

Board of Commissioners Meeting

MINUTES

AUGUST 27, 2018

6:00PM

CMC TRAINING ROOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy – Board Chair
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
ATTENDEES	Ramona Hicks, Kelly Hughes, Leha Neilsen, Ben Hughes, Natalie Dennis, Aimee McKay, Scott Hunter,
CALL TO ORDER	Board of Commissioner’s President Jerry Kennedy called the meeting to order at 6:03PM. A quorum was present.
ANNOUCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Coulee Medical Center’s mission, vision and values statement were read by the Board.

Agenda topics

30 MINS

PUBLIC COMMENTS

BOARD OF COMMISSIONERS

DISCUSSION	<ul style="list-style-type: none"> The Board of Commissioners unanimously decided to move public comments and WSHA update to the beginning of the meeting. Keith P, Community member asked questions about the facilities policy regarding feeding wildlife outside the CMC building Commissioner Clea Pryor: Thank you to the LTC residents for planting the flowers in the courtyard!
CONCLUSIONS	<ul style="list-style-type: none"> No decision was made at this meeting; more information will be gathered concerning this issue.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Follow up meeting regarding the issue discussed will be scheduled	Ramona Hicks, CEO	

30 MINS

HEALTH CARE LANDSCAPE: WSHA UPDATE

CLAUDIA S. & JACQUELINE B.

DISCUSSION	<ul style="list-style-type: none"> Ramona introduced Claudia Sanders and Jacqueline Barton True, they both represent the Washington State Hospital Association (WSHA). This time was utilized for a PowerPoint presentation given by Claudia and Jacqueline.
CONCLUSIONS	<ul style="list-style-type: none"> N/A

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
N/A		

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the July Board of Commissioner minutes were reviewed.
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CONCLUSIONS Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
July meeting minutes were approved by the Board of Commissioners	Kris Hare & Betty B.	✓

30MINS **CEO UPDATE** RAMONA HICKS

DISCUSSION
<ul style="list-style-type: none"> • Dr. Osgood is here and seeing patients, he attended Rotary last month. He is currently here 2 days a week, we are still in conversations with Samaritan about sharing Ortho services. • Tribal Business Council Update – Ramona was asked by Andy Joseph Council President for a copy of our OB presentation that he will be presenting the week of August 20th at Fort Hall Indian Shoshone – Bannocks Reservation in Idaho where he will present our needs to the IHS congress. • Conference call with Samaritan’s executive team about sharing services. Contract work will begin in the next few weeks. (more info to come) • Ferry County Hospital’s CFO Brant met with executive team last week, they are also wanting to share telemedicine services in the near future. • CMC “change plan” was submitted for the Medicaid Transformation Demonstration, each facility needed a score of 60 to be accepted. CMC received a 84.6, which means the facility will receive full funding for the 4th quarter. Thank you to Shoshannah and team! • ACO kick off date was August 22nd, team meets weekly. • Phone call with Sue Birch from the Heath Care Authority is scheduled for Aug 28th to discuss OB needs. • Ramona, Kelly and Heather attended a meeting at the USBR Aug 2nd, this meeting was to further the discussion with STANTEC, the company that was hired for recruitment and retention. • Hoping to Go Live with Valic by the end of October. • 3rd annual gathering of wellness Powwow is scheduled for September 14th from 9:30 – 2:30, new MC this year, and the teepee will be back up by then. • DOH has accepted our plan of corrections, anticipating their return any time now. • Fire update – CMC was place on evacuation level 1 for 5 days in early August. Thank you everyone who helped with this. <ul style="list-style-type: none"> ○ Comm. Kris Hare asked what the facility would do if we in fact did have to evacuate. <ul style="list-style-type: none"> ▪ Ramona explained our evacuation plan, team will be working on educating every employee on this in the next few months. • Dr. Hsieh, Ramona, Commissioner Clea Pryor & Dr. Castrodale will be traveling back to Washington DC in September to attend Rural Advocacy Days, which is a conference put on by WSHA.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
No action items at this time		

10 MINS **CFO UPDATE** KELLY HUGHES

DISCUSSION
<ul style="list-style-type: none"> • July financials are not finalized, the finance committee will meet at 12:00 on 8/30 • In compliance with governance policies • 60 days in AR and 30 days out on AP • Fully Staffed in cash posting, billing office printing our own statements now.

DISCUSSION	Financial Resolutions
<ul style="list-style-type: none"> • <u>Resolution 1036</u> – Charity Care July – Commissioners were provided the charity care cases of \$473.00. • <u>Resolution 1037</u> -- Payment of Warrants July - Commissioners were accounts payable warrants #1117645 through #1117966 totaling \$1,698,017.78 and Payroll Warrants #63965 through #63975 payroll direct deposits #D87895.1 through #D88299.1 totaling \$739,831.00. 	



