

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES  
PUBLIC HOSPITAL DISTRICT NO. 6  
February Regular Commissioner Meeting Minutes**

**Date:** March 2<sup>nd</sup>, 2017  
**Time:** 6:00 PM  
**Place:** Coulee Medical Center -- Education Conference Room  
**Present:** Commissioners: Betty Brueske, Geary Oliver, Kris Hare, And Jerry Kennedy

Also Present: Johnathan Owens, Chief Executive Officer; Ramona Hicks; Chief Clinical Officer, Kelly Hughes; Interim CFO, Dr. Andrew Castrodale, Dr. Sam Hsieh; Chief of Staff, Joyce Bodeau Compliance Officer, Ben Hughes, Natalie Dennis; Heather McCleary, Human Resources Manager; Leha Neilsen, Executive Assistant, Linda Larson, JoAnn Ehlers, Chris Bjornberg consultant.

**I. Call to Order**

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

**II. Introductions**

**III. Announcements**

**IV. Mission, Vision, & Values**

Mission, vision and values were read.

**V. Approval of Minutes**

The minutes of the Regular January Commissioner meeting were reviewed. Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

**VI. Administrative Report**

Johnathan told the Board members that we are still in the process of getting approval from the department of health for our nursing school, he also let everyone know that as of right now the daycare is still on hold. We are looking into a possible new vendor called Athena, this program will take the place of Meditech. We are also in the middle of restructuring the facility in order to get out of debt with the county. We are still heavily recruiting providers, hoping to get a contract signed with Leah Kobes. Dr. Adam McConnell just recently visited the facility with a potential candidate to split his shifts with. Johnathan recently was told that Coulee Medical Center has been voted as the best hospital to train at, we are currently in the top two. We are ready to go for the pharmacy, hopefully we will have a signed contract with our vendor in the next few days. Betty asked what the billing process will be for the new pharmacy. An answer to that question was given by Chris Bjornberg, he informed the board that Athena would eventually handle this issue. We will hopefully go live with Athena, January 1, 2018. Jerry asked where we are at with the hiring of a new CFO. Johnathan gave a brief update on this, we just haven't had that many qualified candidates. The need for Athena and all of its programs were discussed, Geary Oliver

moved for approval on the purchase of Athena, the motion was seconded by Betty Brueske. Motion Carried.

## **VII. Public Comments**

## **VIII. Financial Report**

### **A. Review of January Financial Statements**

Kelly Hughes, reviewed the January Financial Statements. In January 2017, Coulee Medical Center generated \$ 3,474,083 in total Patient Revenue, which was above budget expectations by \$270,088. Inpatient revenue generated \$ 923,661 which was above budget by \$133,074. Outpatient revenues generated \$2,550,422, which was over budget expectations by \$137,014. Total net patient revenue was 1,906,622 which was below budget by 64,848. Operational Expenses were \$ 2,411,047 which was under budget expectations by \$ 21,291. CMC ended the month of January with a loss of \$429,071. We are currently 122 days out for billing.

### **B. Approval of Warrants - January 2017–Resolution No. 975**

Commissioners were provided with the list of Accounts Payable Warrants # 1112092 through #1112354, totaling \$1173794.48 and Payroll Warrants # 63823 through #63827, payroll direct deposits #D80032.1 through #D80470.1 totaling \$692,734.27. Commissioner Kris Hare moved for approval of warrants, the motion was seconded by Commissioner Geary Oliver. Motion carried.

### **C. Approval of Charity Care –January 2017– Resolution No. 976**

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$1,024.55 for the month of January. Commissioner Kris Hare moved for approval of Charity Care, the motion was seconded by Geary Oliver. Motion carried.

### **D. Approval of Bad Debt–January 2017 - Resolution No. 977**

Commissioners were provided the bad-debt write-offs of \$84,237.87 for the month of January 2017, which were approved by the Board. Commissioner Kris Hare moved for approval of bad debt, the motion was seconded by Commissioner Geary Oliver. Motion carried.

## **IX. Quality Report**

**X. Medical Staff Report**

**A. Chief of Staff Report**

Dr. Hsieh gave a brief chief of staff report, he told the board members that we are seeing lots more patients in the clinic. The acute side of the facility has some new policies in place and people seem very happy about them. He would like to see 60 surgeries a month, we had 49 surgeries in January which was a record for us. He stated that it is crucial for us to keep developing an orthopedic program.

**XI. Old Business**

**XII. New Business**

**A. Credentialing-**Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.

**B. Transferring of Funds – Resolution No. 978**

Commissioners were provided with information regarding transfer of funds into the General Fund from the CRL Base Rental Fund. This reserve fund is no longer needed and will be closed. Commissioner Kris Hare moved for approval of the transfer. The motion was seconded by Commissioner Geary Oliver. Motion carried.

**XIII. Executive Session**

A. Board Chair Jerry Kennedy closed the regular board meeting at 6:50 pm for an Executive Session, regarding Personnel – RCW 42.30.110(1)(g), to last for 30 minutes. The Executive Session was closed and the regular meeting was reconvened at 7:20 pm. No action was taken in Executive Session.

**XIV. Next Meeting Dates and Times**

The next Board meeting will be March 27, 2017 at 6:00pm

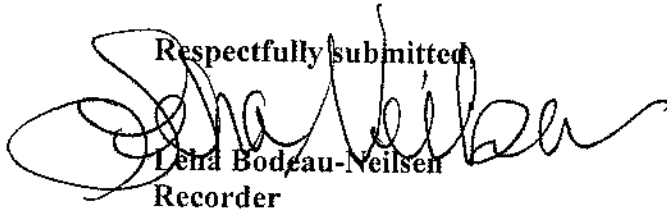
**XV. Adjournment**

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 7:23 PM.

Douglas, Grant, Lincoln & Okanogan  
Counties Public Hospital District No. 6  
February Regular Commissioner Meeting  
Minutes Continued

Respectfully submitted,



Lena Bodeau-Neilsen  
Recorder

Approved by:



Kris Hare  
Secretary, Board of Commissioners