

BOARD OF COMMISSIONERS MEETING

MINUTES

JULY 31, 2023 6:00 PM VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Brad Parrish, Commissioner Clea Pryor
ATTENDEES	Ramona Hicks, Kelly Hughes, Kraig Fuller, Amber Pearce, Leha Neilsen, Baylee George, Amber Pearce John Stint, HUD Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00 pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision, and Values were read by the Board.

Agenda topics

5 MINS	APPROVAL OF MINUTES		BOARD OF COMMISSIONERS
DISCUSSION	The 2023 June Board minutes were distributed prior to the meeting.		
CONCLUSIONS	Commissioner Kris Hare moved for approval of the minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approved previous meeting minutes	Leha Neilsen	Unanimously	
10MINS	CEO UPDATE		RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> Recruitment for the CNO is ongoing, we have 2 onsite interviews scheduled for mid-August. Our new lab manager, Phillip is doing great. We continue to work with WSHA on nurse staffing laws Ramona recently attended a WSHA Board retreat 		

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	<ul style="list-style-type: none"> Internal Security has been implemented The Board Workshop is tentatively set for some time in September, Kelly is working to find a 3rd party facilitator. We have hired a Marketing Coordinator who will be starting in August 	
10MINS	CFO UPDATE	KELLY HUGHES
DISCUSSION	<ul style="list-style-type: none"> Financials were distributed prior to the meeting. CMC saw a gain in June <ul style="list-style-type: none"> June 2023 Gain \$502,865 Year to Date (YTD) Gain: \$1,424,383 Deposited from Operations: \$2,741,429 Paid out for Operations: \$4,037,608 Operational Cash Loss: (\$1,296,179) Month End Total Cash & Investments: \$6,455,864 Financial Metrics <ul style="list-style-type: none"> AR - 50 Days of Cash on Hand 60 Gross Patient Rev – \$5,087,875 Operating Rev: \$ 3,550,691 Total Operating Expense: \$ \$3,044,150 3rd party payables <ul style="list-style-type: none"> Medicaid: Liability Balance \$566,916 Medicare: Liability Balance is \$301,900 (Receivable for 2022 Cost Report Safety Net Assessment: YTD Receivable \$149,809 CMC received \$25,000 from AWPMD Membership Incentive DSH Application Submitted in July 	
RESOLUTIONS	<ul style="list-style-type: none"> <u>Financial Resolutions:</u> <ul style="list-style-type: none"> <u>Resolution 1239 – Charity Care – June 2023</u> - Commissioners were provided Charity Care cases in the amount of \$32,542.77 identified in the attached listings for the month of June 2023. <u>Resolution 1240 – Bad Debt June 2023</u>–Commissioners were provided with Bad Debts in the amount of \$78,139.49 for June. <u>Resolution 1241 – Payment of Warrants June 2023</u> – Accounts Payable Warrants #606111444 through #606111798 totaling \$1,990,131.04 and Payroll Warrants totaling \$1,395,619.65for June 2023. 	
CONCLUSIONS	Commissioner Brad Parrish moved for approval of all financial resolutions. The motion was seconded by Commissioner Kris Hare, motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1239, 1240, and 1241	Leha Neilsen/Shawn Groh	<input checked="" type="checkbox"/>

2 MINS

EXECUTIVE SESSION

BOARD CHAIR

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DISCUSSION	<ul style="list-style-type: none"> Commissioner Jerry Kennedy closed the open meeting to go into executive session regarding RCW 42.30.111(1)(g) at 6:40 to 10 mins. Meeting reconvened at 6:50 pm 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
		<input type="checkbox"/>	
5 MINS	NEXT MEETING DATE AND TIME		BOARD OF COMMISSIONERS
DISCUSSION	August 28 th 2023 @ 6:00 pm		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
	Leha Neilsen	<input type="checkbox"/>	
2 MINS	CREDENTIALING		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> Commissioner Kris Hare made a motion to approve the credentialing with the exception of the two pending locum providers. The motion was seconded by Commissioner Brad Parrish. Motion carried. 		
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers Locum Reappointment: <ul style="list-style-type: none"> Byron Burrup, DO – Locum ER Jonathan Johns, MD – Locum OB 		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approval of Credentialing	Credentialing Specialist	<input checked="" type="checkbox"/>	
ADJOURNMENT	Kris Hare made a motion to adjourn the meeting, the motion was seconded by Brad Parrish. The meeting was adjourned at 6:52 PM		

Respectfully Submitted by:

Approved by:

DocuSigned by:

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8/31/2023

Leha Neilsen
Executive Assistant

DocuSigned by:

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8/31/2023

Kris Hare
Secretary, Board of Commissioners

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