

Board of Commissioners Meeting

MINUTES

JUNE 28, 2018

11:00AM

CMC TRAINING ROOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy – Board Chair
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
ATTENDEES	Ramona Hicks, Kelly Hughes, Leha Neilsen, Joyce Bodeau, Ben Hughes, Natalie Dennis, Aimee McKay, Scott Hunter.
CALL TO ORDER	Board of Commissioner's President Jerry Kennedy called the meeting to order at 11:03 AM. A quorum was present.
ANNOUCEMENTS & INTRODUCTIONS	Kelly introduced the following individuals: Tom Dingus - DZA Eric Clark – State Auditor
MISSION & VISION	Coulee Medical Center's mission, vision and values statement were read by the Board.

Agenda topics

5 MINS APPROVAL OF MINUTES BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the May Board of Commissioner minutes were reviewed.		
CONCLUSIONS	Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
May meeting minutes were approved by the Board of Commissioners	Kris Hare & Betty B.	✓	

30MINS CEO UPDATE RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> Ramona sent a detailed CEO report to the Board of Commissioners via email.
	<ul style="list-style-type: none"> Dr. Cartwright has submitted his resignation. We are working with Samaritan to see if we can partner with their orthopedic surgeon. Trip to Samaritan has been rescheduled. (Ramona and Dr. Cartwright have since met with Samaritan, more info to come) Tribal Business Council Update <ul style="list-style-type: none"> 4 actions were taken. We will be receiving help from the tribe on lobbying and grant writing. The Council officially approved CMC to use the Colville Tribes seal for our Gathering of Wellness Powwow. Additionally, they have committed to help sponsor the 2018 Powwow. Matthew Pleasants is a grant writer for the Tribe, he will be working with us on some up and coming grant opportunities. CDC grant work has begun. Representative Mike Steele will be on site July 25th at 1:00. A phone meeting with Sue Birch from the Washington State Health Care Authority has been scheduled for July 17th at 4:00PM. Ramona received a scholarship to attend the 2018 WSHA conference in Chelan in June. Joyce Bodeau earned Healthcare Compliance Certification. Working with Valic to get the retirement transferred over. Healing area by LTC is still a work in progress, we have had a local artist looking at what kinds of paintings could go on the walls outside where the Teepee will go. The 2018 employee dinner went well! It was announced that 3% increases will be given to everyone, effective immediately.



ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
No action items at this time		
10 MINS	CFO UPDATE	KELLY HUGHES
DISCUSSION	<ul style="list-style-type: none"> • May was a good month, CMC ended the month with a gain of \$727,333 and a YTD gain of \$1,289,813 • Registered Warrant Balance: \$971,566 in May 	
<ul style="list-style-type: none"> • Days in Accounts Receivable 53 • 30-45 Days out on AP • 69 Surgical procedures • 1705 clinic visits in Grand Coulee • 383 ER visits in May 		
<ul style="list-style-type: none"> • Cost report 2016 Desk Review is complete; we owe Medicare approx. \$75,000. 		
<ul style="list-style-type: none"> • HCA 2011-2013 Audit is complete and CMC will owe Medicaid \$249,000. 		
<ul style="list-style-type: none"> • Current Registered Warrant balance: \$650,993 		
<ul style="list-style-type: none"> • Self-pay is set to go live July 16th 		
<ul style="list-style-type: none"> • As Revenue Cycle Director, Natalie Dennis will be over the Patient Access Department 		
<ul style="list-style-type: none"> • Tom Dingus reviewed the 2017 financial audit at this time. 		
DISCUSSION	Financial Resolutions	
<ul style="list-style-type: none"> • <u>Resolution 1029</u> – Charity Care May – Commissioners were provided the charity care cases of \$19,859.34. • <u>Resolution 1030</u> — Payment of Warrants May - Commissioners were accounts payable warrants #1116966 through #1117289 totaling \$ 1,965,511.61 and Payroll Warrants # 63946 through # 63955 payroll direct deposits #D87103.1 through #D87492.1 totaling \$719,855.50. • <u>Resolution 1031</u> – Bad Debt May – Commissioners were provided the bad-debt write-offs of \$244,140 for the month of May 2018. • <u>Resolution 1032</u>- Signing of the retirement plan and who has authorization to access. 		
CONCLUSIONS	Commissioner Kris Hare moved for approval of all financial resolutions. The motion was seconded by Commissioner Betty Brueske. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1029,1030,1031 & 1032 were approved by the Board of Commissioners	Kris Hare & Betty Brueske	✓
10 MINS	CMO UPDATE	DR. HSIEH
DISCUSSION	<ul style="list-style-type: none"> • No CMO update at this time 	
5 MINS	OLD BUSINESS	RAMONA HICKS
DISCUSSION	<ul style="list-style-type: none"> • Governance Guidelines Review - Financial Policy 1.4 <ul style="list-style-type: none"> o Lease option for the Lab equipment was discussed. 	
CONCLUSIONS	Commissioner Clea Pryor moved for approval of the Lab Lease. The motion was seconded by Kris Hare	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Motion Carried	Clea Pryor. & Kris Hare	•
5 MINS	NEW BUSINESS	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> • Commissioner Compensation 	
CONCLUSIONS	WSHA announced that starting July 1st commissioners who receive compensation will receive \$14 more per meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED



Geary Oliver moved for approval to accept the new compensation wage. The Motion was seconded by Kris Hare		Geary Oliver & Kris Hare
5 MINS	NEXT MEETING DATE AND TIME	BOARD OF COMMISSIONERS
DISCUSSION	July 30 th @ 6:00PM	
EXECUTIVE SESSION		BOARD OF COMMISSIONERS
DISCUSSION	No executive session needed at this time.	
5 MINS	CREDENTIALING	BOARD OF COMMISSIONERS
DISCUSSION	<ul style="list-style-type: none"> Approval of Credentialing 	
CONCLUSIONS	Commissioner Kris Hare moved for approval of credentialing items. The motion was seconded by Commissioner Betty Brueske. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Approval of Credentialing	Kris Hare & Betty Brueske	✓
ADJOURNMENT	Commissioner Betty Brueske made a motion to adjourn the meeting. The motion was seconded by Geary Oliver. Motion Carried. Meeting adjourned at 1:36pm.	

Respectfully Submitted by:

Leha Neilsen
Executive Assistant

Approved by:

Kris Hare
Secretary, Board of Commissioners

