

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
August Regular Commissioner Meeting Minutes**

Date: September 26, 2016
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Geary Oliver, Kris Hare, Clea Pryor, Jerry Kennedy

Also Present: Johnathan Owens; Chief Executive Officer Dr. Andrew Castrodale, Chief of Staff; Melanie Slatina, Quality Director; Bryan McCleary, Director of Engineering; Heather McCleary, Human Resources Manager; Paul Babcock, Chief Financial (via phone call), Kelly Hughes, Accounting Manager, Kraig Fuller, Beth Goetz RN, Kevin Walker, Leha Bodeau Executive assistant, Scott Hunter, writer of The Star, Kim Christenson community member.

I. Call to Order

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

II. Introductions

Commissioner Jerry Kennedy introduced Kim Christensen, a community member.

III. Announcements

IV. Mission, Vision, & Values

V. Approval of Minutes

The minutes of the Regular August Commissioner meetings were reviewed. Commissioner Kris Hare moved for approval of the minutes with the correction of changing Jerry to Geary on motion making. The motion was seconded by Commissioner Clea Pryor. Motion carried.

VI. Administrative Report

Johnathan Owens, Chief Executive Officer, provided the commissioners with a brief review of the CEO report for the month of August. He and Kevin walker told the board about the progress of the pharmacy, they said we don't have a for sure time line yet, but are hoping for April 2017. We will have to make a few changes to the old CT building to get the pharmacy operating Johnathan also gave the board an update on our new locum orthopedic surgeon, Dr. Jefferson Cartwright will be with the hospital until March 2017. Johnathan and Kraig Fuller told the board that we are hoping to get asphalt for our employee parking. They told everyone that they have had some concerns for a while, regarding people slipping

and falling this winter. The board agreed that something should be done now rather than later. Kraig told the board that there is a company currently doing some asphalt work in coulee city, and they would be willing to get this project done this week. Betty asked where this would fit into the budget. Paul responded with that this is something that needs to be done now, if we wait it will cost us much more. The option of having a paved walking trail with lights was also discussed, this would cost an additional \$2250.00. Johnathan and Bryan McCleary both gave us an update on the daycare situation. The fire marshal had a few concerns regarding the daycare and informed Bryan that he is going to halt all work on this project for now, because he has been informed that the city is going to revoke our permit. The Board asked Bryan to find out when the next city council meeting is and to add them to the agenda, because they would like to go and address this issue. The backup solution for the daycare would be the possibly using the church in coulee dam, which wouldn't necessarily be ideal for employees to have to drive the extra miles to drop off their children. Beth Goetz and Johnathan gave an update on the active shooter drill, the date has been changed to November 5th which is on a Saturday. This event will involve local EMS, PD, and dispatch, other region 7 hospitals would like to see how the drill goes. Everyone involved will be clearly marked so this doesn't interrupt the normal day flow. Local officers have asked us to execute this this drill and MAC dispatch has asked to do the dispatching so they could have the practice, if something like this was ever to happen. We are still waiting for the approval of our onsite nursing education program.

VII. Public Comments

- A. Jean M told the board that there is a huge need for assisted living in our community, maybe even an adult type daycare too. We would have to find funding to make any of this happen. It was brought up that Grant County won't allow any new buildings to go up until we've used the majority of our open facilities in the area.
- B. Kim Christensen asked questions about CMC, the wellness facility, specialty doctors, and our volunteer programs. She would like to get a garden growing and possibly start a recycling program.

VIII. Financial Report

A. Review of August Financial Statements

Paul Babcock, Chief Financial Officer, reviewed the August Financial Statements. August 2016 was mostly a good month for Coulee Medical Center. In August 2016, Coulee Medical Center generated \$3,308,437 in total Patient Revenue, which was below budget expectations by \$453,207. Inpatient revenue generated \$758,547 which was under budget expectations by \$25,779. Outpatient revenues generated \$2,549,890, which was under budget expectations by \$427,428. Operational Expenses were \$2,325,324, which was over budget expectations by \$135,942. CMC ended the month of August with a loss of \$435,007. We had over 1,600 clinic visits, 35 surgeries, and 10 babies were born in August. Paul would like to see those numbers be much higher overall. Paul then told the board that we need to have more funding

for Meditech. It was mentioned that January 2015 that the board voted on spending an additional \$300,000.00 on Meditech but there was never a resolution made. In order to finish up with our Meditech project we will need an additional \$1,000,000.00 to get back in line with our budget. The Meditech go live date has been pushed back to March 2017, the clinic build was not up to par on training and build for providers.

