

Board of Commissioners Meeting

MINUTES

OCTOBER 1, 2018

6:00PM

CMC TRAINING ROOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy - Board Chair
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
ATTENDEES	Ramona Hicks, Kelly Hughes, Leha Neilsen, Ben Hughes, Natalie Dennis, Dr. Bacon, Scott Hunter, Lani Morales, Heather McCleary, Joyce Bodeau.
CALL TO ORDER	Board of Commissioner's President Jerry Kennedy called the meeting to order at 6:01PM. A quorum was present.
ANNOUCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Coulee Medical Center's Mission, Vision and Values statement was read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the August Board of Commissioner minutes were reviewed.	
CONCLUSIONS	Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
August meeting minutes were approved by the Board of Commissioners	Kris Hare & Betty B.	✓

30MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> Dr. Osgood is working out well, he wants to stay on as a per diem employee. The executive team will be working on what that will look like in the next few weeks. Hoping to have him here 2 days every other week.
	<ul style="list-style-type: none"> CMC will be developing a referral pattern to Dr. Chough and his PA for orthopedic cases that Dr. Osgood does not preform. Still working with teams at Samaritan on sharing different services. (more info to come) Phone call is scheduled with Ferry Co, CMC and INHS to help build a telehealth program. Work continues with the NCACH summit and the ACO. On September 19th CMC hosted 3 representatives from HUD and 1 from Red Capital. Visit went well, team left knowing CMC is on the right track financially. Continuing the process of transferring to Valic. The Powwow was a huge success this year. This year had the biggest turn out of participants, vendors and spectators! Thank you to everyone who helped make the Powwow happen.



- CMC employees have started a book club; the club will meet once a month on the first Monday of each month.
- Dr. Castrodale & Ramona updated the Board of Commissioners on the trip back to Washington DC for Rural Advocacy Days. The trip was well worth attending. The team that attended got to speak with Senator Maria Cantwell's staff; they were able to share the OB information with them.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
No action items at this time		

5 MINS

PUBLIC COMMENTS

DISCUSSION	
	<ul style="list-style-type: none"> • Commissioner Clea Pryor spoke for a community member at this time. <ul style="list-style-type: none"> ◦ Community member wanted her to let staff know that she had a great experience receiving care at Coulee Medical Center, from the Doctor to the housekeeping staff the whole experience was wonderful.

10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	
	<ul style="list-style-type: none"> • August had a gain of \$174,000 and a YTD cash gain of \$1,629,150.
	<ul style="list-style-type: none"> • Received \$124,000 from Washington State Hospital Association for 2017 Workers Comp Rebate. • 340B Program Receipts for August \$60,621.39 <ul style="list-style-type: none"> ◦ Discussion on the importance of having this program. • Days in Account Receivable 53 (industry standard 55) • 30 Days out on Accounts Payable • Cash posting is caught up
	<ul style="list-style-type: none"> • The contract has been signed with AMBETTER
	<ul style="list-style-type: none"> • Kelly and Aimee will start working on the budget for 2019 in the next few months

DISCUSSION	Financial Resolutions
	<ul style="list-style-type: none"> • <u>Resolution 1039</u> - Charity Care August - Commissioners were provided the charity care cases of \$34,234.11. • <u>Resolution 1040</u> -- Payment of Warrants August - Commissioners were accounts payable warrants #1117967 through #1118231 totaling \$1,624,528.22 and Payroll Warrants #63976 through #63984 payroll direct deposits #D88894.1 through #D88299.1 totaling \$1,215,073.76. • <u>Resolution 1041</u> - Bad Debt August - Commissioners were provided the bad-debt write-offs of \$82,605 for the month of August 2018.

CONCLUSIONS	
	Commissioner Geary Oliver moved for approval of all financial resolutions. The motion was seconded by Commissioner Kris Hare. Motion carried

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1039, 1040, and 1041 were approved by the Board of Commissioners	Geary Oliver and Kris Hare	✓

10 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	
	<ul style="list-style-type: none"> • Dr. Castrodale updated the Board of Commissioners on the Medical Staff. • Dr. Jennifer Knox will be starting tomorrow, Oct 2nd.
	<ul style="list-style-type: none"> • Hospitalist program will be going live this month. • New start time in the clinic for the rounding provider. • Dr. Castrodale spoke of his experience in Washington DC.

5 MINS

OLD BUSINESS

RAMONA HICKS

DISCUSSION	
	<ul style="list-style-type: none"> • A meeting is scheduled for October 4th at 1:00 regarding the feeding of wildlife.
CONCLUSIONS	Commissioner Betty Brueske and Commissioner Jerry Kennedy will both attend this meeting.



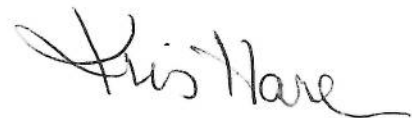
5 MINS		NEW BUSINESS		BOARD OF COMMISSIONERS	
DISCUSSION	<ul style="list-style-type: none"> • Long term/swing bed update <ul style="list-style-type: none"> ◦ Increasing daily rates. • CT equipment <ul style="list-style-type: none"> ◦ Current CT scanner is at life end, Ramona and Kelly presented financial options for the lease of the new scanner through Canon 				
CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Betty Brueske moved for approval on capital purchase. Motion was seconded by Kris Hare. Motion carried. 				
ACTION ITEMS		PERSON RESPONSIBLE		MOTION CARRIED	
<ul style="list-style-type: none"> • Approval of CT Equipment. 		Betty Brueske and Kris Hare		✓	
5 MINS		NEXT MEETING DATE AND TIME		BOARD OF COMMISSIONERS	
DISCUSSION	Monday, October 29 th at 6:00pm				
		EXECUTIVE SESSION		BOARD OF COMMISSIONERS	
DISCUSSION	N/A				
5 MINS		CREDENTIALING		BOARD OF COMMISSIONERS	
DISCUSSION	<ul style="list-style-type: none"> • Credentialing items tabled. 				
CONCLUSIONS	Special meeting will be held to approve credentialing				
ACTION ITEMS		PERSON RESPONSIBLE		MOTION CARRIED	
N/A					
ADJOURNMENT	Commissioner Kris Hare made a motion to adjourn the meeting. The motion was seconded by Clea Pryor. Motion Carried. Meeting adjourned at 7:16pm.				

Respectfully Submitted by:



Leha Neilsen
Executive Assistant

Approved by:



Kris Hare
Secretary, Board of Commissioners

