

# Board of Commissioners Meeting

## MINUTES

JULY 30, 2018

6:00PM

CMC TRAINING ROOM

<b>MEETING CALLED BY</b>	Jerry Kennedy
<b>TYPE OF MEETING</b>	Regular Board of Commissioners meeting
<b>FACILITATOR</b>	Jerry Kennedy – Board Chair
<b>RECORDER</b>	Leha Neilsen
<b>COMMISSIONERS</b>	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
<b>ATTENDEES</b>	Dr. Hsieh, Dr. Castrodale, Ramona Hicks, Kelly Hughes, Natalie Dennis, Jason McCormick, Leha Neilsen, Lani Morales, and Scott Hunter.
<b>CALL TO ORDER</b>	Board of Commissioner’s President Jerry Kennedy called the meeting to order at 6:00PM. A quorum was present.
<b>ANNOUCEMENTS &amp; INTRODUCTIONS</b>	N/A
<b>MISSION &amp; VISION</b>	Coulee Medical Center’s mission, vision and values statement were read by the Board.

## Agenda topics

5 MINS	APPROVAL OF MINUTES	BOARD OF COMMISSIONERS
<b>DISCUSSION</b>	The minutes of the June Board of Commissioner meeting and Special meeting were reviewed.	
<b>CONCLUSIONS</b>	Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.	

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
June Regular meeting and Special meeting minutes were approved by the Board of Commissioners	Clea P. & Betty B.	✓

30MINS	CEO UPDATE	RAMONA HICKS
--------	------------	--------------

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Ramona sent a detailed CEO report to the Board of Commissioners via email.               <ul style="list-style-type: none"> <li>▪ Dr. Cartwright submitted his resignation. We have contracted with Weatherby to hire Dr. John Osgood for the next few months, he will be here 2 days a week for now.</li> <li>▪ Still looking to partner Ortho services with Samaritan.</li> <li>▪ CDC Grant has been submitted, we should hear back in September.</li> <li>▪ Met all the requirements for Grant Submission, Ramona explained how the monies would be used if we receive this Grant.</li> <li>▪ Ongoing discussions with the Medical Team &amp; Executive team at Samaritan.</li> <li>▪ We will be looking to join the Grand Columbia Alliance, Ramona discussed the elements of this alliance. (More information to come)</li> <li>▪ Dr. Chough, Ortho at Samaritan and his PA came on site 2 weeks ago. Hoping to eventually be able to have him come here for our Ortho patients.</li> <li>▪ NCACH Update – Shoshannah has taken this project over.</li> <li>▪ Change Plan has been submitted.</li> <li>▪ Group meetings have started, Ramona explained how we will eventually get paid through this new program.</li> </ul> </li> </ul>
-------------------	---



- Joyce Bodeau earned Healthcare Compliance Certification.
- We have a teleconference scheduled with Sue Birch from the Health Care Authority in August.
- Mike Steele was here July 25<sup>th</sup> to meet about the OB struggles and tax disparity we face.
- Working with Valic to get the retirement transferred over.
- 3<sup>rd</sup> Annual Powwow will be September 14<sup>th</sup> at 9:30 - 2:30!
- The Department of Health was here the week of July 10<sup>th</sup>.
- Our Plan of Corrections has been submitted (POC has since been accepted.)
- CMC will be adopting the CMS QAPI program.
- For more info on the QAPI program please see link below  
<https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/QAPI/nhqapi.html>
- Representatives from Virginia Mason Medical Center came to meet with Ramona last week.
- Question was asked by Commissioner Clea Pryor about when the Teepee will be going back up.
  - Ramona told the Board where she envisions it in the LTC side of the facility.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
No action items at this time		

10 MINS CFO UPDATE KELLY HUGHES

DISCUSSION	
	<ul style="list-style-type: none"> <li>• June financials will be wrapped up by next Monday</li> <li>• We have 2 new cash posters in training, more billers have been hired</li> <li>• Self-pay has been brought back in house as of July 6<sup>th</sup>.</li> <li>• Printing our own statements now, thank you to Natalie and team for all the hard work they have done to get this going!</li> <li>• HUD reserve balance has been caught up and balance is now accurate.</li> </ul>
	<ul style="list-style-type: none"> <li>• Days in Accounts Receivable 55</li> <li>• Warrant Balance was under \$600,000 in June.</li> <li>• Salaries were down in June as well as YTD.</li> <li>• Jason spoke of his experience with Coulee Medical Center, the Board of Commissioners thanked Jason for the service he has provided for CMC for the past year.</li> <li>• AM Better Contract was discussed           <ul style="list-style-type: none"> <li>◦ A motion was made by Commissioner Clea Pryor to move forward with AM Better. The Motion was seconded by Commissioner Kris Hare. Motion Carried.</li> </ul> </li> </ul>

CONCLUSIONS CMC will be moving forward with AM Better.