B. Approval of Warrants -- August -- Resolution No. 952

Commissioners were given the lists of accounts payable warrants #10271 through #10271 totaling \$1,661,026.64 and payroll warrants #63764 through #63783 payroll directs deposits #D77710.1 through #D78116.1, totaling \$750,111.77. Commissioner Kris Hare moved for approval of warrants, the motion was seconded by Commissioner Betty Brueski. Motion carried.

C. Approval of Bad-Debt Write-offs -- August Resolution No. 953

Commissioners were provided the bad-debt write-offs of \$33,218.69 for the month of August 2016, which were approved by the Board. Commissioner Kris Hare moved for approval of bad debt, the motion was seconded by Commissioner Betty Brueski. Motion carried.

D. Approval of Additional Meditech Funding-- August- Resolution No. 954

Commissioners were provided with financial statements authorizing \$311,408.00 for Meditech. Commissioner Clea Pryor moved for approval of additional Meditech funding, the motion was seconded by Commissioner Geary Oliver. Motion carried.

E. Approval of Asphalt for the Parking lot -- August Resolution No. 955

Commissioners were provided with information to authorize the parking lot asphalt project. Commissioner Clea Pryor moved for approval of asphalt in the employee parking lot, the motion was seconded by Commissioner Kris Hare. Motion carried.

F. Approval of Additional Meditech Funding -- August Resolution No. 956

Commissioners were provided with financial statements authorizing an additional 1,000,000.00 for Meditech. Commissioner Clea Pryor moved for approval of additional Meditech funding, the motion was seconded by Commissioner Geary Oliver. Motion carried.

IX. Quality Report

Melanie Slatina Director of Quality presented told the board we need to work on three lowest C-Cap scores.

X. Medical Staff Report

A. Chief of Staff Report

Dr. Andrew Castrodale, Chief of Staff, provided the Commissioners with the Chief of Staff report for the month of August. He said that even though we saw 1600 patients in the clinic he would like Coulee Medical Center to be seeing 2000 patients monthly, this probably won't happen until January, when Dr. Myers starts. The team's trip to Republic to see what we can do for them was a success. They were excited about our team's visit and excited to be working with us. Republic hasn't had an OB program for a long time now, which naturally has affected the number of pediatric visits they have. We are hoping to change that, we would want them to be able to see women up to 30 weeks then have them come to us for the remainder of their pregnancy. This would be super beneficial to us funding wise, they were also very excited about us having a nursing school eventually.

XI. Old Business

A. All of the old business was discussed in the executive report.

XII. New Business

- A. Credentialing- Commissioner Clea Pryor moved for approval of credentialing, the motion was seconded by Commissioner Betty Brueske. Motion carried.
- B. Betty told the board what a huge success the wellness powwow was, she said lunches were the only downfall. But Molina was so thrilled about the whole thing they have offered to pay for lunches next year
- C. The CAHN grant has been approved, this will give 13K for funding for cultural programs and to get the Teepee set up.
- D. Debbie has presented the board with the governance guidelines for them to revise and approve.
- E. Clea told the board that the breast cancer fun run seems to be going well so far.
- F. The board would like to hold another special board meeting sometime in the next few months to get some paper work done.

XIII. Executive Session

There was no executive session at this meeting.

XIV. Next Meeting Dates and Times

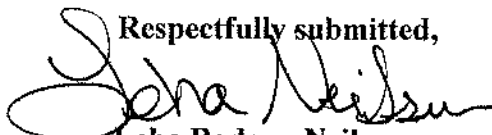
The next Board meeting will be October 31st 2016 at 6:00PM

XV. Adjournment

There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 7:15 PM.

Respectfully submitted,


Leha Bodeau-Neilsen
Recorder

Approved by


Geary Oliver
Secretary, Board of Commissioners