

Board of Commissioners Meeting

MINUTES

APRIL 26, 2021

6:00PM

VIA ZOOM

MEETING CALLED BY	Jerry Kennedy – Board of Commissioners President
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Kris Hare, Commissioner Jerry Kennedy, Commissioner Clea Pryor, Commissioner Brad Parrish
ATTENDEES	Ramona Hicks, Kelly Hughes, Marlene Elliott, Leha Neilsen, Joyce Bodeau, Heather McCleary, Shawn Groh John Stint - HUD
CALL TO ORDER	Board of Commissioners President Jerry Kennedy called the meeting to order at 6:00pm. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Mission, Vision and Values were read by the Board.
ROLL CALL	Commissioner Kennedy, Commissioner Hare, Commissioner Pryor, and Commissioner Parrish were all in attendance.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes from the March Board meeting were distributed prior to the meeting.	
CONCLUSIONS	Commissioner Kris Hare moved for approval of minutes that were presented. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of previous meeting minutes	Kris Hare & Clea Pryor	✓

20MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> • COVID-19: <ul style="list-style-type: none"> ○ Commissioners were provided a link to an our latest all staff meeting where Ramona discussed, in depth the latest COVID stats, where we're at as a nation with the vaccine and the mental toll this is taking on everyone, especially children. • COVID-19 vaccine: <ul style="list-style-type: none"> ○ We have received our refrigerator to house the COVID vaccine, CMC will soon be able to offer our own vaccination clinic, we are in the final steps of approval, currently waiting on the department of health. ○ We will keep the Board informed as we move through this process. ○ A vaccine task force has been implemented here at CMC.
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- Cerner:
 - We had a productive upper level leadership meeting with Cerner to discuss a variety of implementation issues, many of which are getting resolved.
 - The implementation process continues to have some challenges as is to be expected in a new system.
- CHNA:
 - A survey will be sent out to our community, the following information was included in our messaging to the public:
 - *Coulee Medical Center is engaged in regional planning to make sure we understand how both our local community and the larger region are growing and changing and what the needs and expectations are related to health care. As part of this process we are undertaking a community survey.*
 - *We will be seeking input from community members on specific health needs and gaps as well as the recommended strategies for addressing those health needs over the next three years. These groups will allow for a rich discussion with 10-12 of your neighbors on these important issues.*
 - We will keep the Board informed as we move forward with HealthFac and form focus groups to meet the needs of our community.
- Advocacy:
 - Ramona reviewed some of the important Bills that have been introduced that would directly impact Healthcare.
 - Thousands of Bills were introduced and the WSHA team reviewed each to determine how they might impact hospitals and lobbied for and against many. The lack of a bipartisan legislature made lobbying for the interests of hospitals difficult, but we did get several wins.
 - The first is House Bill 1196 that allowed for payment parity for audio only telehealth. Next was the emergency wavier law 5178 that will enable the state of Washington to respond very quickly in the event of another state wide emergency or pandemic.
 - Another win was the defeat of House Bill 1076 Qui Tam which would have allowed for any exposed employee to immediately quit their job and receive unemployment insurance, without a positive result- this could have made staffing incredibly difficult.
 - House Bill 1272 on health transparency was very concerning to us in its original language, but after a tremendous amount of lobbying we have a bill we can live with. Most importantly Senate Bill SB 5271 on liability protection for providers in pandemics passed. This protects our providers retrospectively for following guidelines that changed throughout the pandemic.
- Recruitment:
 - The team interviewed Dr. Alexandra Chase last month, she has made the decision to not relocate to our area and stay close to home.
 - We will be working with a search firm called MDM Search, we will be continuing to recruit for the Family Practice/OB Physician.
- Grant County Coalition for Health Improvement (CHI) and Grant County Economic Development Council:
 - Ramona was able to meet with Joseph Akers who is a member of the CHI and the director of business retention and expansion for the Council.
 - The CHI is linked to the work of the North Central Accountable Communities of Health (NCACH). The CHI and the Council want to partner with us in identifying areas of needed development, the CHI's next meeting will be April 28th from 12-1 and will focus on:
 - Second chance workforce
 - Childcare in the Grand Coulee area
 - Assisted living in the Grand Coulee area

	<ul style="list-style-type: none"> • Education and Training: <ul style="list-style-type: none"> ○ Coulee Medical Center will be working to refocus efforts for employee training and educations, this work was put on pause during the last year. ○ Classes that have either been offered, are currently ongoing, or are scheduled include: <ul style="list-style-type: none"> ▪ Electronic Fetal Monitoring ▪ The Advanced Life Support in Obstetrics (ALSO) ▪ Excel classes ▪ Executive Safety Academy ▪ Women’s Leadership in Healthcare ▪ WSHA Spring Forward eSeries ▪ Safety & Quality Summit • Equality vs Equity discussion <ul style="list-style-type: none"> ○ CMC will ensure equitable distribution of the COVID vaccine when the time comes for us to run our own vaccine clinics. <ul style="list-style-type: none"> ▪ A question regarding the percentage of clinical staff who have been vaccinated was asked. Ramona let the Board know that we have about 60% of our clinical staff are vaccinated. • Strategic Planning: <ul style="list-style-type: none"> ○ Preliminary Strategic planning meetings with the Senior leadership team have been scheduled for May 19th and May 26th and will focus on short term goals for now, 6 months to a year. • Quality Update: <ul style="list-style-type: none"> ○ Clinton Paslay, RN will be moving his family to Wenatchee, and has submitted his resignation and his last day will April 29th. ○ Marlene Elliott will be the executive sponsor for Quality and she will be interviewing candidates for the role of Quality director.
	<ul style="list-style-type: none"> • Governance Policy 1.0 was distributed prior to the meeting for review.
CONCLUSIONS	

