

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
April Regular Commissioner Meeting Minutes**

Date: May 29th, 2017
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Jerry Kennedy, Geary Oliver, Clea Pryor, and Kris Hare

Also Present: Johnathan Owens, Chief Executive Officer; Kelly Hughes; CFO, Dr. Andrew Castrodale, Dr. Cody Ellefsen, Heather McCleary, Natalie Dennis; Bryan McCleary, Christy Phillips, Ramona Hicks, Charlotte Wilson, Brooke Sherwood, Joyce Bodeau, Karie Shuler, Leha Neilsen, Linda Larson, Tim Dingus – financial auditor from DZA

I. Call to Order

Board of Commissioner’s President Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

II. Introductions

Johnathan introduced Brooke Sherwood to the board members, Brooke will be the charge nurse for the clinic.

III. Announcements

IV. Mission, Vision, & Values

Mission, vision and values statement was read.

V. Approval of Minutes

The minutes of the Regular April Commissioner meeting were reviewed. Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

VI. Administrative Report

Johnathan updated the board on the status of the pharmacy, DOH has to come and approve the area, once that is done we will be ready. The progress of the daycare and nursing school were also discussed at this time, the nursing school is still on hold, and probably won’t be here until spring of 2018. He also told board members that we have hired an additional physical therapist, he will be coming in July. Karie Shuler briefly talked about the progress of bringing an assisted living facility to our community. We are currently working with Gary Laeva to help get this up and running, CMC will not own the ALF, but we will do what we can do get this type of care for the community. We have been looking at surrounding facilities for ideas.

VII. Public Comments

At this time Birdie Hensley spoke about her involvement with the economic development for the town. She is looking for volunteers for this committee, she told the board the CMC has their full support and they are willing to help with what they can. She also said if anyone is interested in coming to her committee meetings they are the 2nd and 4th Tuesday of the month, at the chamber office at 8:30AM.

VIII. Financial Report

A. Review of March Financial Statements

Kelly Hughes, reviewed the April Financial Statements. In April 2017, Coulee Medical Center generated \$3,214,839 in total Patient Revenue, which was above budget expectations by \$114,199. Inpatient revenue generated \$591,948 which was below budget by \$173,136. Outpatient revenues generated \$2,622,890, which was over budget expectations by \$287,334. Total net patient revenue was \$1,552,758 which was below budget by \$355,973. Operational Expenses were \$ 2,393,704 which was over budget expectations by \$ 33,365. CMC ended the month of April with a loss of \$764,691. At this time Tom Dingus went over the 2016 financial audit.

B. Approval of Warrants – April 2017–Resolution No. 985

Commissioners were provided with the list of Accounts Payable Warrants # 1112925 through #111322, totaling \$1,487,325.90 and Payroll Warrants # 63844 through #63849, payroll direct deposits #D81522.1 through #D81920.1 totaling \$642,444.88. Commissioner Clea Pryor moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried.

C. Approval of Bad Debt–April 2017 - Resolution No. 986

Commissioners were provided the bad-debt write-offs of \$280,599.18 for the month of March 2017, which were approved by the Board. Commissioner Clea Pryor moved for approval of bad debt, the motion was seconded by Commissioner Kris Hare. Motion carried.

D. Approval of Charity Care –April 2017– Resolution No. 987

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$1,024.55 for the month of April. Commissioner Clea Pryor moved for approval of Charity Care, the motion was seconded by Kris Hare. Motion carried.

IX. Committee Reports

Betty told the board that the up and coming powwow is really coming together nicely, we will have our 2nd annual wellness powwow will be September 15th. Clea Pryor said that Joyce is doing a great job building our compliance program. Jerry briefly discussed the boards governance guidelines, and he also said that they will start working on Johnathan's CEO evaluation. Clea Pryor moved for approval to start working through committees to start the CEO evaluation process, the motion was seconded by Geary Oliver. Motion carried.

X. Medical Staff Report

A. Chief of Staff Report

Dr. Castrodale spoke for Dr. Hsieh as chief of staff for this meeting, he told the board that the clinic is doing very well, they are a little short in urgent care. The clinic is seeing 80 patients averagely every day, hoping to bump that up to 90-100 soon, he told the board members that we have two students in the clinic right now and we will have one more coming from Ireland this summer.

XI. Old Business

Commissioner Betty Brueske told the board that lab week went well, we saw about 350 people which is what usually see in the spring. The possibility of moving health week to November this year was discussed at this time. No decisions were made at this time.

XII. New Business

A. Credentialing-Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Kris Hare. Motion carried.

XIII. Executive Session

A. Jerry Kennedy closed the regular board meeting at 7:15 pm for an Executive Session, regarding Personnel – RCW 42.30.110(1)(g), to last for 20 minutes. The Executive Session was closed. Jerry Kennedy came out and announced they would need an additional 20 minutes; the regular meeting was reconvened at 7:55 pm. No action was taken in Executive Session.

XIV. Next Meeting Dates and Times

The next Board meeting will be June 28th 2017 at 6:00pm

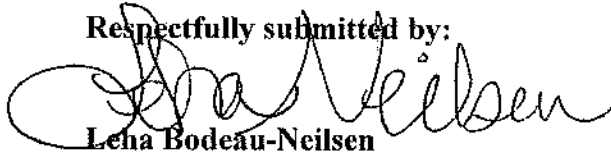
XV. Adjournment

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Douglas, Grant, Lincoln & Okanogan
Counties Public Hospital District No. 6
May Regular Commissioner Meeting
Minutes Continued

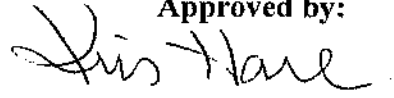
Meeting adjourned at 8:00 PM.

Respectfully submitted by:



Lena Bodeau-Neilsen
Recorder

Approved by:



Kris Hare
Secretary, Board of Commissioners