

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
July Regular Commissioner Meeting Minutes**

Date: August 29, 2016
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Geary Oliver, Kris Hare, Clea Pryor, Jerry Kennedy

Also Present: Debbie Bigelow, Chief Executive Officer; Johnathan Owens; Chief Executive Officer Dr. Andrew Castrodale, Chief of Staff; Melanie Slatina, Quality Director; Bryan McCleary, Director of Engineering; Heather McCleary, Human Resources Manager; Paul Babcock, Chief Financial, Kelly Hughes, Accounting Manager, Beth Goetz RN, Kevin Walker, Leha Bodeau; Office tech.

I. Call to Order

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.

II. Introductions

Commissioner Jerry Kennedy introduced Leha Bodeau, the new office tech in administration.

III. Announcements

IV. Mission, Vision, & Values

V. Approval of Minutes

The minutes of the Regular July Commissioner meetings were reviewed. Commissioner Jerry Kennedy moved for approval of the minutes with no corrections. The motion was seconded by Commissioner Betty Brueske. Motion carried.

VI. Administrative Report

Johnathan Owens, Chief Executive Officer, provided the commissioners with a brief review of the CEO report for the month of July. Johnathan went over the cataract surgery success, we had 2 surgeries and 6 more are scheduled for September. He announced that the infusion expansion will be pushed back until January 2017. He also discussed the daycare, we are still in search of a director but we will be moving forward with it. Johnathan also informed the board that we will be interviewing an Orthopedic Surgeon on August 30, 2016. The potential partnership with Ferry county and Dr. Castrodales involved with that was discussed as well. We are still waiting to hear about our facility becoming a nursing

education training site. Also, Coulee Medical Center will be having a foosball team at Harvest fest this year.

VII. Public Comments

Jean M asked if husband Bob would have to go elsewhere for infusion treatments, Paul answered with; those that are already going to Spokane will start coming to us. The community has asked how the POWWOW will be funded, we are still waiting CAHN grant and we are taking donations.

VIII. Financial Report

A. Review of April Financial Statements

Paul Babcock, Chief Financial Officer, reviewed the July Financial Statements. July 2016 was a rough month for Coulee Medical Center between providers taking time off and a low swing bed count the loss was just under \$78,000. He also mentioned that he had been working on some Medicaid funding and was able to determine that payments totaling \$362,000 were DHS payments so we could include them as revenue. Paul also told the committee that we also had a large dividend of \$102,000 from our Worker's Comp carrier through WSHS/ AWPFD, which was helpful for the month July. He also discussed that revenues were up on rental and lease by \$10,000 and that there were 35 total surgeries and 9 total births.

A. Approval of Warrants – July – Resolution No. 944

Commissioners were given the lists of accounts payable warrants #09899 through #10270 totaling \$1,625,499.21 and payroll warrants #63750 through #63763 and payroll direct deposits #D77310.1 through #D77708.1, totaling \$670,088.99

A. Approval of Bad-Debt Write-offs – May Resolution No. 945

Commissioners were provided the bad-debt write-offs of \$47,533.78 for the month of July 2016, which were approved by the Board.

C. Approval of Charity Care – May - Resolution No. 946

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$18,185.81 for the month of July

Commissioner Clea Pryor moved for approval of resolutions No. 944, 945, and 946 Motion was seconded by Commissioner Kris Hare. Motion carried.

IX. Quality Report

Melanie Slatina Director of Quality presented the board with 18 new telepsych providers

Commissioner Kris Hare moved for approval and Commissioner Clea Pryor seconded it.

X. Medical Staff Report

A. Chief of Staff Report

Dr. Andrew Castrodale, Chief of Staff, provided the Commissioners with the Chief of Staff report for the month of July. He stated that overall moral is massively better, and stronger relationships with staff. Dr. Castrodale also stated that the nursing school needs to happen because it would benefit CMC in getting more providers and staff in the facility. He also discussed that Keller is opening their clinic and will need more staff. In his report he also mentioned that Republic needs an OB, and we would eventually like to see those patients here, Dr. Castrodale is also hoping to start taking students to Republic with him and hopefully they will get a rotation.

XI. Old Business

A. Bryan McCleary discussed the progress with the daycare center, he informed the board that the flooring is being installed this week and the inspectors will be coming out next week. He also mentioned that we are still looking for a director.

B. Kevin Walker provided the board with information about the infusion clinic and outpatient services. He mentioned that by getting the infusion clinic going it will hopefully double what we are doing now. We are hoping to get 3 wound care rooms and 6 infusion chairs in the facility, if we could keep wound care back by surgery we could have more infusion chairs. He also stated that CMC getting a pharmacy onsite would be super beneficial, he is hoping to use a retail pharmacy and have a tech onsite. It has been brought to the board's attention that the community would really like to see us have a pharmacy here.

C. Retroactive resolution for Jerry to sign CEO contract.

XII. New Business

A. Credentialing 18 telepsych

Commissioner Kris Hare moved for approval of Credentialing. Motion was seconded by Commissioner Clea Pryor. Motion carried

B. Ratifying Johnathan Owens as the Superintendent of the District. Resolution No. 947

C. Adding Johnathan Owens as the Agent of the District. Resolution No. 948

D. Adding Johnathan Owens to the District Bank Accounts. Resolution No. 949

E. Authorizing Johnathan Owens as a signer on the bank accounts. Resolution No. 950

F. Authorizing Johnathan Owens to be a signer on the retirement. Resolution No. 951

Commissioner Clea Pryor moved for approval of resolutions No. 947, 948, 949, 950 and, 951 Motion was seconded by Commissioner Betty Brueske. Motion carried.

XIII. Executive Session

A. Personnel – RCW 42.30.11 (1) (b)

XIV. Next Meeting Dates and Times

The Board of Commissioners notified the public that they will meet September 6th at 4:30pm in the training room for a Special Board Meeting regarding a board workshop. The next Board meeting will be September 26th 2016 at 6:00PM

XV. Adjournment

There being no further business, a motion was made by Commissioner Jerry Kennedy to adjourn. The motion was seconded by Commissioner Geary Oliver. Motion carried.

Meeting adjourned at 7:25 PM.

Respectfully submitted,


Leha Bodeau-Neilsen
Recorder

Approved by:


Geary Oliver
Secretary, Board of Commissioners