

BOARD OF COMMISSIONERS MEETING

MINUTES

OCTOBER 30, 2023 6:00 PM VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commission Clea Pryor
ATTENDEES	Ramona Hicks, Kelly Hughes, Dr. Hsieh, Karen Rimpler Shawn Groh, Natalie Dennis, Beth Goetz, Heidi Christian, Whitney Bowman, Leha Neilsen, Amber Pearce John Stint, HUD Scott Hunter Jody Carona
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:03 p.m. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision, and Values were read by the Board.

Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
DISCUSSION	The 2023 September Board minutes were distributed prior to the meeting.		
CONCLUSIONS	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	CEO UPDATE		RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> Community Survey update with Jody Carona, we are in the final stages of getting our community survey finalized and sent out, please encourage the community to participate. 		

	<ul style="list-style-type: none">• DNV came and completed our survey at the beginning of the month, the team has worked to create our corrective action plan and has submitted it to DNV for approval.• We will be hosting a CNO applicant on November 7th for an onsite interview and will be conducting two additional phone interviews next week.• The provider search continues for a full time FP/OB• WSHA update, Ramona recently attended the Annual meeting in Renton.• Rural Advocacy days will be in January in Olympia on January 30th, Ramona will be attending.• Don't forget we have the flu shot available as well as the Covid vaccine, pneumonia and the new RSV vaccine if you are eligible or concerned.	
10MINS	CFO UPDATE	SHAWN GROH
DISCUSSION	<ul style="list-style-type: none">• Financials were distributed prior to the meeting.• CMC saw a gain in September• Kelly reviewed the income statement for September 2023<ul style="list-style-type: none">◦ Total Gross Rev: \$4,745,616◦ Net Patient Rev. \$3,041,389◦ YTD Net Rev: \$28,268,140◦ September Gain: \$116,122◦ YTD Gain: \$1,408,376◦ Deposited from Operations: \$3,011,451◦ Paid out for Operations: \$2,923,207◦ Operational Cash Gain/(Loss): \$88,244◦ Month End Total Cash & Investments: \$7,491,556• Financial metrics<ul style="list-style-type: none">◦ Days in AR: 65◦ Days of Cash on Hand: 77◦ Total Operating Revenue: \$3,143,441◦ Total Operating Expense: \$3,024,258• 3rd party payables<ul style="list-style-type: none">◦ Medicaid: Liability Balance (\$566,916) 2022 Medicaid Payable \$580,000 (overpaid based on 2020 costs) (payment plan to be set up)◦ Medicare: Liability Balance is \$0◦ 2022 Medicare Receivable \$301,900 (Received 8/15)◦ Working on 2024 Budget◦ Working on 2023 Interim Cost Report to get Medicare Interim Rate<ul style="list-style-type: none">▪ We will be presenting the 2024 Budget for approval in November.	
RESOLUTIONS	<ul style="list-style-type: none">• <u>Financial Resolutions:</u><ul style="list-style-type: none">◦ <u>Resolution 1249 – Charity Care – September 2023</u> - Commissioners were provided Charity Care cases in the amount of \$35,956.25. identified in the attached listings for the month of September 2023.	



	<ul style="list-style-type: none"> ○ Resolution 1250 – Bad Debt September 2023—Commissioners were provided with Bad Debts in the amount of \$104,581.61 for September. ○ Resolution 1251 – Payment of Warrants September 2023 – Accounts Payable Warrants #606112501 through #606112840 totaling \$1,572,247.41 and Payroll Warrants totaling \$954,868.24 for September 2023. ○ Resolution 1252 – Amendment to 2023 for equipment needs- Commissioners were presented with information regarding the need for this equipment, the purchase will not exceed \$35,000. 		
CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Clea Pryor moved for approval of the all financial resolutions. The motion was seconded by Commissioner Brad Parrish, motion carried. 		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Resolutions 1249, 1250,1251, and 1252	Leha Neilsen/Shawn Groh	<input checked="" type="checkbox"/>	

20 MINS

CMO REPORT

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Clinic update, we are working towards starting a behavioral health practicum with Eastern Washington University • Wendy has been working her new schedule of remote visits, this is going well • We interviewed an ARNP candidate last month, the search continues for this position. • We are still looking for an FB OB Provider • Dr. Hsieh continues to work to build the gurd health program, we are working to host an education night on this service and how to treat this. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	

5 MINS

COMMITTEE REPORTS AND NEXT MEETING

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • The CEO annual evaluation will be done at the next meeting • The EOC committee is looking for additional members • Kris attended the HR committee meeting, Compliance and Credentialing meetings 		
CONCLUSIONS			

5 MINS

EXECUTIVE SESSION

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Commissioner Jerry Kennedy closed the open meeting to go into an executive session regarding RCW 42.30.110(1)(g) for 10 minutes at 6:57pm. The open session was reconvened at 7:07pm. 		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

2 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040



DISCUSSION	<ul style="list-style-type: none">Commissioner Kris Hare made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.		
CONCLUSIONS	<ul style="list-style-type: none">Credentialing privileges were approved for the following providers<ul style="list-style-type: none">Andrea Turner, CRNACassandra Viramontes, ARNP		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing		Credentialing Specialist	<input checked="" type="checkbox"/>
ADJOURNMENT	Brad Parrish made a motion to adjourn the meeting, the motion was seconded by Clea Pryor. The meeting was adjourned at 7:10 PM		

Respectfully Submitted by:

Approved by:

DocuSigned by:

 57593C7B274D418... 11/27/2023

Leha Neilsen
Executive Assistant

DocuSigned by:

 BE015D65309F473... 11/27/2023

Kris Hare
Secretary, Board of Commissioners