

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES  
PUBLIC HOSPITAL DISTRICT NO. 6  
June Regular Commissioner Meeting Minutes**

**Date:** June 28th, 2017  
**Time:** 6:00 PM  
**Place:** Coulee Medical Center – Education Conference Room  
**Present:** Commissioners: Betty Brueske, Jerry Kennedy, Geary Oliver, Clea Pryor, and Kris Hare

Also Present: Johnathan Owens, Chief Executive Officer; Kelly Hughes; CFO, Ramona Hicks; Chief Integration Officer, Joyce Bodeau; Compliance Officer, Melissa Nix, Natalie Dennis; Bryan McCleary, Heather McCleary, Christy Phillips, Beth Goetz, Dr. Jefferson Cartwright, Ben Hughes, Charlotte Wilson, Leha Neilsen, Linda Larson, Mesha Markwell, Patsy Tannenber, Susan Troppman– Legal Counsel

**I. Call to Order**

Board of Commissioner's President Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

**II. Introductions**

Jerry Kennedy introduced Susan Troppman. Johnathan introduced Jean Clark to the board, Jean does the credentialing for the facility.

**III. Mission, Vision, & Values**

Commissioner Jerry Kennedy read Coulee Medical Center's mission, vision and values statement.

**IV. Announcements**

Jerry Kennedy announced that the board of commissioners would be moving directly in Executive session to finish the CEO evaluation, as discussed at the last board meeting.

**V. Executive Session**

Jerry Kennedy closed the regular board meeting at 6:05pm for an Executive Session, regarding Personnel – RCW 42.30.110(1)(g), to last for 60 minutes. Jerry Kennedy came out and announced they would need an additional 30 minutes; the regular meeting was reconvened at 7:31 pm. Jerry Kennedy announced that they would be going back to executive session after the regular board meeting agenda items were discussed.

## **VI. Approval of Minutes**

The minutes of the Regular May Commissioner meeting were reviewed. Commissioner Geary Oliver moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

## **VII. Administrative Report**

There was no administrative report at this time.

## **VIII. Public Comments**

No public comments.

## **IX. Financial Report**

### **A. Review of March Financial Statements**

Kelly Hughes reported that she will be presenting both May and June financials at the next board meeting. Kelly and Natalie Dennis gave a report on Legacy, our third party billing company, and stated that they are working with Legacy to restructure the contract, taking back the coding portion. The DOH Annual Report was completed and a motion was made by Betty Brueske to authorize Board President Jerry Kennedy to sign the report. The motion was seconded by Clea Pryor. Motion carried.

### **B. Appoints an Auditor of the District – Resolution 988**

Commissioners reviewed Resolution No. 988 appointing Kelly Hughes as Auditor of the District. Commissioner Geary Oliver moved for approval of appointing Kelly Hughes as Auditor of the District. Motion was seconded by Kris Hare. Motion carried

### **C. Approval of Warrants – May 2017–Resolution No. 989**

Commissioners were provided with the list of Accounts Payable Warrants # 1113223 through #1113635, totaling \$2,096,643.13 and Payroll Warrants # 63850 through #63854, payroll direct deposits # D81921.1 through #D82314.1 totaling \$642,965.70. Commissioner Geary Oliver moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried.

### **D. Approval of Bad Debt– May 2017 - Resolution No. 990**

Commissioners were provided the bad-debt write-offs of \$247,084.95 for the month of May 2017, which were approved by the Board. Commissioner Kris Hare moved for approval of bad debt, the motion was seconded by Commissioner Kris Hare. Motion carried.

**X. Committee Reports**

**XI. Medical Staff Report**

**A. Chief of Staff Report**

Dr. Sam Hsieh, Chief of Staff, gave the Medical Staff Report. Dr. Hsieh told commissioners that he is getting lots of positive feedback on Brooke Sherwood being the new charge nurse in the clinic. He said that Shoshannah has just returned from LEAN training program. We had a record high of 108 clinic visits, and 63 surgeries in the month of May. The surgical team has really been pushing themselves to find their limit and get into a routine when we start having more surgery patients. Unfortunately, we are losing both Heidi Simonson and Dr. Servin over the summer and Dr. Bacon has declined our offer. The need for a level 3 ICU was discussed. The need for the admitting process to flow well and to ensure we are billing adequately was discussed; Athena will help with this problem.

**XII. Old Business**

**XIII. New Business**

- A. Credentialing**-Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.
- B.** 3<sup>rd</sup> party lab discussion – on hold at this time
- C.** Legacy – Kelly discussed Legacy in her CFO report.
- D.** Purchase of Equipment
  - a. Additional surgical funding – Resolution No. 991
    - i. Commissioners were presented with information on different surgical equipment needs. Geary Oliver moved for approval, the motion was seconded by Betty Brueske. Motion carried.

**XIV. Executive Session**

- A.** Jerry Kennedy closed the regular board meeting at 8:20 pm for an Executive Session, regarding RCW 42.30.110, to last for 15 minutes, to reconvene at 8:35. Jerry Kennedy came out and announced to the public that they would need an additional 10 minutes. Jerry Kennedy came out and announced they would need an additional 10 minutes; the regular meeting was reconvened at 9:00 pm. Geary Oliver moved for approval on the acceptance of the resignation of Chief Executive Officer, Johnathan Owens, the motion was seconded by Betty Brueske. Motion Carried.

Geary Oliver moved for approval to introduce Ramona Hicks as Interim CEO. Motion was seconded by Betty Brueske. Motion Carried.

**XV. Next Meeting Dates and Times**

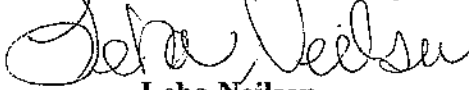
The next Board meeting will be July 31, 2017 at 6:00pm

**XVI. Adjournment**

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

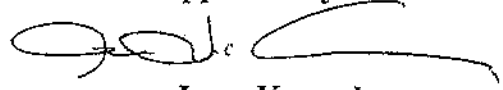
Meeting adjourned at 9:10 PM.

**Respectfully submitted by:**



**Leha Neilsen  
Recorder**

**Approved by:**



**Jerry Kennedy  
President, Board of Commissioners**