

Board of Commissioners Meeting

MINUTES

SEPTEMBER 26, 2022

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Brad Parrish, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Kelly Hughes, Natalie Dennis, Shawn Groh, Joyce Bodeau, Beth Goetz, Misty Braaten, Kraig Fuller, Jessica Hendrix, Jean Clark, Leha Neilsen John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the August Board meetings were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Geary Oliver moved for approval of minutes that were presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Geary Oliver & Clea Pryor	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> COVID-19 update & vaccine: <ul style="list-style-type: none"> We continue to see positivity rates rising in the community. <ul style="list-style-type: none"> The Omicron variant booster is now available for staff. Meeting with Patricia Justis: <ul style="list-style-type: none"> On September 20th CMC entertained two Department of Health representatives on-site for a conversation with Senior Leadership and various other leaders. <ul style="list-style-type: none"> Pat Justis, Executive Director of Rural Health/Office of Community Health Systems and Kelly Shaw, Rural Health Workforce Director drove over from Seattle on a tour of multiple rural hospitals. The team informed the DOH team on a number of different challenges and wins that we have experienced over the last several years. Staffing was at the top of the list and it was good to have the workforce director present, reimbursement, OB needs, Agency, nursing education, housing, recruitment and staff well-being were all discussed. Pat and Kelly had multiple connections for us, ideas and resources that we can tap into, they were extremely helpful and we very much appreciated
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	<p>their concern for the situation in rural hospitals and the resources they offered. They also spoke about a number of new things that the Department of Health is exploring regarding designation call “Maternity Care Target Area” that may bring us needed points in recruitment and possibly reimbursement, they are going to connect us to the department working on this project.</p> <ul style="list-style-type: none">▪ In addition to all of these projects, Coulee Medical Center will be in a cohort with other rural hospitals to participate in the department of health’s “Palliative Care Model”. This is the model that is designed to work with providers in many different settings who are counseling patients and family on resources and assistance to remain in their homes and communities for the remainder of their live, for those with chronic illnesses. <ul style="list-style-type: none">• De-escalation and workplace violence training:<ul style="list-style-type: none">○ Neshia Billups, Tyler Donn and Beth Goetz will be attending an off-site 3 full day training to become certified instructors in de-escalation and workplace violence. In-lieu of the lack of training previously we had hired a security company.○ We have had meetings with first responders in our area including law enforcement to address the escalating behavioral health needs that we are seeing in our Emergency Room, clinic, behavioral health unit and with visitors.<ul style="list-style-type: none">▪ We are looking at options for safer environment for staff and patients.○ Additionally, Melissa Dunlap Patient Safety and Advocate RN recently was certified in Mental Health First Aid as an instructor and will be overlaying the de-escalation techniques with what she learned in the Mental Health First Aid course.• Lab Event June 28, 2022:<ul style="list-style-type: none">○ Update: Nothing new to report on the lab event at this time.• 5th Annual Powwow:<ul style="list-style-type: none">○ We recently heard from representatives from the Colville Tribe that they are very interested in supporting and participating in any upcoming Powwow.• Employee Recognition:<ul style="list-style-type: none">○ HR and the finance team have been working tirelessly on identifying a good budget that will allow us to honor our employees and make it possible for them to have opportunities to win prizes, a special thanks to the entire HR team and Kelly and her team.	
CONCLUSIONS		
30MINS	CFO UPDATE	KELLY HUGHES
DISCUSSION	<ul style="list-style-type: none">▪ The Finances were distributed prior to the meeting – see handouts	
<ul style="list-style-type: none">▪ Kelly reviewed the income statement and the balance sheet.▪ Financial Update<ul style="list-style-type: none">○ August 2022 Loss<ul style="list-style-type: none">▪ Actual: (\$107,313)▪ Budgeted: \$42,295○ Year to Date Loss:<ul style="list-style-type: none">▪ Actual: (\$736,617)▪ Budgeted: \$312,837▪ Financial Metrics<ul style="list-style-type: none">○ Days in Account Receivable: 85 Days○ Days Cash on Hand: 63 Days○ Gross Patient Revenue: \$5,032,378○ Total Operating Revenue: \$2,970,757○ Operating Expense: \$3,050,963▪ Cash Flow<ul style="list-style-type: none">○ Deposited from Operations: \$3,625,877○ Paid out for Operations: (\$2,809,581)○ Operational Cash Gain/(Loss): \$816,296		

