

# BOARD OF COMMISSIONERS MEETING

## MINUTES

NOVEMBER 27, 2023

6:00 PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commission Clea Pryor, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Dr. Hsieh, Shawn Groh, Natalie Dennis, Leha Neilsen, Joyce Bodeau, Baylee George, Mesha Markwell, Sharon, Baylee George, John Stint, HUD   Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00 p.m. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision, and Values were read by the Board.

## Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The 2023 October Board minutes were distributed prior to the meeting.		
CONCLUSIONS	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approved previous meeting minutes	Leha Neilsen	Unanimously	

10MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> <li>• DNV has accepted our Corrective Action Plan that was submitted by Sharon Gilmore.</li> <li>• We continue to search for a CNO</li> <li>• We are having a mid-level interview in the coming weeks with an ARNP candidate.</li> </ul>
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Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040

	<ul style="list-style-type: none"><li>• Ramona expressed the importance in continuing our membership with WSHA and distributed a letter from them prior to the meeting.</li><li>• Rural Advocacy Days is scheduled for Jan 30<sup>th</sup> in Olympia, Ramona will be attending and invites the Board to join if they wish to. Ramona has reached out to all of the legislators in our districts</li><li>• We are seeing an uptick in covid positive employees but are able to keep all service lines open.</li><li>• CMC will be trialing "no meeting December" and have encouraged any meetings to be cancelling with the exception of governing body meetings or other necessary meetings.</li></ul>	
10MINS	CFO UPDATE	SHAWN GROH
DISCUSSION	<ul style="list-style-type: none"><li>• Financials were distributed prior to the meeting.</li><li>• The censes was very low in October</li><li>• CMC saw a loss in October</li><li>• Shawn reviewed the income statement for October 2023<ul style="list-style-type: none"><li>◦ October Loss: \$604,415</li><li>◦ YTD Gain: \$833,496</li><li>◦ Deposited from Operations: \$2,952,004</li><li>◦ Paid out for Operations: \$2,894,123</li><li>◦ Operational Cash Gain: \$57,881</li><li>◦ Month End Total Cash &amp; Investments: \$7,601,124</li></ul></li><li>• Financial metrics<ul style="list-style-type: none"><li>◦ Days in AR: 67</li><li>◦ Days of Cash on Hand: 78</li><li>◦ Gross Patient Revenue: \$4,805,900</li><li>◦ Total Operating Revenue: \$2,804,874</li><li>◦ Total Operating Expense: \$3,409,192</li></ul></li><li>• Medicaid: Liability Balance (\$566,916)<ul style="list-style-type: none"><li>◦ 2022 Medicaid Payable \$580,000 (overpaid based on 2020 costs) (payment plan to be set up)</li><li>◦ 2023 Interim Cost Report Complete, owe Medicaid \$71,000, booking in November</li></ul></li><li>• Medicare: Liability Balance is (\$587,000)<ul style="list-style-type: none"><li>◦ 2022 Medicare Receivable \$301,900 (Received 8/15)</li><li>◦ 2023 Interim Cost Report Complete, owe Medicare \$587,000, booking in November</li></ul></li><li>• Waiting for State Auditor's Office to Schedule a 3-year Audit</li><li>• We are looking into opening up some Long Term Swing beds, but no decisions have been made.</li><li>• We comply with the HUD Metrics and Governance Policy 1.4</li><li>• Natalie discussed some of the difficulties the revenue cycle team is seeing lately which has contributed to our loss in October. The team is aware of the issues and is keeping an eye on what can be done to mitigate this situation.</li><li>• Mesirow update, there are no funds on the watch list.</li></ul>	
RESOLUTIONS	<ul style="list-style-type: none"><li>• <b><u>Financial Resolutions:</u></b></li></ul>	



