

Board of Commissioners Meeting

MINUTES

JANUARY 31, 2022

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Brad Parrish, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Dr. Hsieh, Kelly Hughes, Sharon Gilmore, Leha Neilsen, Heather McCleary, Natalie Dennis, Jess Hendrix, Penny Lewis, Shawn Groh, Joyce Bodeau, Mesha Markwell John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the November Board and 2022 Budget Hearing meetings were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Kris Hare moved for approval of minutes that were presented. The motion was seconded by Commissioner Geary Oliver. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Kris Hare & Geary Oliver	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19 update: <ul style="list-style-type: none"> ○ Staffing is at times challenging but we have been able to cover the shifts. <ul style="list-style-type: none"> ▪ Because of the latest surge we are reverting back to our surge protocols for visitors and have suspended visitation in long term swing. ○ At this time, we have enough supplies to remain in conventional capacity. • Recruitment: <ul style="list-style-type: none"> ○ It is our pleasure to announce that we have extended an offer letter to Dr. Charles Randolph, and he has accepted! <ul style="list-style-type: none"> ▪ Dr. Randolph is completing his residency in Family Practice with OB and will be joining us in July 2022. ○ We are also pleased to announce that we have extended an offer to Ablajan Heytak, PA-C and he and his wife will be moving to the community, along with their children in April. <ul style="list-style-type: none"> ▪ Ablajan will function as Dr. Knox's and Dr. Randolph's PA.
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	<ul style="list-style-type: none"> • HPSA Re-evaluation Project and application process: <ul style="list-style-type: none"> ○ CMC has been able to establish a strong working relationship between CMC and the Colville Tribe and are receiving assistance from Dr. Daniel Barbara, Health and Human Services Director and Megan Grigg, Data Scientist, Health and Human Services who are guiding us through the process of submitting the application. <ul style="list-style-type: none"> ▪ We have met several times with them and are very encouraged that we may be able to increase our score, thereby making CMC eligible for those providers who are in the scholarship process. ▪ This collaboration is largely due to the efforts of Dr. Barbara who has been instrumental in moving us along. ○ Advocacy: ○ We are currently facing changes in legislation that could adversely affect CMC and all of rural healthcare. Moving through the legislature is House Bill 1868/Senate Bill 5751 that would mandate staffing ratios, limit on-call time, fine hospitals for things such as missed breaks and would cripple healthcare settings due to the already significant workplace shortages we are facing. I have met with Representative Keith Goehner, Representative Mike Steele and Senator Brad Hawkins strongly encouraging them to vote no on this bill. ○ We are also advocating for changes to the law that requires family who have been making healthcare decisions for their loved ones in the hospital to find guardianship to make the decision to place their loved one in a nursing home, this unnecessary delay causes a strain to all involved and can delay discharge by weeks to months. We continue to advocate for the review and increase of Medicaid funding and for funding for nursing programs to increase nursing slots available in the state of Washington.
CONCLUSIONS	

10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • Board Governance Policy 1.4 was distributed prior to meeting; we are in compliance with this policy content and no funds are on the watch list. • The November Finances were distributed prior to the meeting.
	<ul style="list-style-type: none"> • Financial Update <ul style="list-style-type: none"> ○ November 2021 loss <ul style="list-style-type: none"> ▪ Actual: \$162,228 ▪ Budgeted: \$68,294 ○ Year to date gain <ul style="list-style-type: none"> ▪ Actual: 1,761,308 ▪ Budgeted: \$760,415
	<ul style="list-style-type: none"> • Medicaid: 2020 Receivable \$999,766 (Receiving in January 2022) <ul style="list-style-type: none"> ○ 2018 DSH Payable \$571,000 (due in 2022) • Medicare: 2021 Payable \$630,000 Payment Plan Starts December for 11 months
	<ul style="list-style-type: none"> • Financial Metrics <ul style="list-style-type: none"> ○ Days in Account Receivable: 81 Days ○ Days Cash on Hand: 37 Days ○ Gross Patient Revenue: \$4,385,786 (Below Budget by \$124,756) ○ Total Operating Revenue: \$3,577,819 (Above Budget by \$753,506) Because of entries to close Foundation ○ Operating Expense: \$4,370,040 (Above Budget by \$1,638,148) Non-Operating Revenue and Expense Cancel
	<ul style="list-style-type: none"> • Audit/Reporting Progress <ul style="list-style-type: none"> ○ Signed Engagement Letter with DZA for 2021 Audit & Cost Report • Cash Flow



