

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES  
PUBLIC HOSPITAL DISTRICT NO. 6  
March Regular Commissioner Meeting Minutes**

**Date:** March 27, 2017  
**Time:** 6:00 PM  
**Place:** Coulee Medical Center – Education Conference Room  
**Present:** Commissioners: Betty Brueske, Geary Oliver, Clea Pryor, Kris Hare, and Jerry Kennedy

Also Present: Johnathan Owens, Chief Executive Officer; Ramona Hicks; Chief Clinical Officer, Kelly Hughes; Interim CFO, Dr. Andrew Castrodale, Dr. Sam Hsieh; Chief of Staff, Natalie Dennis; Heather McCleary, Human Resources Manager

**I. Call to Order**

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

**II. Introductions**

**III. Announcements**

**IV. Mission, Vision, & Values**

Mission, vision and values statement was read.

**V. Approval of Minutes**

The minutes of the Regular February Commissioner meeting were reviewed. Commissioner Geary Oliver moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

**VI. Administrative Report**

Johnathan updated the board on the status of the turnaround plan that will be presented to HUD and to the Grant County Commissioners. We are still waiting on state approval for the nursing school.

**VII. Public Comments**

No comments at this time

**VIII. Financial Report**

**A. Review of February Financial Statements**

Kelly Hughes reviewed the February Financial Statements. In February 2017, Coulee Medical Center generated \$ 3,064,890 in total Patient Revenue, which was above budget expectations by \$170,960. Inpatient revenue generated \$731,036 which was above budget by \$16,958. Outpatient revenues generated \$2,333,854, which was over budget expectations

by \$154,002. Total net patient revenue was \$2,035,651 which was above budget by \$252,389. Operational Expenses were \$2,246,915 which was over budget expectations by \$28,667. CMC ended the month of February with a loss of \$141,600.

**B. Approval of Warrants - February 2017–Resolution No. 979**

Commissioners were provided with the list of Accounts Payable Warrants # 1112355 through #1112649, totaling \$1,088,143.08 and Payroll Warrants # 63828 through #63832, payroll direct deposits #D80471.1 through #D80890.1 totaling \$677,176.43. Commissioner Clea Pryor moved for approval of warrants, the motion was seconded by Commissioner Geary Oliver. Motion carried.

**C. Approval of Charity Care –February 2017– Resolution No. 980**

Commissioners were provided the Charity Care cases in the amount of \$3,874.36 as identified in the attached listings for the month of February 2017. Commissioner Clea Pryor moved for approval of Charity Care, the motion was seconded by Geary Oliver. Motion carried.

**D. Approval of Bad Debt–February 2017 - Resolution No. 981**

Commissioners were provided the bad-debt write-offs of \$40,798.27 for the month of February 2017, which were approved by the Board. Commissioner Clea Pryor moved for approval of bad debt, the motion was seconded by Commissioner Geary Oliver. Motion carried.

**IX. Quality Report**

**X. Medical Staff Report**

**A. Chief of Staff Report**

Dr. Hsieh gave a brief chief of staff report, he started out by acknowledging Dr. Castrodale's 4 medical students who were in our facility last week. The students said that Coulee Medical Center is the most competitive site to get into, everyone wants to come here, each of them had to submit 5 essays to get here. Dr. Hsieh told the board that he recently held a provider retreat for all medical staff. This retreat was well attended and very constructive. The board members agreed, and said that they learned a lot at the retreat. Orthopedic surgeon, Dr. Cartwright, has accepted an offer of employment, which will help grow our facility. Changes to be made to accommodate the growth of the ortho program will be discussed. Most of our equipment is good for now but expansion will be in phases. Medical Record documenting has greatly improved since the provider retreat; Natalie has been working on communicating with providers to ensure the correct charges are being captured.

**XI. Old Business**

**XII. New Business**

**A. Credentialing**-Commissioner Clea Pryor moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

**B. Lease for Equipment – Resolution No. 982**

Commissioners were provided the information on leasing new equipment for the Radiology department. Which was approved by the Board. Commissioner Clea Pryor moved for approval of bad debt, the motion was seconded by Commissioner Betty Brueske Motion carried.

**XIII. Executive Session**

A. Board Chair Jerry Kennedy closed the regular board meeting at 6:35 pm for an Executive Session, regarding Personnel – RCW 42.30.110(1)(g), to last for 35 minutes. The Executive Session was closed and the regular meeting was reconvened at 7:10 pm. No action was taken in Executive Session.

**XIV. Next Meeting Dates and Times**

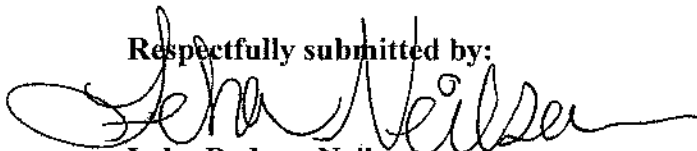
The next Board meeting will be April 24th, 2017 at 6:00pm

**XV. Adjournment**

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 7:13 PM.

Respectfully submitted by:



**Leha Bodeau-Neilsen**  
Recorder

Approved by:



**Kris Hare**  
Secretary, Board of Commissioners