

BOARD OF COMMISSIONERS MEETING

MINUTES

JUNE 26, 2023 6:00PM VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Brad Parrish
ATTENDEES	Ramona Hicks, Kelly Hughes, Dr. Hsieh, Shawn Groh, Heather McCleary, Teresa Herdrick, Natalie Dennis, Leha Neilsen, Baylee George, Amber Pearce John Stint, HUD Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
DISCUSSION	The 2023 May Board minutes were distributed prior to the meeting.		
CONCLUSIONS	Commissioner Kris Hare moved for approval of minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	CEO UPDATE		RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> Ramona is attending the WSHA/AWPHD in Chelan, others will be joining tomorrow. CMS lifted the vaccine requirements, all staff are back to pre-covid status, so far we aren't seeing more covid cases. We have hired a lab manager: Felipe Cobos, he has started and has jumped right in and has been meeting with staff. 		

Statement of Confidentiality: Quality Assurance data, records, and knowledge, including minutes, collected for or by individuals or committees, or committees assigned peer/professional review functions are confidential, not public records, and not available for court subpoena in accordance with RCW sections 70.41.200, 43.70.510, 4.24.250, 74.42.640, 18.20.390, 70.56.020, and 70.56.040

	<ul style="list-style-type: none">• We continue to recruit for the other open positions• Dr. Castrodale, Beth, Ramona, Kelly and Shoshannah met with the tribe last month to discuss joining efforts on advocating for OB services. They are very interested in partnering with us in this effort.• We are in the process of hiring for internal security and should be able to offer coverage for 7 days a week.• Ramona has decided to hire a CNO, we are facing lots of significant staffing issues - the nurse managers have voiced wanting this position.• WAPAC information was given, Ramona will send an email to the Board		
10MINS	CFO UPDATE		KELLY HUGHES
DISCUSSION	<ul style="list-style-type: none">• Financials were distributed prior to the meeting.• CMC saw a gain in May<ul style="list-style-type: none">◦ May2023 Gain\$530◦ Year to Date (YTD) Gain: \$921,518• Cash flow progress:<ul style="list-style-type: none">◦ Deposited from Operations: \$3,155,597◦ Paid out for Operations: (\$2,905,084)◦ Operational Cash Gain/(Loss): \$250,513• Financial Metrics<ul style="list-style-type: none">◦ Month End Total Cash & Investments: \$7,700,966◦ AR - 60◦ Days of Cash on Hand 79◦ Gross Patient Rev – \$5,296,924◦ Operating Rev: \$3,040,711◦ Total Operating Expense: \$3,039,014• 3rd party payables<ul style="list-style-type: none">◦ Medicaid: Liability Balance (\$659,325)◦ 2018 DSH Payable \$571,000 (this will be paid in May) 2018 Cost Report Final Payable \$92,410 (paid in June)◦ 2022 Medicaid Payable \$580,000 (overpaid based on 2020 costs) (payment plan to be set up)		
RESOLUTIONS	<ul style="list-style-type: none">• <u>Financial Resolutions:</u><ul style="list-style-type: none">◦ <u>Resolution 1236 – Charity Care – May 2023</u> - Commissioners were provided Charity Care cases in the amount of \$31,018.85 identified in the attached listings for the month of May 2023.◦ <u>Resolution 1237 – Bad Debt May 2023</u>–Commissioners were provided with Bad Debts in the amount of \$113,293.50for May.◦ <u>Resolution 1238 – Payment of Warrants May 2023</u> – Accounts Payable Warrants #606111073 through #606111443 totaling \$1,611,488.11 and Payroll Warrants totaling \$926,388.26 for May 2023.		
CONCLUSIONS	Commissioner Geary Oliver moved for approval on all financial resolutions. The motion was seconded by Commissioner Clea Pryor, motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE		MOTION CARRIED

Resolutions 1236-1238	Leha Neilsen/Shawn Groh	<input checked="" type="checkbox"/>
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2 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> Working on provider recruitment Dr. Randolph is working to bring Travel Medication to CMC to those patients who are traveling outside of the country. Abajan Haytek is leaving CMC, his last day is next week. The work continues on the Medical Staff bylaws. We have a new per diem provider; Dr. Mora she will be helping with OB. Norell Smith, CRNA has also joined as a per diem employee Covid testing for surgery policies are changing, we are no longer testing each patient. We have started the Foregut program, so far this project is going smoothly. <ul style="list-style-type: none"> Working on a platform where we invite the community to discuss the forgut program The ER continues to be busy Hope has been invited to join a panel at WSU to talk about the student programs. CMC participated in the local Kids Koulee fest the kids had a great time, we offered a free bike raffle - this event went great for us. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	

5 MINS

NEXT MEETING DATE AND TIME

BOARD OF COMMISSIONERS

DISCUSSION	July 31 st 2023 @ 6:00pm		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
	Leha Neilsen	<input type="checkbox"/>	

2 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

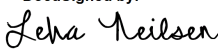
DISCUSSION	<ul style="list-style-type: none"> Commissioner Kris Hare made a motion to approve the credentialing with the exception of the two pending locum providers. The motion was seconded by Commissioner Clea Pryor. Motion carried. 		
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers Coulee Medical Center Initial Appointment: <ul style="list-style-type: none"> Brittney Lundy, DNAP, CRNA Coulee Medical Center Reappointment: <ul style="list-style-type: none"> Cody Ellefsen, DO Locum Reappointment: <ul style="list-style-type: none"> Byron Burrup, DO – Locum ER pending 		



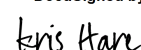
	<ul style="list-style-type: none"> o Linda Greiner, PA – Locum Clinic o Jonathan Johns, MD – Locum OB pending 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>
ADJOURNMENT	Meeting was adjourned at 6:26PM	

Respectfully Submitted by:

Approved by:

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 8/1/2023
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Leha Neilsen
Executive Assistant

DocuSigned by:
 8/1/2023
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Kris Hare
Secretary, Board of Commissioners