<ul style="list-style-type: none"> o November 2021/Month End <ul style="list-style-type: none"> ▪ Deposited from Operations: \$4,143,666 ▪ Paid out for Operations: \$3,310,988 ▪ Operational Cash LOSS: \$832,678 ▪ Total Cash & Investments Month End: \$3,453,525 		
<ul style="list-style-type: none"> • COVID-19 Funding Status <ul style="list-style-type: none"> o Cares Act Relief Funds Phase 4 Funding - Received \$650,000 in November o Grant Applications - \$100,000 RHC Vaccine Confidence Grant (awarded 7/23/21) and \$230,000 DOH Vaccine Mitigation Grant (12/9/21) 		
RESOLUTIONS	<ul style="list-style-type: none"> • Financial Resolutions: <ul style="list-style-type: none"> o Resolution 1170 – Payment of Warrants November and December 2021 – Commissioners were provided information regarding Accounts Payable Warrants #606104582 through #606104902 totaling \$1,937,919.14 and Payroll Warrants #343097169 through 346187427 totaling \$893,069.69 for November. And Accounts Payable Warrants # 606104903 through # 606105267 totaling \$1,645,436.32 and Payroll Warrants # 349119412 through #355282562 totaling \$1,429,570.02 for December. o Resolution 1171 – Indigent Care November and December 2021– Commissioner were provided Indigent Care cases in the amounts of \$12,936.16 for November and \$18,446.22 for December. o Resolution 1172 – Bad Debt November and December 2021 - Commissioners were provided with Bad Debt, amounts of \$61,555.58 and \$77,941.57 identified in the listings for November and December 2021. 	
CONCLUSIONS	Commissioner Geary Oliver moved for approval on all financial resolutions. The motion was seconded by Commissioner Clea Pryor. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1170, 1171 and 1172	Clea Pryor & Geary Oliver	✓

10 MINS **CMO UPDATE** DR. HSIEH

DISCUSSION	o Dr. Hsieh spoke about his time in Taiwan and their quarantine process.
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QUALITY UPDATE SHARON GILMORE

DISCUSSION	<ul style="list-style-type: none"> • Sharon gave a presentation updating the Board on the Quality work that is being done. • CMC will be moving forward with DNV
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5 MINS **NEW BUSINESS** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Board activity calendar <ul style="list-style-type: none"> o Review annual forms and waivers: Forms will be distributed and signed via DocuSign. o Election of Board Officers for the Upcoming Year: <ul style="list-style-type: none"> • Commissioner Kris Hare nominated Jerry Kennedy to remain as the Board Chair for 2022. A motion was made by Clea Pryor to elect Jerry Kenned as President. The motion was seconded by Commissioner Brad Parrish. Motion carried. • A motion was made by Brad Parrish to elect Kris has as the CMC Board Secretary. The motion was seconded by Commissioner Clea Pryor. Motion carried o The Board Members will remain on the same committees as the prior year. o If there is a need for a board member to be on a committee regarding SB5751 Jerry will do so.
CONCLUSIONS	President: Jerry Kennedy Secretary: Kris Hare Committees to remain the same



ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Motion carried	Clea Pryor & Kris Hare	✓

OLD BUSINESS**BOARD OF COMMISSIONERS**

DISCUSSION	<ul style="list-style-type: none"> • CEO evaluation: Changes to the CEO Contract <ul style="list-style-type: none"> ○ After review the Board proposed that the approval threshold be raised from \$30,000 to \$75,000 for the CEO. ○ The Board also wishes to authorized for CEO expenses to attend professional conferences from \$6,000 to \$10,000. ○ Ramona politely declined a raise. The CMC CEO is currently paid \$100,000 below market value, per her request. ○ Commissioner Kris Hare moved for approval to make the suggested changes to the CEO contract. Commissioner Brad Parrish seconded the motion. Motion carried. 	
CONCLUSIONS	Approval of CEO contract	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approve the CEO Contract	Kris Hare & Brad Parrish	

20 MINS

EXECUTIVE SESSION**BOARD OF COMMISSIONERS**

DISCUSSION	<ul style="list-style-type: none"> • N/A 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED

2 MINS

CREDENTIALING**BOARD OF COMMISSIONERS**

DISCUSSION	<ul style="list-style-type: none"> • Commissioner Kris Hare. made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Clea Pryor. Motion carried. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> ○ Michael Meng Chen, MD ○ Carson Van Sanford, MD ○ Samantha Brunner, PA ○ Michael Rimpler, CRNA ○ Mathew Schneider, PA ○ Nneka Asiamigbe, PA ○ Kathleen Henry, PA 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Kris Hare & Clea Pryor	✓
ADJOURNMENT	Meeting was adjourned at 7:40pm	

Respectfully Submitted by:

Approved by:



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Leha Neilsen
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Leha Neilsen
Executive Assistant

DocuSigned by:
Kris Hare
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Kris Hare
Secretary, Board of Commissioners