<ul style="list-style-type: none"> Month End Total Cash & Investments: \$5,889,326 Medicaid: Liability Balance is Net of Receivable & Payable - \$271,989 <ul style="list-style-type: none"> 2018 DSH Payable \$571,000 (this is an estimate that was recognized in 2020) 2021 Receivable \$299,000 (Receivable expected Dec 2022/January 2023) Medicare: Liability Balance is Net of Receivable & Payable - \$20,896 <ul style="list-style-type: none"> 2021 Payable \$881,000 Based on Interim - \$75,871.63/mo. (Jan-Nov 2022) 2021 Receivable \$225,000 Based on Final (Receiving Fall 2022) 2018 Desk Review Payable \$136,255 (Taken from Patient Remits Aug & Sept) <ul style="list-style-type: none"> 2022 Interim Cost Report to be done by DZA this Fall after September 2022 financials are finalized. 		
<ul style="list-style-type: none"> The HUD 242 metrics and the CMC Board Charts were reviewed – see handouts 		
<ul style="list-style-type: none"> The district wishes to sell the Coffee Stand and the Handicap Van and have determined these items are no long of any use to the facility. <ul style="list-style-type: none"> Board members from the Finance Committee recommended moving forward with surplus this equipment. 		
RESOLUTIONS	<ul style="list-style-type: none"> Financial Resolutions: <ul style="list-style-type: none"> Resolution 1199 – Payment of Warrants August 2022 – Commissioners were provided information regarding Accounts Payable Warrants #606107677 through #606108056 totaling \$1,572,539.58 Payroll Warrants #404129011 through #407208220 totaling \$869,986.83 for August 2022. Resolution 1200 – Bad Debt August 2022–Commissioners were provided with Bad Debts in the amount of \$154,861.49. Resolution 1201 – Indigent Care – August 2022 - Commissioners were provided Indigent Care cases in the amounts of \$19,477.33 identified in the listings for the month of August 2022. Resolution 1202 – Surplus Equipment Coffee Stand –_Commissioners were provided information outline the worth of the stand and how much the district would like to sell it for. Resolution 1203 – Surplus Equipment Handicap Van– Commissioners were provided details about surplus the van. Resolution 1204 – Additional Funding to the 2022 Budget - Commissioners were provided information regarding the need to purchase a crosswalk system for our employee parking lot. 	
CONCLUSIONS	Commissioner Clea Pryor moved for approval on all financial resolutions. The motion was seconded by Commissioner Geary Oliver Motion carried	
ACTION ITEMS		PERSON RESPONSIBLE
Resolutions 1199 - 1204		Clea Pryor & Geary Oliver
		MOTION CARRIED
		✓
0 MINS		
CMO UPDATE		
DR. HSIEH		
DISCUSSION	<ul style="list-style-type: none"> Clinic <ul style="list-style-type: none"> Working on standardization throughout the clinic We are currently looking into hiring an interim clinic manager with experience Helping our providers reach their goals Still recruiting for provider as we have another going on maternity and one still on sabbatical Cures Act work is ongoing, the IT team along with compliance have been working to ensure we are in compliance with the contents of this new law. Surgery <ul style="list-style-type: none"> We saw just under 50 surgeries in the last month and are looking into hiring a 3rd CRNA. 2023 goals of increase OR utilizations Acute/OB: 	

	<ul style="list-style-type: none"> ○ The search continues for additional FP/OB doctors, we have hired a few per diems and have a meet and greet with potential candidate in October.
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5 MINS

NEW BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • N/A 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

OLD BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> ▪ Reschedule the date of the Board Workshop, after discussion it was determined that the Board would hold its workshop. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

5 MINS

NEXT MEETING DATE AND TIME

BOARD OF COMMISSIONERS

DISCUSSION	October 31 st at 6:00pm hybrid option		
CONCLUSIONS	Next meeting location @ Coulee Medical Center in the Medical Arts Conference room. Room capacity 8 people.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

5 MINS

EXECUTIVE SESSION

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> ▪ N/A for this meeting 		
CONCLUSIONS	No action was taken		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

2 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none">Commissioner Kris Hare made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
CONCLUSIONS	<ul style="list-style-type: none">Credentialing privileges were approved for the following providers<ul style="list-style-type: none">Joseph Freeburg, MDGeorge Lopez, MDRavi Pande, MDMinal Bhanushali, MDYi Mao, MDAixa Espinosa Morales, MDCorey White, DO		
ACTION ITEMS		PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing		Kris Hare & Brad Parrish	✓
ADJOURNMENT	Meeting was adjourned at 7:00pm		



Respectfully Submitted by:

DocuSigned by:
Leha Neilsen 11/2/2022
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Leha Neilsen
Executive Assistant

Approved by:

DocuSigned by:
Kris Hare 11/2/2022
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Kris Hare
Secretary, Board of Commissioners

