

Board of Commissioners Meeting

MINUTES

FEBRUARY 28, 2022

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Geary Oliver
ATTENDEES	Ramona Hicks, Dr. Hsieh, Kelly Hughes, Sharon Gilmore, Leha Neilsen, Heather McCleary, Natalie Dennis, Jess Hendrix, Penny Lewis, Shawn Groh, Joyce Bodeau, Mesha Markwell, Ty Donn, Heidi Christian, Jean Clark John Stindt and Scott Hunter
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the January Board meetings were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Geary Oliver moved for approval of minutes that were presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Clea Pryor & Geary Oliver	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19 update: <ul style="list-style-type: none"> ○ Covid-19 numbers have drastically dropped and we are reevaluating visitation and allowing nursing staff on a case by case basis to determine the need of visitation for each patient and resident. ○ We are seeing some supply chain disruption worldwide. • HPSA Re-evaluation Project and application process: <ul style="list-style-type: none"> ○ Work continues, we should have a final draft at the next meeting. • Advocacy: <ul style="list-style-type: none"> ○ House Bill 1868/Senate Bill 5751 that would mandate staffing ratios, limit on-call time, fine hospitals for things such as missed breaks and would cripple healthcare settings due to the already significant workplace shortages we are facing. ○ We have had a number of staff write to their representative, including Dr. Castrodale, Dr. Knox, Beth Goetz, OB/ED/Outpatient RN manager and Rachael
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	<p>Seekins, OB Lead and Ramona testified to the Senate Committee. Thank you to all of those who were involved with this work.</p> <ul style="list-style-type: none"> • Nash Leadership Training - Phase II <ul style="list-style-type: none"> ○ We began a series of 4 focused trainings for our leadership team and many others to review and revitalize the leadership training we took 3 years ago. ○ This training is vital to address the needs that employees have expressed through the employee satisfaction survey. • Commissioner Education: <ul style="list-style-type: none"> ○ Kris and Clea will be attending the NW Rural Health Conference in March and The Quality Leadership Summit in May. • Governance Policies 1.0 and 1.1 were distributed prior to the meeting - no changes were made. • Interlocal agreement with McKay Healthcare as introduced. • Commissioner Clea Pryor made a motion to allow the CEO to move forward with this agreement. The motion was seconded by Kris Hare.
CONCLUSIONS	

10 MINS **CFO UPDATE** KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • MESIROW Financial POLICE reports were distributed - none of our funds are on the watch list. • Recap on January 2022 - loss of \$876,288 (budgeted \$38,335) • We continue to work with R1, they have helped us get caught up.
	<ul style="list-style-type: none"> • Financial workbooks were reviewed <ul style="list-style-type: none"> ○ Information was distributed prior to the meeting - see hand outs
	<ul style="list-style-type: none"> • Metrics <ul style="list-style-type: none"> ○ Days in Account Receivable: 108 Days (Today A/R Days: 96) ○ Days Cash on Hand: 38 Days ○ Gross Patient Revenue: \$4,685,219 (Below Budget by \$156,936) ○ Total Operating Revenue: \$2,132,937 (Below Budget by \$925,365) ○ Operating Expense: \$2,977,034 (Below Budget by \$17,228) • Audit/Reporting Progress <ul style="list-style-type: none"> ○ Audit and Cost Report Prep Starting in February - Audit to be complete May 31, asking HUD for a one-month extension to May 31, 2022 (Cost Report and Audit submission deadline to state) • Cash Flow <ul style="list-style-type: none"> ○ January 2022/Month End ○ Deposited from Operations: \$2,862,352 ○ Paid out for Operations: \$2,896,088 ○ Operational Cash Loss: (\$33,736) • Total Cash & Investments Month End: \$3,458,637
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RESOLUTIONS	<ul style="list-style-type: none"> • <u>Financial Resolutions:</u> <ul style="list-style-type: none"> ○ <u>Resolution 1173 - Payment of Warrants January 2022</u> - Commissioners were provided information regarding Accounts Payable Warrants # 606105268 through #606105579 totaling \$1,687,233.81 and Payroll Warrants # 358272596 through #361078174 totaling \$899,949.73 for January.



	<ul style="list-style-type: none"> ○ Resolution 1174 - Indigent Care January 2022- Commissioners were provided Indigent Care cases in the amounts of \$11,467.94 identified in the attached listings for the month of January 2022. ○ Resolution 1175 - Bad Debt January 2022 - Commissioners were provided with Bad Debts in the amount of \$84,516.18 for January. 	
CONCLUSIONS	Commissioner Clea Pryor moved for approval on all financial resolutions. The motion was seconded by Commissioner Geary Oliver. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1170, 1171 and 1172	Clea Pryor & Geary Oliver	✓

10 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Appreciate work on Advocacy as it is very important and has a very significant impact • Clinic <ul style="list-style-type: none"> ○ Ablajan Heytak PA-C, has started ○ Provider Workshop is scheduled for 4/27 - The Board was invited to this workshop ○ Evaluating Suki as a scribe service ○ ACO screening colon: 44% • Surgery <ul style="list-style-type: none"> ○ No general surgery cases in the month of January. • Wound Care <ul style="list-style-type: none"> ○ New device: Versajet • Hospital/OB <ul style="list-style-type: none"> ○ Dr. Villareal completed Orientation on 2/8 and started rotations. ○ Dr. Tom- completed Orientation on 2/21 and started has rotations. • ER <ul style="list-style-type: none"> ○ Difficult to transfer patients out of ER. • Miscellaneous <ul style="list-style-type: none"> ○ Cancer Awareness/Walk for Colon event scheduled for 3/4
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QUALITY UPDATE

SHARON GILMORE

DISCUSSION	<ul style="list-style-type: none"> • N/A
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5 MINS

NEW BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> ○ Provider workshop - Board attendance, next month ○ Board workshop will be postponed until this summer 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Motion carried	Clea Pryor & Kris Hare	✓

OLD BUSINESS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • N/A 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED

2 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Commissioner Geary Oliver. made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Kris Hare. Motion carried.
CONCLUSIONS	<ul style="list-style-type: none"> • Credentialing privileges were approved for the following providers



	o Dr. Andrew Castrodale - New Privilege be added to Family Medicine Core Privileges - Laparoscopic surgeries		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Approval of Credentialing	Kris Hare & Clea Pryor	✓	
ADJOURNMENT	Meeting was adjourned at 7:07pm		

Respectfully Submitted by:

DocuSigned by:
Leha Neilsen 4/4/2022
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Leha Neilsen
Executive Assistant

Approved by:

DocuSigned by: 4/5/2022
Kris Hare
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Kris Hare
Secretary, Board of Commissioners

