

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
October Regular Commissioner Meeting Minutes**

Date: October 31st, 2016
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Geary Oliver, Kris Hare, Clea Pryor, Jerry Kennedy

Also Present: Johnathan Owens, Chief Executive Officer; Dr. Andrew Castrodale, Chief of Staff; Melanie Slatina, Quality Director; Bryan McCleary, Director of Engineering; Heather McCleary, Human Resources Manager; Kelly Hughes, Controller; Leha Neilsen, Executive Assistant; Scott Hunter, Reporter/The Star,

I. Call to Order

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:05 PM. A quorum was present.

II. Introductions

III. Announcements

IV. Mission, Vision, & Values

V. Approval of Minutes

The minutes of the Regular September Commissioner meetings were reviewed. Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

VI. Administrative Report

Johnathan Owens told the board that we are still waiting on some bids and contracts for the pharmacy, and that the contractor was coming this week to talk about security. He informed the board that we have stopped Meditech 6.1 for now, we had a financing issue, and at this point we will continue using our current system. Dagan Collins gave a more in depth update on why we are no longer buying the new updated version of Meditech. Dagan explained that the bid has gone up drastically since we first started this project. Basically, we had just bought the skeleton and had to add on all of the components to make it work. We went from 1.3 million to 4 million, the current systems we have now will still work. We are currently meeting all meaningful use stages and can enhance what we have with add-ons. We have requested that Meditech return the licensing fee to us, but at this time they are saying no. Johnathan also informed everyone that Dr. Nye gave his notice and will be leaving us January 1st. At this time, we have posted his job internally and have had two candidates apply. Both Dr. Bacon and Dr. Chaffee have applied. We are hoping to interview and hire both if we can. Bryan McCleary gave a brief update on the progress of the daycare. We are currently at a standstill and the fire safety contractor is coming to the facility this Thursday to discuss our options. The usage of the church is no longer an option.

It turned out to be too costly and we would rather see that money put into a facility here on site. He also reminded everyone that the active shooter drill will be held Saturday November 5, 2016 at 9:00am. We are still waiting on the nursing school, and we do have in house participants ready and willing to start this program as soon as it's available.

VII. Public Comments

- A. Jean M told everyone that she is extremely thankful for the providers and the staff that we have here at Coulee Medical Center. She is also extremely excited and ready for the pharmacy to happen. She says it is much needed.

VIII. Financial Report

A. Review of September Financial Statements

Kelly Hughes Interim CFO, reviewed the September Financial Statements. In September 2016, Coulee Medical Center generated \$2,839,548 in total Patient Revenue, which was below budget expectations by \$775,359. Inpatient revenue generated \$613,675 which was under budget expectations by \$166,135. Outpatient revenues generated \$2,225,873, which was under budget expectations by \$609,223. Operational Expenses were \$2,251,341 which was over budget expectations by \$105,377. CMC ended the month of September with a loss of \$576,618. Meditech 6.1 is to blame for such loss.

B. Approval of Warrants – September – Resolution No. 957

Commissioners were given the lists of Accounts Payable Warrants #10710 through #10996, totaling \$ 1,463,218.38 and Payroll Warrants #63784 through #63798, payroll direct deposits # D78121.1 through #D78749.1 totaling \$1,037,783.46. Commissioner Geary Oliver moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried.

C. Approval of Bad-Debt Write-offs – September Resolution No. 958

Commissioners were provided the bad-debt write-offs of \$27,743.31 for the month of September 2016, which were approved by the Board. Commissioner Geary Oliver moved for approval of bad debt, the motion was seconded by Commissioner Kris Hare. Motion carried.

D. Approval of Charity Care-- September - Resolution No. 959

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$20,645.94 for the month of September. Commissioner Geary Oliver moved for approval of Charity Care, the motion was seconded by Kris Hare. Motion carried.

E. Declaring the names of person's authorized to control the depository accounts – September Resolution No. 960

Commissioners were provided with information to authorize the persons who may control the depository accounts. Commissioner Kris Hare moved for approval, the motion was seconded by Commissioner Betty Brueski. Motion carried.

F. Declaring the names of person's authorized to sign the retirement plan– September Resolution No. 961

Commissioners were provided with information to authorize the persons who may control the retirement plan. Commissioner Kris Hare moved for approval, the motion was seconded by Commissioner Betty Brueski. Motion carried.

IX. Quality Report

X. Medical Staff Report

A. Chief of Staff Report

Dr. Andrew Castrodale, Chief of Staff, provided the Commissioners with the Chief of Staff report for the month of September. Dr. Castrodale told the board that clinic visits were up for the month. He also informed the board that Dr. Myers will be working in the clinic and that we will be taking an extra rotation on students. We will have students in the facility 11 months of the year. He also said that the community would like to see our clinic open on Saturdays.

XI. Old Business

A. All of the old business was discussed in the executive report.

XII. New Business

A. Credentialing- This month there were 3 renewals, and 1 new for September. Commissioner Clea Pryor moved for approval, the motion was seconded by Commissioner Betty Brueski. Motion carried.

B. Cancer Care Northwest has visited and we will be doing telehealth which will go live next month.

C. Our December board meeting will be held December 27th on the last Tuesday of the month.

XIII. Executive Session

A. Personnel – RCW 42.30.110(1)(g)

XIV. Next Meeting Dates and Times

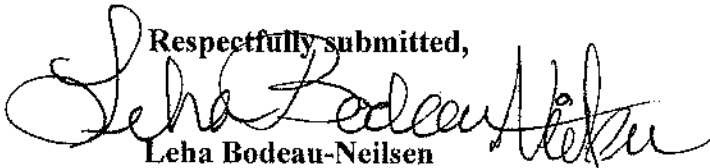
The next Board meeting will be November 28th 2016 at 6:00PM

XV. Adjournment


There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 7:35 PM.

Respectfully submitted,


Leha Bodeau-Neilsen
Recorder

Approved by:


Geary Oliver
Secretary, Board of Commissioners