- Resolution 1038 – Bad Debt July – Commissioners were provided the bad-debt write-offs of \$181,395.95 for the month of July 2018.

CONCLUSIONS	Commissioner Clea Pryor moved for approval of all financial resolutions. The motion was seconded by Commissioner Geary Oliver. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1036, 1037 & 1038 were approved by the Board of Commissioners	Clea Pryor & Geary Oliver	✓
10 MINS	CMO UPDATE	DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Dr. Hsieh presented a peer review form that he would like to start using for peer review of the medical staff.
	<ul style="list-style-type: none"> • Medical Executive Committee has been formed, quarterly meetings with Medical Directors have been scheduled. • Working on updating the Medical Bylaws • Dr. Hsieh has met with the CMO from Samaritan, we will be working on writing a contract to share services, and so that Dr. Hsieh can perform surgeries there. • Working to cross train nursing staff, the surgery department is losing two RN's. • Sports physical clinic went well. • Sam Brunner will be speaking with the ACH school district on concussion testing for their athletes. • Dr. Hsu visited with Lincoln hospital, they are interested in sharing services as well • Discussion on the importance for telehealth and the services that CMC could offer through telehealth. • Dr. Hsieh, Dr. Hsu and Jacie V. went to the Coulee Dam Credit union to discuss services and offer education. More meetings with other businesses to come. • The first medical student from WSU has started in the clinic. • Dr. Hsu has started seeing patients at IHS

5 MINS	OLD BUSINESS	RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> • Governance Guidelines Review – Policies 1.6, 1.7, 1.8 and 1.9 were reviewed at this time. 	
CONCLUSIONS	Commissioner Clea Pryor moved for approval of the Lab Lease. The motion was seconded by Kris Hare	

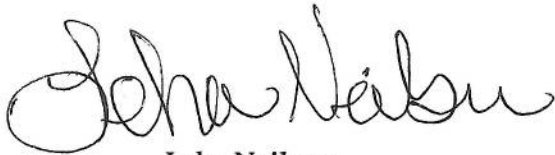
5 MINS	NEW BUSINESS	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> • Next Board meeting date and time – Kris Hare moved for approval of moving the next Board of Commissioners meeting to Oct. 1st at 6:00pm. Motion was seconded by Betty Brueske. Motion carried. • QAPI Program – Clint Paslay introduced himself, Clint is our new Quality RN, he explained his plans for the QA program moving forward. • MRI Mobile – CMC has used this service for 10 years, new contract was discussed. A motion was made by Clea Pryor to continue using MRI Mobile. Motion was seconded by Kris Hare. Motion carried. • Consultant – Jason McCormick has been CMC's financial consultant for the past year. Discussion on the continuing using him as a consultant was had. Kris Hare moved for approval of renewing Jason's contract. Motion was seconded by Clea Pryor. Motion carried. • DOH Grant Opportunity – Ramona reviewed a grant opportunity that was suggested to us by the Department of Health. A letter of intent has been signed by Ramona. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Next Board of Commissioners meeting – October 1st at 6:00pm • Renewal of both MRI Mobile and Jason McCormick contracts. 	



ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
<ul style="list-style-type: none"> Change of regular Board meeting for the month of Sept. Renewal of contracts 	Clea P, Kris H. & Betty B.	✓
5 MINS	NEXT MEETING DATE AND TIME	BOARD OF COMMISSIONERS
DISCUSSION	Monday, October 1 st at 6:00pm	
	EXECUTIVE SESSION	BOARD OF COMMISSIONERS
DISCUSSION	Commissioner Jerry Kennedy closed the regular Board meeting at 7:50 pm for an Executive Session, regarding RCW 42.30.110, to last for 10 minutes, to reconvene at 8:00. Open meeting reconvened.	
5 MINS	CREDENTIALING	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> Approval of Credentialing 	
CONCLUSIONS	Commissioner Kris Hare moved for approval of credentialing items. The motion was seconded by Commissioner Clea Pryor. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Kris Hare & Clea Pryor	✓
ADJOURNMENT	Commissioner Betty Brueske made a motion to adjourn the meeting. The motion was seconded by Geary Oliver. Motion Carried. Meeting adjourned at 8:03pm.	

Respectfully Submitted by:

Approved by:



Leha Neilsen
Executive Assistant



Kris Hare
Secretary, Board of Commissioners