

# Board of Commissioners Meeting

## MINUTES

NOVEMBER 28, 2022

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Geary Oliver, Commissioner Brad Parrish
ATTENDEES	Kelly Hughes, Natalie Dennis, Shawn Groh, Joyce Bodeau, Beth Goetz, Heather McCleary, Jessica Hendrix, Jean Clark, Leha Neilsen, Heidi Christian, Mesha Markwell John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision and Values were read by the Board.

## Agenda topics

5 MINS

### APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the October Board meetings were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Geary Oliver moved for approval of minutes that were presented. The motion was seconded by Commissioner Kris Hare. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Geary Oliver & Kris Hare	✓

10MINS

### CFO UPDATE

KELLY HUGHES


DISCUSSION	<ul style="list-style-type: none"> <li>▪ The 2023 Budget was approved at the Budget Hearing prior to this meeting.</li> <li>▪ The Finances were distributed prior to the meeting – see handouts</li> <li>▪ Governance policy 1.4 was distributed to the Board prior to the meeting – we are in compliance with the policy contents.</li> <li>▪ The MESIROW Report and supporting documents were distributed and available to commissioners for review.               <ul style="list-style-type: none"> <li>○ There are no funds on the “Watch List”</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>▪ Kelly reviewed the income statement and the balance sheet.</li> <li>▪ Financial Update               <ul style="list-style-type: none"> <li>○ October 2022 Gain                   <ul style="list-style-type: none"> <li>▪ Actual: \$201,177</li> <li>▪ Budgeted: \$43,643</li> </ul> </li> <li>○ Year to Date Loss:                   <ul style="list-style-type: none"> <li>▪ Actual: (\$759,802)</li> <li>▪ Budgeted: \$398,518</li> </ul> </li> </ul> </li> <li>▪ Financial Metrics               <ul style="list-style-type: none"> <li>○ Days in Account Receivable: 83 Days</li> </ul> </li> </ul>	



<ul style="list-style-type: none"><li>○ Days Cash on Hand: 63 Days</li><li>○ Gross Patient Revenue: \$5,191,568</li><li>○ Total Operating Revenue: \$3,410,380</li><li>○ Operating Expense: \$3,191,480</li></ul> <ul style="list-style-type: none"><li>▪ Cash Flow<ul style="list-style-type: none"><li>○ Deposited from Operations: \$2,464,342</li><li>○ Paid out for Operations: (\$2,853,338)</li><li>○ Operational Cash Gain/(Loss): \$(388,996)</li><li>○ Month End Total Cash &amp; Investments: \$5,838,648</li></ul></li><li>▪ Medicaid: Liability Balance is Net of Receivable &amp; Payable (\$271,989)<ul style="list-style-type: none"><li>○ 2018 DSH Payable \$571,000 (this is an estimate that was recognized in 2020)</li><li>○ 2021 Receivable \$299,000 (Receivable expected Dec 2022/January 2023)</li></ul></li><li>▪ Medicare: Liability Balance is Net of Receivable &amp; Payable \$324,254<ul style="list-style-type: none"><li>○ 2021 Payable \$881,000 Based on Interim - \$75,871.63/mo (Jan-Nov 2022)</li><li>○ 2021 Receivable \$225,000 Based on Final (Received partial payment in October)</li><li>○ 2021 Lump Sum Payable \$236,632 (Accrued in October, money received in November)</li><li>○ 2022 Interim Cost Report is being prepared by DZA to submit to Noridian the end of November</li></ul></li></ul>			
RESOLUTIONS	<ul style="list-style-type: none"><li>• <b><u>Financial Resolutions:</u></b><ul style="list-style-type: none"><li>○ <b><u>Resolution 1211 – Payment of Warrants October 2022</u></b> – Commissioners were provided information regarding Accounts Payable Warrants # 606108408 through # 606108798 totaling \$1,625,725.13 Payroll Warrants # 416640892 through #419887690 totaling \$877,686.73 for October 2022.</li><li>○ <b><u>Resolution 1212 – Bad Debt October 2022</u></b>–Commissioners were provided with Bad Debts in the amount of <u>\$69,511.11</u>.</li><li>○ <b><u>Resolution 1213 – Indigent Care – October 2022</u></b> - Commissioners were provided Indigent Care cases in the amounts of <u>\$58,195.09</u> identified in the listings for the month of October 2022.</li></ul></li></ul>		
CONCLUSIONS	Commissioner Clea Pryor moved for approval on all financial resolutions. The motion was seconded by Commissioner Kris Hare Motion carried		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1211, 1212 and 1213		Clea Pryor & Kris Hare	<input checked="" type="checkbox"/>
15 MINS		QUALITY UPDATE	
		SHARON GILMORE	
DISCUSSION	<ul style="list-style-type: none"><li>○ Sharon gave a presentation to the Board explaining the on-going work that the Quality team is doing – see handout.</li></ul>		
5 MINS		NEXT MEETING DATE AND TIME	
		BOARD OF COMMISSIONERS	
DISCUSSION	The next regular meeting falls on 12/26. A motion was made by commissioner Clea Pryor to cancel the December meeting and hold a workshop sometime in January. The motion was seconded by Geary Oliver. Motion Carried.		
CONCLUSIONS	December 2022 Board of Commissioners meeting will be canceled.		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Meeting cancelation		Clea Pryor & Geary Oliver	<input checked="" type="checkbox"/>
5 MINS		EXECUTIVE SESSION	
		BOARD OF COMMISSIONERS	
DISCUSSION	<ul style="list-style-type: none"><li>▪ N/A for this meeting</li></ul>		
CONCLUSIONS	No action was taken		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED

2 MINS	<b>CREDENTIALING</b>	BOARD OF COMMISSIONERS
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Commissioner Kris Hare made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.</li> </ul>	
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>Credentialing privileges were approved for the following providers               <ul style="list-style-type: none"> <li>Soo Young Kwon, MD</li> <li>Jeremy Lewis, DO OB ER</li> <li>Kathleen Cohen, DO ER Locum</li> <li>Brian Lee, CRNA</li> <li>Michael Woodruff, MR-Locum ER</li> </ul> </li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>MOTION CARRIED</b>
Approval of Credentialing	Kris Hare & Clea Pryor	✓
<b>ADJOURNMENT</b>	Meeting was adjourned at 6:40PM	

Respectfully Submitted by:

DocuSigned by:  
 1/31/2023  
 57593C7B274D418...

**Leha Neilsen**  
 Executive Assistant

Approved by:

DocuSigned by:  
 2/3/2023  
 BE015D65309F473...

**Kris Hare**  
 Secretary, Board of Commissioners