10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • Board Governance Policy 1.4 was distributed prior to meeting; we are in compliance with this policy content. • We have hired a Staff Accountant; Jessica Hendrix – she has started and is doing great! • The 2020 DZA Audit and Cost report are ongoing – we were approved by HUD for a 30-day extension for filing audited financials to May 31, 2021
	<ul style="list-style-type: none"> • The financials from February 2021 were distributed prior to the meeting <ul style="list-style-type: none"> ○ CMC had a gain of \$329,457 ○ Deposited from Operations \$ 1,277,436 ○ Paid out for Operations \$ 2,767,629 ○ Operational Cash Loss \$1,490,193 ○ Total Cash & Investments \$ 5,443,311 • February Metrics were reviewed <ul style="list-style-type: none"> ○ Days in Account Receivable 74 ○ Days Cash on Hand: 62 days ○ Total Operating Revenue: \$3,365,645 ○ Operating Expense: \$2,979,883 ○ Non-Operating Loss: \$56,305 ○ Net Gain: \$329,457 • Stats <ul style="list-style-type: none"> ○ Clinic visits were up, 1,415 vs 1,392 in January ○ ER visits were down in Feb 242 vs 250 in January ○ Deliveries were down 1 in Feb vs 5 in January ○ Admits from the ER were down 26 vs 39 in January ○ Radiology stats were down across the board



	<ul style="list-style-type: none"> o Surgeries were up 44 in Feb vs 33 in January o Lab stats were down 11,349 vs 12,365 in January o Payroll Protection Loan \$2,774,000 - Application for forgiveness is pending (expect in 2021) o Cares Act Relief Funds - \$4,417,380 received (booked as revenue based on losses for year) o Cares Act Relief Funds - \$303,610 received 12/29/20 (on Balance Sheet pending reporting) 		
RESOLUTIONS	<ul style="list-style-type: none"> • Financial Resolutions: <ul style="list-style-type: none"> o Resolution 1136 – Payment of Warrants March 2021 - Commissioners were provided information regarding Accounts Payable Warrants # 606101980 through #606102297 totaling \$2,129,701.88 and Payroll Warrants # 297520279 through #300193348 totaling \$823,768.43 for March. o Resolution 1137 - Charity Care March 2021- Commissioner were provided Charity Care cases in the amount of \$7,191.34. o Resolution 1138 - Bad Debt March 2021 - Commissioners were provided with Bad Debt, amounts of \$95,901.52 as identified in the listings for March 2021. 		
CONCLUSIONS	Commissioner Kris Hare moved for approval on all financial resolutions. The motion was seconded by Commissioner Brad Parrish. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Financial resolutions were approved	Kris Hare & Brad Parrish	✓	

5 MINS **CMO UPDATE** DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Hsieh submitted a written report and was not able to attend the Board meeting. 		
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5 MINS **CNO UPDATE** MARLENE ELLIOTT

DISCUSSION	<ul style="list-style-type: none"> • Marlene will be taking over quality in the beginning of May. • Our last vaccine clinic with the Grant County Health Department was April 9th - we will have more information regarding our CMC vaccine clinic in the coming weeks. • WA state is 44% vaccinated, 30% of our CMC staff is vaccinated 		
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10 MINS **COMMITTEE REPORTS** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> o Communications - this committee structure is changing, this meeting will meet once a month verses weekly, Hailey Collins has accepted the role of communications specialist and all ad work will go directly through her. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

10 MINS **NEXT BOARD MEETING DATE AND TIME** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • Due to the Memorial Day holiday the next Board of Commissioners will meet on June 1st at 6:00pm via zoom <ul style="list-style-type: none"> o Per Commissioner By-laws, the Board will meet the day after the holiday. 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	

20 MINS **EXECUTIVE SESSION** BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> • N/A 		
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CONCLUSIONS	N/A	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
N/A		

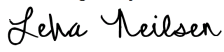
2 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

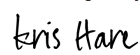
DISCUSSION	<ul style="list-style-type: none"> Commissioner Clea Pryor made a motion to approve the credentialing as presented. The motion was seconded by Commissioner Kris Hare. Motion carried. 	
CONCLUSIONS	<ul style="list-style-type: none"> Credentialing privileges were approved for the following providers <ul style="list-style-type: none"> Karen Rimpler, ARNP Brett Taylor, MD Johnathan Johns, MD Kinjal Desai, MD, MPH 	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Clea Pryor & Kris Hare	✓
ADJOURNMENT	Meeting was adjourned at 6:50pm	

Respectfully Submitted by:

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Leha Neilsen
Executive Assistant

Approved by:

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 6/2/2021
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Kris Hare
Secretary, Board of Commissioners

