

Board of Commissioners Meeting

MINUTES

AUGUST 29, 2022

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Brad Parrish, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Kelly Hughes, Natalie Dennis, Shawn Groh, Joyce Bodeau, Beth Goetz, Misty Braaten, Kraig Fuller, Jessica Hendrix, Jean Clark, Leha Neilsen John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A for this meeting
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the July Board meetings were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Clea Pryor moved for approval of minutes that were presented. The motion was seconded by Commissioner Kris Hare. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Clea Pryor & Kris Hare	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19 update & vaccine: <ul style="list-style-type: none"> ○ Staffing is the greatest problem CMC is facing with anywhere between 3-10 staff members out each day on quarantine or isolation. ○ At this time, we haven't had to discontinue services in any department, we monitor this situation daily. • CMS Meeting: <ul style="list-style-type: none"> ○ WSHA reached out to Ramona to see if we would be willing to come to Seattle and meet with Chiquita Brooks-LaSure who was appointed by President Biden as Administrator of Centers for Medicare and Medicaid Services CMS. <ul style="list-style-type: none"> ▪ The administrator had been advised of the financial and patient care challenges Washington hospitals are facing and came to Seattle on a fact finding investigation. ▪ Her request was to meet with two rural Washington hospitals, one urban, members of the Behavioral Health Association and members of the Nursing Home Association.
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	<ul style="list-style-type: none"> ▪ CMS was very specific on who they wanted to hear from. Ramona was asked to speak about CMC’s connection with the Tribe and our OB program; as well as the emotional impact due to the pandemic and the inability to transfer. ▪ Ramona was also asked talked about the nurse staffing crisis we are a facing as a state. ▪ The inability to accept transfers was discussed by the urban hospitals. ▪ Behavioral health facilities spoke about how very full they are; the difficulties with staffing and their inability to discharged because of limitations of numbers in group home options. ▪ The nursing home facilities reported they are only able to fill 65% of their beds because of staffing problems both NAC’s and RN’s. ▪ Currently, 1/3 of the nursing homes are unable to hold their NAC classes, this is a significant number and will impact the inability to transfer from larger hospitals of nursing home patients needing to leave the hospital. ○ This information has been shared this with our nursing leadership, the nurses, leadership and the entire staff as the combination of the above identified problems is leading to our inability to transfer patients. • Lab Event June 28, 2022: <ul style="list-style-type: none"> ○ Update: On August 23, 2022 we met with a representative from one of our insurance carriers who is a forensic investigator and scientist who is reviewing all of the information we have gathered to date to see if he is able to identify a potential cause. • 5th Annual Powwow: <ul style="list-style-type: none"> ○ We have cancelled the Powwow for 2022 and will determine at a later date a 2023 event. • Employee Recognition Dinner: <ul style="list-style-type: none"> ○ The employee dinner scheduled for September 14th has been cancelled, we will offer a virtual event to recognize staff. • In-person Board meetings: <ul style="list-style-type: none"> ○ Hybrid options are available in our Medical Arts Conference room. • One on One meetings with nursing staff: <ul style="list-style-type: none"> ○ Ramona presented information that she gathered from participating in CEO listening sessions with all nursing staff over the last month. The information gathered was sent to WSHA to make them aware of what is going well in the nursing world, what could improve and other various things.
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CONCLUSIONS	CFO UPDATE	KELLY HUGHES
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30MINS	CFO UPDATE	KELLY HUGHES
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DISCUSSION	<ul style="list-style-type: none"> ▪ The Finances were distributed prior to the meeting - see handouts
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- Kelly reviewed the income statement and the balance sheet.
- Financial Update
 - July 2022 Loss
 - Actual: (\$122,216)
 - Budgeted: \$39,515
 - Year to Date Loss:
 - Actual: (\$629,304)
 - Budgeted: \$270,541

- Financial Metrics
 - Days in Account Receivable: 83 Days
 - Days Cash on Hand: 52 Days
 - Gross Patient Revenue: \$ 4,730,068
 - Total Operating Revenue: \$2,821,316
 - Operating Expense: \$2,912,845