	<ul style="list-style-type: none"> <li>○ <b>Resolution 1254 – Charity Care – October 2023</b> - Commissioners were provided Charity Care cases for \$ \$35,732.04. identified in the attached listings for October 2023.</li> <li>○ <b>Resolution 1255 – Bad Debt October 2023</b>–Commissioners were provided with Bad Debts for \$56,016.09for October.</li> <li>○ <b>Resolution 1256 – Payment of Warrants October 2023</b> – Accounts Payable Warrants #606112841 through #606113198 totaling \$1,494,163.47 and Payroll Warrants totaling \$1,001,266.43 for October 2023.</li> </ul>		
CONCLUSIONS	<ul style="list-style-type: none"> <li>• Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Clea Pryor, motion carried.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Resolutions 1254,1255, and 1256	Leha Neilsen/Shawn Groh	<input checked="" type="checkbox"/>	

20 MINS

CMO REPORT

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> <li>• Coulee City clinic visits are going up, we have Cassandra there 3 days of work and Kelly and Shoshannah are working hard to build her practice there.</li> <li>• The work continues with the practicum internship with Eastern Washington University.</li> <li>• We are working hard with recruitment, we are in need of an FP/OB and an additional ARNP.</li> <li>• Our locum ARNP in the walk-in, Sasha is doing well, Dr. Dimino is also helping where she can, we will have these providers until March.</li> <li>• We are working to increase our long term swing beds</li> <li>• We had a visit with another facility who is working to set up their own wound care center, they were impressed with our set up and program here at CMC.</li> <li>• We are on-boarding a new Cataract Provider, Dr. Draper who will be working with Dr. Fillmore.</li> <li>• In the ER we are working to on-board some new providers.</li> <li>• Dr. Hsieh let the Board know that Suki, the dictation program has been trialed at CMC and we have decided not to move forward with this program.</li> <li>• Dr. Hsieh gave an update on the DOPL program, we will be hosting them in January to see our facility.</li> <li>• The Medical Staff election is on-going and results will be announced in the December meeting, committees will be assigned in January</li> </ul>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	

5 MINS

COMMITTEE REPORTS AND NEXT MEETING

BOARD OF COMMISSIONERS

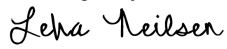
DISCUSSION	<ul style="list-style-type: none"> <li>• Commissioners Kennedy and Oliver were re-elected to their positions!</li> <li>• The CEO evaluation will be completed sometime in January</li> <li>• Clea announced that she will be resigning from the Board as of December 31<sup>st</sup>. Clea has been an asset to our Board for many years and she will be missed.</li> </ul>		
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	<ul style="list-style-type: none"><li>○ Commissioner Kris Hare moved to accept the resignation of Commissioner Clea Pryor. The motion was seconded by Geary Oliver. Motion Carried.</li><li>○ Commissioner Clea Pryor made a motion to cancel the December 2023 Board meeting. The motion was seconded by Brad Parrish. Motion carried.</li></ul>		
CONCLUSIONS			
5 MINS	EXECUTIVE SESSION		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"><li>• N/A</li></ul>		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
2 MINS	CREDENTIALING		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"><li>• Commissioner Geary Oliver made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.</li></ul>		
CONCLUSIONS	<ul style="list-style-type: none"><li>• Credentialing privileges were approved for the following providers<ul style="list-style-type: none"><li>○ Christian Draper, MD</li><li>○ Aaron Nott, MD</li><li>○ Reena Ramakrishnana, DO</li><li>○ Sergey Akopov, MD</li><li>○ Abdelrahman Beltagy, MD</li><li>○ Mohammad Hirzallah, MD</li><li>○ Robert Jackson, MD</li><li>○ Neha Mirchandani, MD</li></ul></li></ul>		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing		Credentialing Specialist	<input checked="" type="checkbox"/>
ADJOURNMENT	Kris Hare made a motion to adjourn the meeting, the motion was seconded by Clea Pryor. The meeting was adjourned at 6:49 PM		

Respectfully Submitted by:

Approved by:

DocuSigned by:  
  
57593C7B274D418... 1/30/2024

Leha Neilsen

DocuSigned by:  
  
BE015D65309F473... 2/1/2024

Kris Hare

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Executive Assistant

Secretary, Board of Commissioners