72 and Payroll Warrants totaling \$981,700.34 for April 2024. ○ <u>Resolution 1275 – Budget Amendment</u> – Commissioners were presented with information regarding the need to replace and install new HVAC and electrical equipment in the Materials department, this purchase is deemed necessary for employee safety and will not exceed \$40,000.
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CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Kris Hare motion carried.
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ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial Resolutions	Leha Neilsen	<input checked="" type="checkbox"/>

0 MINS CMO REPORT DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Dimino has started her practice and is in the final stages of joining our CMC Medical Staff. • Dr. Hsieh let the Board know that Dr. Ruiz is interested in a per diem contract with CMC. • Josh Mayfield is now doing CDL physicals which brings CMC to 4 providers offering this service.
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	<ul style="list-style-type: none"> David Morgan, ARNP is a new locum provider covering in the clinic, we are looking at bringing on another locum in the coming months. The Provider Workshop happened on May 1st and went well, Medical Staff had a lot of Key takeaways that we are already working on, both access to care and recruitment were main areas of discussion. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
		<input type="checkbox"/>
5 MINS	COMMITTEE REPORTS AND NEXT MEETING	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> No Committee Reports The Board will be attending a conference in Chelan at the end of June conflicting with the next regular meeting and wish to reschedule the next regular meeting to a different day. <ul style="list-style-type: none"> Kris Hare made a motion to move the June meeting to June 26th at 6pm, the motion was seconded by Brad Parrish. Motion Carried. 	
CONCLUSIONS		
5 MINS	EXECUTIVE SESSION	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> Executive session was not utilized for this meeting. 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
2 MINS	CREDENTIALING	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> Commissioner Kris Hare made a motion to approve the credentialing as presented. Commissioner Brad Parrish seconded the motion. Motion carried. 	
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> Alvina Marris, PhD James F Wang, MD Pratik Bhattacharya, MD Tarvinder P Singh, MD 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>
ADJOURNMENT	Brad Parrish made a motion to adjourn the meeting, the motion was seconded by Kris Hare. The meeting was adjourned at 6:50 PM	



Respectfully Submitted by:

Approved by:

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Leha Neilsen 6/27/2024
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Leha Neilsen
Executive Support Coordinator

DocuSigned by:
Kris Hare 6/27/2024
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Kris Hare
Secretary, Board of Commissioners