- Cash Flow



	<ul style="list-style-type: none"> o Deposited from Operations: \$2,356,596 o Paid out for Operations: (\$2,964,662) o Operational Cash (Loss): (\$608,066) • Month End Total Cash & Investments: \$4,852,168 				
	<ul style="list-style-type: none"> • Additional funding to the 2022 budget: <ul style="list-style-type: none"> o Two leases for the radiology room will be presented at the Board meeting, our current leases are at the end of life, this will replace an old payment. • This will increase our current payments by \$66 and \$300 per month on both pieces of equipment. 				
RESOLUTIONS	<ul style="list-style-type: none"> • Financial Resolutions: <ul style="list-style-type: none"> o Resolution 1193 – Petty Cash locations – Commissioners were provided information regarding the districts Petty Cash locations. o Resolution 1194 – Additional Funding to the 2022 Budget – Commissioners were provided information regarding equipment needed for the radiology department. o Resolution 1195 – Additional Funding to the 2022 Budget – Commissioners were provided information regarding equipment needed for the radiology department. <ul style="list-style-type: none"> ▪ Commissioner Geary Oliver moved for approval on Resolutions 1193 - 1195 noting that management will not move forward with resolutions 1194 & 1195 without approval from HUD. The motion was seconded by Commissioner Brad Parrish. Motion Carried. o Resolution 1196 – Payment of Warrants July 2022 – Commissioners were provided information regarding Accounts Payable Warrants #606107313 through #606107676 totaling \$1,667,180.87 and Payroll Warrants #394901613 through #401037551 totaling \$1,351,621.28 for July 2022. o Resolution 1197 – Bad Debt July 2022 – Commissioners were provided with Bad Debts in the amount of \$38, 551.53. for July. o Resolution 1198 – Indigent Care –July 2022 – Commissioners were provided Indigent Care cases in the amounts of \$3,219.48 identified in the listings for the month of July 2022. 				
CONCLUSIONS	Commissioner Clea Pryor moved for approval on all financial resolutions. The motion was seconded by Commissioner Kris Hare Motion carried				
ACTION ITEMS	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">PERSON RESPONSIBLE</th> <th style="width: 40%;">MOTION CARRIED</th> </tr> </thead> <tbody> <tr> <td>Geary Oliver & Brad Parrish Clea Pryor & Kris Hare</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	PERSON RESPONSIBLE	MOTION CARRIED	Geary Oliver & Brad Parrish Clea Pryor & Kris Hare	✓
PERSON RESPONSIBLE	MOTION CARRIED				
Geary Oliver & Brad Parrish Clea Pryor & Kris Hare	✓				
Resolutions 1193 -1195 Resolution 1196 - 1198					
0 MINS	CMO UPDATE				
	DR. HSIEH				
DISCUSSION	<ul style="list-style-type: none"> • Clinic update: <ul style="list-style-type: none"> o Unfortunately, Brooke Sherwood will be leaving CMC, we will be looking to replace her as soon as possible. o We have hired a new CMO and Medical Staff Assistant, Hope Redmond will start later in September. o The clinic is facing staff shortages; we are working to hire two new MA’s in the coming weeks. • Surgery update: <ul style="list-style-type: none"> o The surgery team is working to implement a new policy that should help lessen surgical cancelations due to covid. • OB update: <ul style="list-style-type: none"> o We have hired Dr. Persondek as a per diem employee to help with OB coverage, she will also be picking up some hospital shifts o We are working to getting Dr. Randolph fully credentialed o A team is working on ensure that CMC is compliant with the elements of the Cures Act. 				

5 MINS

NEW BUSINESS

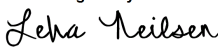
BOARD OF COMMISSIONERS

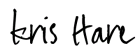


DISCUSSION	•		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
OLD BUSINESS			
BOARD OF COMMISSIONERS			
DISCUSSION	<ul style="list-style-type: none"> ▪ Reschedule the date of the Board Workshop, after discussion it was determined that the Board would hold its workshop on October 11th and the Almira-Coulee Dam Church. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
5 MINS	NEXT MEETING DATE AND TIME		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> ▪ September 26th at 6:00pm hybrid option 		
CONCLUSIONS	Next meeting location @ Coulee Medical Center in the Medical Arts Conference room. Room capacity 8 people.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
5 MINS	EXECUTIVE SESSION		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> ○ Commissioner Jerry Kennedy closed the regular Board meeting at 7:18pm for an Executive Session, regarding RCW 42.30.110(1)(g), to last for 5 minutes, to reconvene at 7:23pm. <ul style="list-style-type: none"> ▪ Open meeting reconvened. 		
CONCLUSIONS	No action was taken		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
2 MINS	CREDENTIALING		BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> • Commissioner Kris Hare made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried. 		
CONCLUSIONS	<ul style="list-style-type: none"> • Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> • Samuel Artzis, MD 		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approval of Credentialing	Kris Hare & Clea Pryor	✓	
ADJOURNMENT	Meeting was adjourned at 7:25pm		

Respectfully Submitted by:

Approved by:

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Leha Nielsen
Executive Assistant

Kris Hare
Secretary, Board of Commissioners

