

Board of Commissioners Meeting

MINUTES

OCTOBER 25, 2021

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Brad Parrish, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Kelly Hughes, Marlene Elliott, Leha Neilsen, Heather McCleary, Natalie Dennis, Sharon Gilmore, Jess Hendrix, Penny Lewis, Shawn Groh, Joyce Bodeau, Misty Braaten, Mesha Markwell John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the September Board meeting minutes distributed prior to the meeting.	
CONCLUSIONS	Commissioner Kris Hare moved for approval of minutes that were presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Kris Hare & Clea Pryor	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19 update: <ul style="list-style-type: none"> ○ We continue to see covid positive patients daily in the ER and Clinics and we routinely have 1-2 covid positive patients in Acute. ○ We are working through the logistics of the Governors mandate in regards to vendors and agency staff. • Intensivist/ ICU support telemedicine: <ul style="list-style-type: none"> ○ We are moving forward with the Department of Defense for their telehealth intensivist platform. • Update on key personnel searches: <ul style="list-style-type: none"> ○ We have interviewed and are extending an offer to Dr. Beikirch ○ We are moving forward with Nneka Asiamigbe, PA-C she will start October 27th.
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	<ul style="list-style-type: none"> ○ We have a number of other applicants interested in both the FP and PA positions. ○ We are opening up a new search with MDM for a key position in Lab ○ We 2 PA interviews set up for this Friday. • Advocacy: <ul style="list-style-type: none"> ○ Dr. Knox, Dr. Castrodale, Dr. Hsieh and I are collaborating on a letter to HRSA (Health Resources and Services Administration) in regards to our HPSA (Health Professional Shortage Area) Score. • Security: <ul style="list-style-type: none"> ○ We have historically used engineering for security purposes and are evaluating professional services, especially in light of the new State House Bill 1310 and its effect on Law Enforcement response. In tandem we are also evaluating options for professional training on workplace violence and de-escalation techniques. • Commissioner Kennedy asked how the hospital has been impacted by the mandate? <ul style="list-style-type: none"> ○ Heather McCleary updated the Board on how this has impacted our staffing ○ CMC has lost less than 5% of staff to the mandate ○ We have been working through approval of accommodation requests, this has been a difficult process. ○ Commissioner Kennedy thanked the recruiting team and their efforts to recruit staff. • Ramona explained the zero tolerance ad that has been in the star- we have seen an increase in violent patients in the past few months, our job is to ensure the safety of everyone.
CONCLUSIONS	

10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • Refinance is complete, the district is now saving \$90,000 per month and we are able to get \$1M worth of new equipment. • Board Governance Policy 1.4 was distributed prior to meeting; we are in compliance with this policy content. • The September Finances were distributed prior to the meeting
	<ul style="list-style-type: none"> • Financial Update <ul style="list-style-type: none"> ○ September 2021 gain <ul style="list-style-type: none"> ▪ Actual: \$347,068 ▪ Budgeted: \$68,294 ○ Year to date gain <ul style="list-style-type: none"> ▪ Actual: 2,238,849 ▪ Budgeted: \$621,538
	<ul style="list-style-type: none"> • 3rd Party Payables/Receivables <ul style="list-style-type: none"> ○ Medicaid Payable: \$211,170 ○ 2019 Cost Report Due \$296,181 (3 Payments Remaining) ○ 2018 DSH Payable \$571,000 (due in 2022) ○ 2020 Cost Report Receivable (\$656,000) ○ Medicare Receivable: \$209,911 Booked in May, Payment Received in October
	<ul style="list-style-type: none"> • Financial Metrics <ul style="list-style-type: none"> ○ Days in Account Receivable: 85 Days ○ Days Cash on Hand: 25 Days ○ Gross Patient Revenue: \$5,104,152 (Above Budget by \$593,610) ○ Total Operating Revenue: \$3,130,063 (Above Budget by \$475,825) ○ Operating Expense: \$2,991,190 (Above Budget by \$259,298)
	<ul style="list-style-type: none"> • A budget hearing will be scheduled in November to present the 2022 budget for approval.
RESOLUTIONS	<ul style="list-style-type: none"> • <u>Financial Resolutions:</u>



	<ul style="list-style-type: none"> ○ Resolution 1162 – Payment of Warrants September 2021 – Commissioners were provided information regarding Accounts Payable Warrants # 606104267 totaling \$2,129,438.78 and Payroll Warrants #331684216 through #334315027 totaling \$901,117.91 for September. ○ Resolution 1163 – Indigent Care September 2021– Commissioner were provided Indigent Care cases in the amount of \$47,653.22. ○ Resolution 1164 – Bad Debt September 2021 - Commissioners were provided with Bad Debt, amounts of \$ 47,759.73as identified in the listings for September 2021. 	
CONCLUSIONS	Commissioner Kris Hare moved for approval on all financial resolutions. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1161 & 1165 Resolutions 1162-1164	Kris Hare & Clea Pryor Geary Oliver & Brad Parrish	✓

10 MINS **CMO UPDATE** DR. HSIEH

DISCUSSION	○ Dr. Hsieh was absent from this meeting
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CNO UPDATE

MARLENE ELLIOTT

DISCUSSION	<ul style="list-style-type: none"> • Tele intensivist program (Omnicare MD) is live, our Providers have access to this resource they are working on a nursing platform. • We have a significant amount of nursing positions open • Quality work being doing – on boarding and orientation. Stacey and Christy working on revising process. • Kudos to surgery exceeding their cases • Flu shot clinic discussion: flu shots are available now and a community vaccine clinic will be coming soon. Please look for an ad in the Star.
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NEW BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • The annual CEO evaluation will be completed at the next meeting. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED

20 MINS **EXECUTIVE SESSION** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • N/A 	
CONCLUSIONS	N/A	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
N/A		

2 MINS **CREDENTIALING** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Commissioner Kris Hare made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.
CONCLUSIONS	<ul style="list-style-type: none"> • Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> ○ Jessica Lu, MD ○ Andrea Turner, CRNA ○ Eric Aronsohn, PA



	o Heidi Simonson, PA	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Kris Hare & Brad Parrish	✓
ADJOURNMENT	Meeting was adjourned at 7:08pm	

Respectfully Submitted by:

DocuSigned by:
Leha Neilsen
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11/29/2021

Leha Neilsen
Executive Assistant

Approved by:

DocuSigned by:
Kris Hare
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11/29/2021

Kris Hare
Secretary, Board of Commissioners

