

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
August Regular Commissioner Meeting Minutes**

Date: August 28th, 2017
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Jerry Kennedy, Geary Oliver, Clea Pryor, and Kris Hare

Also Present: Dr. Hsieh Chief of Staff, Ramona Hicks, Interim Chief Executive Officer; Kelly Hughes; Chief Financial Officer, Joyce Bodeau, Christy Phillips Heather McCleary, Tammara Byers, Beth Goetz, Leha Neilsen, Linda Larson, Ben Hughes,

I. Call to Order

Board of Commissioner's President Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

II. Introductions

No introductions at this time

III. Mission, Vision, & Values

Coulee Medical Center's mission, vision and values statement were read by the Board.

IV. Announcements

No Announcements at this time

V. Approval of Minutes

The minutes of the Special Meeting and the regular Board of Commissioner meeting were reviewed. Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Geary Oliver. Motion carried.

VI. Administrative Report

Ramona Hicks submitted the CEO report to the board via email.

- DOH was here to inspect both the Coulee City and the Grand Coulee clinics; we did really well, only one citation, everyone was extremely prepared for the inspection.

VII. Public Comments

- No public comments at this time

VIII. Financial Report

A. Review July Financial Statements

- Kelly reviewed the July Financial Statements in this meeting. In July 2017, Coulee Medical Center generated \$3,661,063 in total Patient Revenue, which was above budget expectations by \$457,068. Inpatient revenue generated \$792,711 which was above budget by \$2,124. Outpatient revenues generated \$2,868,352, which was over budget expectations by \$454,944. Total net patient revenue was \$2,443,598 which was above expectations by \$472,128. Operational Expenses were \$2,695,362 which was over budget expectations by \$264,472. CMC ended the month of July with a loss of \$18,617.
- Kelly told the Board that we restated June, she found some errors when doing the July report, gained \$9,464.00.

B. Approval of Warrants – July 2017--Resolution No. 999

Commissioners were provided with the list of Accounts Payable Warrants #1114008 through #1114235 totaling \$1,605,804.88 and Payroll Warrants #63860 through #63869, payroll direct deposits # D82712.1 through #D83102.1 totaling \$733,261.49. Commissioner Geary Oliver moved for approval of bad debt, the motion was seconded by Commissioner Betty Brueske. Motion carried

C. Approval of Bad Debt– July 2017 - Resolution No. 1000

Commissioners were provided the bad-debt write-offs of \$245,569.18 for the month of July 2017, which were approved by the Board. Commissioner Geary Oliver moved for approval of bad debt, the motion was seconded by Commissioner Betty Brueske. Motion carried.

IX. Medical Staff Report

A. Chief of Staff Report

Dr. Sam Hsieh, Chief of Staff, gave the Medical Staff Report.

- Dr. Hsieh told the Board Shoshannah did a great job with the DOH review.
- Moving outpatient elsewhere because we need more rooms for surgery.
- Everyone is still working hard to get our diabetic education program going, 1 patient must go through the whole cycle in order for this to happen.
- Dr. Hsieh and Heather McCleary both spoke about a scholarship they have found going through the J1 Visa process
- The clinic saw 106 patients in the past week
- Dr. McConnell is doing great, we have been getting very positive feedback, he is also learning about OB and has had a successful Saturday clinic as well.
- Commissioner Betty Brueske asked where we are with the ICU, Dr. Hsieh told we are still moving forward with the ICU but we are still working out some issues with staffing.

X. Old Business

XI. New Business

- A. Credentialing**-Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.

XII. Committee Reports

No Committee reports at this time

XIII. Executive Session

- A. Jerry Kennedy closed the regular Board meeting at 6:40 pm for an Executive Session, regarding RCW 42.30.110, to last for 30 minutes, to reconvene at 7:10. Jerry Kennedy came out and announced to the public that they would need an additional 20 minutes. Jerry Kennedy came out and announced they would need an additional 5 minutes; the regular meeting was reconvened at 7:35 pm.
- Commissioner Kris Hare moved for approval on ratifying Dr. Hsieh to be the Chief Medical Officer. Motion was seconded by Clea Pryor. Motion Carried.

XIV. Next Meeting Dates and Times

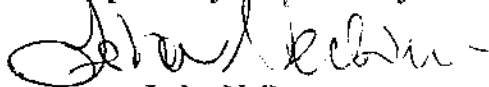
The next Board meeting will be September 25th, 2017 at 6:00pm

XV. Adjournment

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 7:45 PM.

Respectfully submitted by:



Leha Neilsen
Recorder

Approved by:



Kris Hare
Secretary, Board of Commissioners