

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
September Regular Commissioner Meeting Minutes**

Date: September 25th, 2017
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Jerry Kennedy, Geary Oliver, Clea Pryor, and Kris Hare

Also Present: Dr. Castrodale, Ramona Hicks, Interim Chief Executive Officer; Kelly Hughes; Chief Financial Officer, Joyce Bodeau, Lani Morales, Leha Neilsen, Linda Larson, Penny Lewis, Natalie Dennis

I. Call to Order

Board of Commissioner's President Jerry Kennedy called the meeting to order at 6:04 PM. A quorum was present.

II. Introductions

No introductions at this time

III. Mission, Vision, & Values

Coulee Medical Center's mission, vision and values statement were read by the Board.

IV. Announcements

- The Board of Commissioners, Kelly and Ramona all attended the coverys' conference last week. They received great education.

V. Approval of Minutes

The minutes of the August Board of Commissioner meeting were reviewed. Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

VI. Administrative Report

Ramona Hicks gave the CEO report

- Dr. Cartwright will be fully recovered by mid-October.
- Dr. McConnell is here every other week Monday – Saturday.
- Flu shots will be available within the next month.
- The Powwow went great; the tipi dedication was very moving.
- Molly Morris, our financial counselor was award Community Champion from Molina Healthcare.
- Ramona discussed the plan to get CMC out of registered warrants with Grant County.

- The Executive team, 2 board members and Natalie Dennis met with the county commissioners prior to the board meeting.
- We will not be moving forward with a new EMR system.
- The search for a new CEO has been halted for now.
- We have retained a business advisor, Jason McCormick. He will be helping us review and make changes to our charge master.
- Ramona shared a map of the state which showed where Coulee Medical Center gets its tax dollars from.

VII. Public Comments

- No public comments at this time

VIII. Financial Report

Kelly Hughes gave the financial update

- We haven't finished with August; Kelly will report on the month of August at the next board meeting.
- We are 4 million dollars in registered warrants.
- Natalie Dennis explained the importance of cleaning up our charge master and making sure that we are charging enough to recoup our costs and make money.
- Starting October 1st CMC will be raising our prices in certain areas.
- Natalie explained that the billing department has been understaffed for years, bringing billing back in house will help tremendously.
- We will be done with Legacy November 1st.

B. Approval of Warrants – August 2017--Resolution No. 1001

Commissioners were provided with the list of Accounts Payable Warrants. Warrants #1114236 through # 1114569 totaling \$ 1,963,346.81 and Payroll Warrants # 63870 through # 63893, payroll direct deposits # D83105.1 through # D83509.1 totaling \$ 788,543.09. Commissioner Geary Oliver moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried

C. Approval of Bad Debt-- August 2017 - Resolution No. 1002

Commissioners were provided the bad-debt write-offs of \$138,872 for the month of August 2017, which were approved by the Board. Commissioner Geary Oliver moved for approval of bad debt, the motion was seconded by Commissioner Kris Hare. Motion carried.

D. Approval of Charity Care --August 2017-- Resolution No. 1003

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$9,090.18 for the month of August. Commissioner Geary Oliver moved for approval of Charity Care, the motion was seconded by Kris Hare. Motion carried.

IX. Medical Staff Report

A. Chief of Staff Report

Dr. Sam Hsieh, was absent at this meeting, Dr. Castrodale filled in for him.

- Providers are onboard to ensure we get out of registered warrants with the county.
- Providers can see patients all day but if we don't have people to send out the bills then the hospital can't function appropriately.
- Financial issues have brought all departments together

X. Old Business

XI. New Business

A. Credentialing- On hold for now

B. Approval of code of conduct – Commissioners were presented with the code of conduct, written by Joyce Bodeau. Commissioner Clea Pryor moved for approval of the code of conduct. Motion was seconded by Commissioner Kris Hare. Motion Carried.

C. Approval of new lab equipment – Commissioners were presented with information on the new lab equipment. Commissioner Geary Oliver moved for approval of the purchase of new lab equipment. Motion was seconded by Commissioner Betty Brueske. Motion carried.

XII. Committee Reports

- Commissioner Betty Brueske updated the board on the quality committee.

XIII. Executive Session

No executive session.

XIV. Next Meeting Dates and Times

The next Board meeting will be October 30th, 2017 at 6:00pm

XV. Adjournment

There being no further business, a motion was made by Commissioner Kris Hare to adjourn. The motion was seconded by Commissioner Betty Brueske. Motion carried.

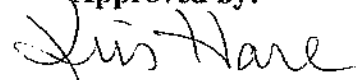
Meeting adjourned at 7:16 PM.

Respectfully submitted by:



Leha Neilsen
Recorder

Approved by:



Kris Hare
Secretary, Board of Commissioners