

Board of Commissioners Meeting

MINUTES

JUNE 1, 2021

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Brad Parris, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Kelly Hughes, Marlene Elliott, Leha Neilsen, Joyce Bodeau, Heather McCleary, Shawn Groh John Stint – HUD, Tom Dingus - DZA
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.
ROLL CALL	Commissioner Kennedy, Commissioner Hare, Commissioner Pryor, Commissioner Geary Oliver and Commissioner Parrish were all in attendance.

Agenda topics

25 MINS

2020 FINANCIAL UPDATE

TOM DINGUS

DISCUSSION	<ul style="list-style-type: none"> • Tom Dingus from DZA presented the 2020 financial audit to the Board. <ul style="list-style-type: none"> ○ There were no findings, CMC had a great audit considering the circumstances of the pandemic. ○ A motion was made by Clea Pryor to accept the 2020 audit. The motion was seconded by Geary Oliver.
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5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the April Board meeting were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Kris Hare moved for approval of minutes that were presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Kris Hare & Clea Pryor	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • Strategic planning meetings are ongoing; we will present the plan at the June Board meeting. <ul style="list-style-type: none"> ○ Thank you to Jerry who attended our senior leadership strategic planning meeting last week.
CONCLUSIONS	



10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • Board Governance Policy 1.4 was distributed prior to meeting; we are in compliance with this policy content. • Mesirow report - no funds on the watch list 	
RESOLUTIONS	<ul style="list-style-type: none"> ○ Financial update: ○ The finance team is getting caught up and will be reporting on March and April's finances. ○ Financials were reviewed: <ul style="list-style-type: none"> ▪ Cash Flow - March 2021/Month End <ul style="list-style-type: none"> • Deposited from Operations: \$2,760,725 • Paid out for Operations: \$3,289,459 ▪ Operational Cash Loss: \$528,734 ▪ Cash Flow - April 2021/Month End <ul style="list-style-type: none"> • Deposited from Operations: \$2,576,704 • Paid out for Operation: \$2,912,150 • Operational Cash Loss: \$335,446 • Total Cash & Investments: \$4,478,393 • \$438,584 Above Implementation Cash Flow Projection of \$4,039,809 ▪ All stats are trending upward as we start to return to normal 	
CONCLUSIONS	<ul style="list-style-type: none"> • Financial Resolutions: <ul style="list-style-type: none"> ○ Resolution 1139 - Payment of Warrants April 2021 - Commissioners were provided information regarding Accounts Payable Warrants #606102298 through #606102622 totaling \$1,778,832.20 and Payroll Warrants # 302620225 through #305183780 totaling \$807,162.29 for April. ○ Resolution 1140 - Charity Care April 2021- Commissioner were provided Charity Care cases in the amount of \$5,808.34. ○ Resolution 1141 - Bad Debt April 2021 - Commissioners were provided with Bad Debt, amounts of \$40,444.81 as identified in the listings for April 2021. ○ Resolution 1142 - Additional funding for Meditech and Centricity archiving - Commissioners were presented with information regarding the need for this software. Software lease will not exceed \$220,000. ○ Resolution 1143 - Additional funding to replace espresso machine - commissioners were presented with information regarding the need to replace internal equipment. Equipment will not exceed \$10,000. 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial resolutions were approved	Kris Hare & Geary Oliver	✓

5 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Hsieh was unable to attend this meeting
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5 MINS

CNO UPDATE

MARLENE ELLIOTT

DISCUSSION	<ul style="list-style-type: none"> • Nurse management is currently struggling with staffing <ul style="list-style-type: none"> ○ Working on restructuring staffing and cross training staff in these departments. ○ New Nurse Staffing Law regarding breaks will go live July 1st, CMC has implemented workflow to ensure compliance with this new law. • Looking into recruiting companies to help fill our Director of Quality position. <ul style="list-style-type: none"> ○ Managers will be reporting quality measures at QAPI meetings starting tomorrow.
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10 MINS

COMMITTEE REPORTS

BOARD OF COMMISSIONERS



DISCUSSION	o N/A.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

10 MINS **NEXT BOARD MEETING DATE AND TIME** **BOARD OF COMMISSIONERS**

DISCUSSION	o June 28 th @ 6:00pm		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

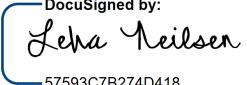
20 MINS **EXECUTIVE SESSION** **BOARD OF COMMISSIONERS**

DISCUSSION	<ul style="list-style-type: none"> Commissioner Jerry Kennedy closed the regular Board meeting at 7:15 pm for an Executive Session, regarding RCW 42.30.110(1)(g), to last for 10 minutes, to reconvene at 7:25. Open meeting reconvened. 		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
N/A			

2 MINS **CREDENTIALING** **BOARD OF COMMISSIONERS**

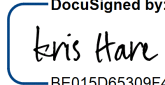
DISCUSSION	<ul style="list-style-type: none"> Commissioner Geary Oliver made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried. 		
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> o Cody Ellefsen, DO o Byron Burrup, DO o Linda Greiner, PA o Hanbing Wang, MD 		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approval of Credentialing	Geary Oliver & Clea Pryor	✓	
ADJOURNMENT	Meeting was adjourned at 7:30pm		

Respectfully Submitted by:

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 6/29/2021
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Leha Neilsen
 Executive Assistant

Approved by:

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 6/29/2021
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Kris Hare
 Secretary, Board of Commissioners

