

Board of Commissioners Meeting

MINUTES

OCTOBER 29, 2018

6:00PM

CMC TRAINING ROOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy - Board Chair
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Absent - Commissioner Betty Brueske
ATTENDEES	Ramona Hicks, Kelly Hughes, Dr. Hsieh, Dr. Castrodale, Leha Neilsen, Misty Braaten, Scott Hunter, Lani Morales, Heather McCleary, Joyce Bodeau, Penny Lewis.
CALL TO ORDER	Board of Commissioner's President Jerry Kennedy called the meeting to order at 6:01PM. A quorum was present.
ANNOUCEMENTS & INTRODUCTIONS	N/A
MISSION & VISION	Coulee Medical Center's Mission, Vision and Values statement was read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the September Board of Commissioner minutes were reviewed.	
CONCLUSIONS	Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Clea Pryor. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
September meeting minutes were approved by the Board of Commissioners	Clea P & Kris Hare	✓

30MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> Kelly, Ramona and Jerry K met with Grant Co. Commissioners, meeting went well, commissioners are pleased with our finances and financial turnaround plan. Dr. Osgood, still in discussions. Dr. Knox and her family have moved to the area, she is seeing patients and picking up extra shifts. Still working on joining the Grand Columbia Alliance with Samaritan, counsel is reviewing. Exec. Team and surgical RN met with Samaritan in October, looking forward to future relations, no decisions have been made at this time. Exec team had a teleconference with Ferry Co. and INHS to see what we can do with telehealth for endocrine and wound care. More info to come Ramona, Kelly and Shoshannah attended a Health Care Authority conference on Oct. 24th the Medicaid Transformation Demonstration was the main agenda topic, Ramona discussed what the transition will look like. CMC is looking into the possibility of moving to an updated Meditech EMR. No decisions have been made. We would be working with both Meditech and Engage through this entire process.
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- Managers and Executive team will be going to different hospitals who have already implemented update.
- CMC food drive is the week of Nov. 5th – Nov 9th.
- Board members are welcome to come in and get a flu shot from our IC RN.
- Standardized training for management has been built into the 2019 budget.
- CMC will be building money into the 2019 budget for bird seed for the long term care.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
No action items at this time		

5 MINS **PUBLIC COMMENTS**

DISCUSSION	No comments at this time.
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10 MINS **CFO UPDATE** KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> • CMC had a loss of \$138,986 in September & a YTD cash gain of \$1,490,164. • Deposited \$2,715,659.05 and paid out \$2,592,529.63 for a cash gain of \$123,129.42 • Interim cost report came back from DZA showing that CMC has a payable of 2.7 million.
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- Jason: AR days are looking good.
- Current warrant balance is \$0 and the cash balance on 10/29/18 was \$301,740.74.

DISCUSSION	Financial Resolutions
<ul style="list-style-type: none"> • <u>Resolution 1042</u> – Payment of Warrants September - Commissioners were accounts payable warrants #1118232 through #1118569 totaling \$1,839,792.06 and Payroll Warrants #63986 through #63988 payroll direct deposits #D88913.1 through #D89305.1 totaling \$752,737.57 • <u>Resolution 1043</u> – Bad Debt September - Commissioners were provided the bad-debt write-offs of \$49,959.85 for the month of September 2018. 	

CONCLUSIONS Commissioner Geary Clea Pryor moved for approval of all financial resolutions. The motion was seconded by Commissioner Geary Oliver. Motion carried

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1042 & 1043 were approved by the Board of Commissioners.	Clea Pryor & Geary Oliver	✓

10 MINS **CMO UPDATE** DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> • Provider retreat was last Thursday, thank you Lani for getting everything set up, everyone had a great time. • Sam B., Dr. McConnell, and Dr. Hsieh attended the Almira Coulee-Hartline board meeting last Monday to talk with them about our concussion testing program. A follow up meeting will be scheduled. • Dr. Knox started Oct 2nd, she is really enjoying it here, she is getting all the experience needed. • Hospitalist 2.0 program has started, hospitalist will round 7 days a week, this is working well for both physicians and patients. 2:00 clinic start time for rounding physician, this has increased patient volumes in the clinic. • Dr. Bacon and Christy have been working on the ICU, currently looking into the staffing needs that would be required for this. • Dr. Chaffee has started Tonsillectomies • Dr. Hsieh has started peer review with the Medical Staff. • Sharing services with Samaritan was discussed, they are in need of endocrinology, telemedicine and wound care services. • Rachel L. submitted a grant for a piece of medical equipment and received \$5000! • Melissa, Shoshannah and Lani all attended a grant writing class last weekend
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- Shoshannah submitted a grant last month, we just found out that we received \$71,000 from that grant.
- The Senior Center is considering selling one of their buses, team discussed if that would be useful for CMC, no decision was made at this meeting.

5 MINS	OLD BUSINESS	RAMONA HICKS
DISCUSSION	N/A	
CONCLUSIONS		

5 MINS	NEW BUSINESS	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> • Budget Hearing Date and Time <ul style="list-style-type: none"> ◦ A motion was made by Geary Oliver to schedule the 2019 budget hearing at 5:30pm on November 26th. The motion was seconded by Kris Hare. Motion carried. • Board of Commissioners Workshop <ul style="list-style-type: none"> ◦ President Jerry Kennedy called for a special board meeting to be scheduled Nov. 1st at 4:00pm. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Commissioner Betty Brueske moved for approval on capital purchase. Motion was seconded by Kris Hare. Motion carried. 	

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
<ul style="list-style-type: none"> • Budget hearing will be Nov 26th and 5:30pm • A special meeting will be held Nov. 1st at 4:00 	Geary O. & Kris H.	✓

5 MINS	NEXT MEETING DATE AND TIME	BOARD OF COMMISSIONERS
DISCUSSION	Monday, Nov 26 th at 5:30 - Budget hearing, regular meeting to start immediately after.	

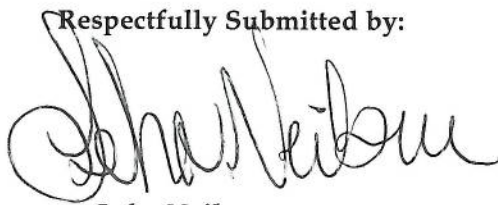
	EXECUTIVE SESSION	BOARD OF COMMISSIONERS
DISCUSSION	Commissioner Jerry Kennedy closed the regular Board meeting at 7:04 pm for an Executive Session, regarding RCW 42.30.110, to last for 20 minutes, to reconvene at 7:24. Open meeting reconvened.	

5 MINS	CREDENTIALING	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> • A motion was made by Geary Oliver to approve credentialing. Motion was seconded by Clea Pryor. Motion carried. 	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Geary O. & Clea P.	

ADJOURNMENT	Commissioner Kris Hare made a motion to adjourn the meeting. The motion was seconded by Clea Pryor. Motion Carried. Meeting adjourned at 7:32pm.	
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Respectfully Submitted by:



Leha Neilsen
Executive Assistant

Approved by:



Kris Hare
Secretary, Board of Commissioners