DISCUSSION	Financial Resolutions
	<ul style="list-style-type: none"> <li>• <u>Resolution 1033</u> - Charity Care June - Commissioners were provided the charity care cases of \$22,119.59.</li> <li>• <u>Resolution 1034</u> -- Payment of Warrants June - Commissioners were presented with Accounts Payable Warrants #1117290 through #1117644 totaling \$1,746,881.04 and Payroll Warrants #63956 through #63964 payroll direct deposits #D87497.1 through #D87892.1 totaling \$735,559.72.</li> <li>• <u>Resolution 1035</u> - Bad Debt June - Commissioners were provided the bad-debt write-offs of \$148,986.04 for the month of June 2018.</li> </ul>

CONCLUSIONS Commissioner Clea Pryor moved for approval of all financial resolutions. The motion was seconded by Commissioner Kris Hare. Motion carried

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1033, 1034 & 1035 were approved.	Clea Pryor & Kris Hare	✓

10 MINS CMO UPDATE DR. HSIEH

DISCUSSION	
	<ul style="list-style-type: none"> <li>• New Medical Directors have been put in place, this is working very well. We have had great feedback on this new style of leadership</li> </ul>



- Dr. Knox came to visit last week; her start date is October 1<sup>st</sup>.
- Dr. McConnell & his wife are hoping to move to the area,
- Hoping she will join the medical staff team. She would be able to offer telehealth telephysc
- Dr. Hsu will be working at IHS starting August 8<sup>th</sup>
- CMC is now an Accredited Diabetic Education facility
- The hospitalist will not start in the clinic until 2pm now.
- Dr. Hsieh has started the process of having an ICU here at CMC. Working with Sharron Gilmore on this.
- Sports physical clinic Aug 1<sup>st</sup> at Lake Roosevelt High School
- We have hired a new full time MA in the clinic
- No show rate has gone down to 6%
- Kelly Steffens is the new ACO Coordinator she will start Aug 6<sup>th</sup>.
- Dr. Hsieh, Dr. Hsu and Jacie V are meeting with the credit union on Aug 9<sup>th</sup> to share information on each of their services.
- Dr. Hsieh will be meeting with Samaritan to see if he can become credentialed at their facility.
- H.O.P.E is a head start program for seniors to get into the medical field, CMC has started this program in the beginning of July.

5 MINS OLD BUSINESS RAMONA HICKS

DISCUSSION ○ Kelly and Ramona presented the financial interpretations to the Board of Commissioners.

CONCLUSIONS • N/A

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
• N/A		

5 MINS NEW BUSINESS BOARD OF COMMISSIONERS

DISCUSSION

- QAPI was discussed earlier in the meeting
  - FLEX grant will pay for the new Quality RN to become certified in quality
- Commissioner Betty Brueske noted that it was very nice to be involved in the 4 Quality RN interviews early in the day, it was a great experience.
- Discussion on donations to the WHPAC.

CONCLUSIONS • N/A

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
• N/A		

5 MINS NEXT MEETING DATE AND TIME BOARD OF COMMISSIONERS

DISCUSSION August 27<sup>th</sup> @ 6:00PM

EXECUTIVE SESSION BOARD OF COMMISSIONERS

DISCUSSION Commissioner Jerry Kennedy closed the regular Board meeting at 7:15 pm for an Executive Session, regarding RCW 42.30.110 , to last for 10 minutes, to reconvene at 7:25. Open meeting reconvened.

5 MINS CREDENTIALING BOARD OF COMMISSIONERS



DISCUSSION • Approval of Credentialing

CONCLUSIONS Commissioner Kris Hare moved for approval of credentialing items. The motion was seconded by Commissioner Betty Brueske. Motion carried

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Kris Hare & Betty Brueske	✓

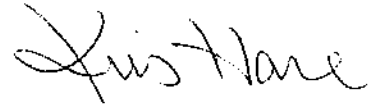
ADJOURNMENT Commissioner Betty Brueske made a motion to adjourn the meeting. The motion was seconded by Geary Oliver. Motion Carried. Meeting adjourned at 7:36pm.

Respectfully Submitted by:

Approved by:



Leha Neilsen  
Executive Assistant



Kris Hare  
Secretary, Board of Commissioners