

Board of Commissioners Meeting

MINUTES

FEBRUARY 22, 2021

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Geary Oliver, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Brad Parrish
ATTENDEES	Ramona Hicks, Kelly Hughes, Dr. Hsieh, Marlene Elliott, Leha Neilsen, Joyce Bodeau, Natalie Dennis, Shawn Groh, Sandy Edwards, Clint Paslay Scott Hunter – The Star John Stint - HUD
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.
ROLL CALL	Commissioner Kennedy, Commissioner Hare, Commissioner Oliver, Commissioner Pryor, and Commissioner Parrish were all in attendance.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the January Board meeting were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Geary Oliver moved for approval of all minutes that were presented. The motion was seconded by Commissioner Brad Parrish. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Geary Oliver & Brad Parrish	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19: <ul style="list-style-type: none"> ○ Our community positivity rate has tripled in the last couple of weeks and we are hovering around 6%, we have had decrease in admissions and we are taking this time to prepare for any possible surges. ○ We have also purchased equipment that will help avoid a freezing event in the oxygen lines. <ul style="list-style-type: none"> ▪ Thank you to the engineering team who have been working diligently to ensure that we are prepared for just about anything. ○ All long term care residents have been given their second dose of the vaccine and we will continue with their quarantine for now. We will update the Board as we move forward with our visitation policy work. • COVID-19 vaccine:
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	<ul style="list-style-type: none"> ○ All of our staff who were eligible to receive their first dose have been vaccinated with their second dose. ○ Our next curbside clinic will be February 26th for the community and will most likely be second round only, unless the state has allocated more vaccine. Much of the vaccine is going to large events. ○ The February 5th community event was a huge success due to the outpouring of volunteer support under the leadership of Marlene Elliott, CNO, 468 injections were given. KXLY News out of Spokane reported on the event, follow link below. <ul style="list-style-type: none"> ▪ https://www.kxly.com/roughly-400-vaccinated-at-drive-through-event-in-grand-coulee-despite-earlier-complications/ • Cerner: <ul style="list-style-type: none"> ○ The implementation process continues to have some challenges as is to be expected in a new system. ○ The leadership team has sat down and discussed how the process has been for each department, some are having more issues than others. • Community Health Needs Assessment (CHNA)- <ul style="list-style-type: none"> ○ The CHNA results were distributed prior to the meeting and officially introduced. <ul style="list-style-type: none"> ▪ Our main area of focus in the coming years will potentially be; access to care, the second area of focus will be child and family wellness, and the third is Aging in Place. ○ Will be discussed more at our next Board meeting. • Advocacy: <ul style="list-style-type: none"> ○ Ramona discussed the difference Boards she sits on and the work that each Board is doing. ○ In response to the Rural Committee request for the WSHA Board Ramona advocated with other WSHA members during Rural Advocacy Week, which was held virtually. ○ Ramona met with Representative Alex Ybarra, Senator Judy Warnick and Representative Mike Steele, speaking to them on a host of House Bills they were seeking their support on.
<p>CONCLUSIONS</p>	<ul style="list-style-type: none"> • WSHA has made a huge difference for our facility, it is critical that we continue to support this organization.

10 MINS

CFO UPDATE

KELLY HUGHES

<p>DISCUSSION</p>	<ul style="list-style-type: none"> • Board Governance Policy 1.4 was distributed prior to meeting; we are in compliance with this policy content. • The Finance team will be hiring a staff accountant who will work closely with Kelly and Shawn. • Working with Lutz which is an accounting consulting firm.
	<ul style="list-style-type: none"> • Kelly reviewed the December financials <ul style="list-style-type: none"> ○ DEC 2020 GAIN \$1,331,569 ○ YEAR TO DATE GAIN \$2,332,299 • The work to implement our new EMR continues, the team is currently working on getting processes set and work flows solidified. • Coulee Medical Center will need to open a new bank account with North Cascades Bank for some online banking needs (presented as resolution 1129) • The State Audit Exit interview was held in the finance meeting, prior to this meeting. <ul style="list-style-type: none"> ○ There were no findings in the 2019 audit ○ DZA will be performing their audit in the next few months. • The yearend financials have been sent to HUD. • At this time, we do not have an update on the HUD refinancing project, we will keep the Board informed when the time comes.
<p>RESOLUTIONS</p>	<p><u>Financial Resolutions</u></p>



	<ul style="list-style-type: none"> • Resolution 1129 – Open an additional bank account – Commissioners were presented with information regarding the need to open this additional bank account through North Cascades Bank • Resolution 1130 – Payment of Warrants January 2021 – Commissioners were provided information regarding Accounts Payable Warrants #606101445 through # 606101639 totaling \$1,029,931.18 and Payroll Warrants # 287610368 through # 290148587 totaling \$868,190.88 for January. • Resolution 1131 – Bad Debt January 2021 - Commissioners were provided with Bad Debt, amounts of \$69,910.85 as identified in the listings for January 2021. • Resolution 1132 – Charity Care January 2021- Commissioner were provided Charity Care cases in the amount of \$39,219.23. 	
CONCLUSIONS	Commissioner Brad Parrish moved for approval on all financial resolutions. The motion was seconded by Commissioner Kris Hare. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Financial resolutions were approved	Brad Parrish & Kris Hare	✓

5 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Hsieh spoke about the COVID-19 vaccine and how CMC is helping to get our community vaccinated. <ul style="list-style-type: none"> ◦ There are two more vaccines being developed • Cerner update, the medical staff are also facing difference struggles with this new software, weekly meetings are being held to try and mitigate these issues. • Clinic specialty services are returning back onsite • Melissa Stanley has accepted a position in the Quality department and will be leaving the clinic. • The ACO team has met and have determined that it is CMC's best interest to stay with the ACO.
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5 MINS

CNO UPDATE

MARLENE ELLIOTT

DISCUSSION	<ul style="list-style-type: none"> • If you qualify and are wanting to get the COVID vaccine please call and make an appointment, the appointments are made through Samaritan. More information can be found @ www.samaritanhealthcare.com • The nursing team is opening up a staff development and safe patient handling position. • Marlene presented the Nursing Strategic plan
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10 MINS

NEW BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Clint Paslay, RN who is the Quality manager gave a presentation regarding the need to purchase the Infection Control Module through Cerner. • November Board meeting minutes – Kris Hare reminded the Board that the CEO evaluation was done in the November Board meeting and was left out of the meeting minutes. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Clea Pryor made a motion to authorize Ramona Hicks, CEO to make this purchase when the time comes. The motion was seconded by Commissioner Kris Hare. Motion Carried. • Commissioner Kris Hare made a motion to amend the November 2020 Board meeting minutes to reflect the CEO evaluation had been completed. The motion was seconded by Geary Oliver. Motion Carried • The 2021 CHNA was introduced to the Board and distributed prior to the meeting. There will be more information regarding the assessment in the next Board meeting. 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED



Authorize the CEO to purchase IC module Amend November 2020 Board meeting minutes	Clea Pryor & Kris Hare Kris Hare & Geary Oliver	✓
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10 MINS NEXT BOARD MEETING DATE AND TIME BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> March 29th at 6:00pm via zoom 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

20 MINS EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> Not needed for this meeting 		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
N/A			

2 MINS CREDENTIALING BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> There was no credentialing for this month 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
ADJOURNMENT			

Respectfully Submitted by:

Approved by:

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Leha Neilsen
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Leha Neilsen
Executive Assistant

DocuSigned by:
Kris Hare
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Kris Hare
Secretary, Board of Commissioners

