

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
November Regular Commissioner Meeting Minutes**

Date: November 27th, 2017
Time: 4:30 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Jerry Kennedy, Betty Brueske, Geary Oliver, Clea Pryor, and Kris Hare

Also Present: Ramona Hicks, Interim Chief Executive Officer; Kelly Hughes; Chief Financial Officer, Joyce Bodeau, Leha Neilsen (on the phone), Aimee McKay, Natalie Dennis, Jason McCormick (on the phone)

I. Call to Order

Board of Commissioner's President Jerry Kennedy called the meeting to order at 4:23 PM. A quorum was present.

II. Introductions

No introductions at this time

III. Mission, Vision, & Values

Coulee Medical Center's mission, vision and values statement were read by the Board.

IV. Announcements

V. Approval of Minutes

The minutes of the October Board of Commissioner and Special meeting minutes were reviewed. Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.

VI. Administrative Report

Ramona Hicks sent a CEO report to Board of Commissioners.

- Ramona discussed the progress of her work with the community.
 - The bureau wants to bring their contract back with CMC.
 - Ramona has joined the Chamber Economic Development group.
- The Board of Commissioners and Executive team had governance training over the past month with Jason McCormick.
- DOH has offered help through a flex grant, the money from the flex grant will be used to cover the cost of hiring Jason.
- Coulee Medical Center has received two letters of support from The University of Washington School of Medicine.

- Coulee Medical Center is interested in hiring Dr. Knox, she is interviewing later this week. She was a student here 4 years ago and wants to come back.
- Ramona updated the Board of Commissioners on Kaiser; a draft letter of needs has been sent to the Board.
- Coulee Medical Center will be putting together “blessing backpacks” for our homeless in the next few months.
 - A count of the homeless will happen in January 2018, this will help determine if Grand Coulee has the need for a warming shelter.

VII. Public Comments

- No public comments at this time

VIII. Financial Report

CFO Report

- In October 2017, Coulee Medical Center generated \$4,268,305 in total Patient Revenue, which was above budget expectations by \$1,064,310.
- Inpatient revenue generated \$1,190,802 which was above budget by \$400,215.
- Outpatient revenues generated \$3,077,503, which was over budget expectations by \$659,757.
- Total net patient revenue was \$2,060,072 which was above expectations by \$88,602.
- Operational Expenses were \$2,489,643 which was over budget expectations by \$59,496.
- CMC ended the month of October with a loss of \$220,174.
- Surgeries were at 39 v 51 in Sept
- IP Days were up to 87 v 75 in Sept
- Swing Bed days were down at 329 v 382 Sept
- Medicare SB were down 64 v 91 in Sept
- ER Visits were down at 319 v 360 in Sept
- ER Admits were down at 24 v 34 in Sept
- GC Clinic Visits were up at 1473 v 1431 in Sept,
- CC Clinic Visits were also up at 154 v 131 in Sept
- Deliveries were down at 4 v 7 in Sept
- Registered Warrant Balance: \$3,508,700.91
- 340B Reimbursement: \$76,341

B. Approval of Bad Debt– October 2017–Resolution No. 1008

Commissioners were provided the bad-debt write-offs of \$10,982.55 for the month of October 2017, which were approved by the Board. Commissioner Clea Pryor moved for approval of bad debt, the motion was seconded by Commissioner Kris Hare. Motion carried.

C. Approval of Warrants-- October 2017 - Resolution No. 1009

Commissioners were provided with the list of Accounts Payable Warrants. Warrants #1114790 through # 1115022 totaling \$ 1,387,414.94 and Payroll Warrants # 63905 through # 63912, payroll direct deposits # D84129.1 through # D84531.1 totaling \$687,353.10. Commissioner Clea Pryor moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried.

D. Approval of Charity Care --October 2017-- Resolution No. 1010

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$24,879.45 for the month of August. Commissioner Clea Pryor moved for approval of Charity Care, the motion was seconded by Kris Hare. Motion carried.

IX. Medical Staff Report

A. Chief of Staff Report -- No report at this time.

X. Old Business

XI. New Business

Credentialing will be postponed until after executive session

XII. Committee Reports

- Commissioner Jerry Kennedy spoke about the governance model that was discussed in the workshop.
- Jason encouraged the team to read more about the Carver Model.

XIII. Executive Session

Jerry Kennedy closed the regular Board meeting at 5:12 pm for an Executive Session, regarding RCW 42.30.110, to last for 30 minutes, to reconvene at 5:45. Open meeting reconvened.

XIV. Credentialing - Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried

XV. Next Meeting Dates and Times

Due to the Holiday the next Board meeting will be Tuesday December 26th.

XVI. Adjournment

There being no further business, a motion was made by Commissioner Betty Brueske to adjourn. The motion was seconded by Commissioner Geary Oliver. Motion carried.

Douglas, Grant, Lincoln & Okanogan
Counties Public Hospital District No.
November Regular Commissioner Meeting
Minutes Continued

Meeting adjourned at 5:50 PM.

Respectfully submitted by:



**Leha Neilsen
Recorder**

Approved by:



**Kris Hare
Secretary, Board of Commissioners**