

Board of Commissioners Meeting

MINUTES

APRIL 2, 2018

6:03PM

CMC TRAINING ROOM

MEETING CALLED BY	Jerry Kennedy
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy – Board Chair
RECORDER	Heather McCleary
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
ATTENDEES	Geary Oliver, Kris Hare, Betty Brueske, Jerry Kennedy, Clea Pryor, Ramona Hicks, Dr. Hsieh, Kelly Hughes, Jason M. Dr. Castrodale, Lani Morales, Natalie Dennis, Scott Hunter.
CALL TO ORDER	Board of Commissioner's Secretary Jerry Kennedy called the meeting to order at 6:00 PM. A quorum was present.
ANNOUCEMENTS & INTRODUCTIONS	No introductions or announcements at this time
MISSION & VISION	Coulee Medical Center's mission, vision and values statement were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the February Board of Commissioner minutes were reviewed. The Board made a few corrections to the minutes.		
CONCLUSIONS	Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Geary Oliver. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Meeting minutes were approved by the Board of Commissioners	Betty B. & Jerry K.	✓	

10MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> We have received Dr. Knox's signed contract, she is coming in October. Andrea Turner, CRNA will be coming in June Sad news; Both Craig and Linda Larson will be leaving us be the end of the year. Mammography will be up and running mid-April Dr. Benedetti is coming May 2nd Anticipate DOH survey any day April 10th Ramona, Kelly and Dr. Hsieh will meet with the executive team at Samaritan hospital in Moses Lake to discuss the possibility of joining Grand Columbia Alliance and to start discussions on partnering with an EMR. The Critical Access Hospital Coalition is an organization that lobby's for Critical access hospitals, Ramona spoke with them about CMC's tax base and the issues we face because of that especially in our Obstetric program. After meeting with Stantech; the company that the bureau hired to help us with recruiting and retaining employees, reached out to us about child care. Nothing has been decided on this. We have received a public records request from SEIU. Ramona and a team attended a full day conference regarding the Medicaid transformation demonstration project, the team now has a much clearer idea of where to start with this project now.
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- CMC will be moving to Valic for employee retirement investments.
- Mental Health – Forefront NW Rural Network recommended the best telemedicine for us, we will be using this in the clinic. They do their own billing.
- CMC needs to start looking at an EMR that can support the Medicaid Transformation Demonstration Project. We would like to use Epic; we have started the beginning conversations on how to get this EMR for CMC. We have spoken with Providence about doing a community connect product.
- We will be looking to Join the ACO organization.
- Great 3-day conference in Spokane, Ramona reached out and got scholarships for all that attended from CMC.
- Heather will be providing training on "disruptive behavior" she is also working on new job descriptions for all employees.
- Moves – the old CEO office is now the Admin Provider Resource room, Quality and Compliance have their own offices now.
- Joyce will be starting HIPAA training facility wide in the next few weeks.
- Covery's has done a risk assessment for us.

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Results will be reviewed from Covery's assessment	CMC Exec. Team	

10 MINS CFO UPDATE KELLY HUGHES

DISCUSSION	
	<ul style="list-style-type: none"> • Warrant balance is \$1.9 million
	<ul style="list-style-type: none"> • February was a good month, CMC had a gain of \$198,426 and a YTD gain of \$12,830
	<ul style="list-style-type: none"> • 340B - \$84,000
	<ul style="list-style-type: none"> • Last week was PFS/HIM week, this week is patient access week, the sunshine committee is back in full force!
	<ul style="list-style-type: none"> • Natalie's department has been doing an external audit for accuracy, goal is 96% in Jan they hit 96.5% and 98% in February!
	<ul style="list-style-type: none"> • We have spent money on a program called HBI;
	<ul style="list-style-type: none"> • Jason thanked the Board for learning the new governance and leadership model.

DISCUSSION	Financial Resolutions
	<ul style="list-style-type: none"> • <u>Resolution 1021</u> – Bad Debt February - Commissioners were provided the bad-debt write-offs of \$33,216.00 for the month of February 2018. • <u>Resolution 1022</u> – Payment of Warrants February –Commissioners were presented Accounts Payable Warrants #1116102 through # 1116370 totaling \$1,682,079.27 and Payroll Warrants # 63938 through # 63939 payroll direct deposits #D85334.1 through #D86119.1 totaling \$809,039.18.

CONCLUSIONS Commissioner Kris Hare moved for approval. The motion was seconded by Commissioner Geary Oliver. Motion carried

ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Resolutions 1021 & 1022 were approved by the Board of Commissioners	Kris H & Geary O	✓

10 MINS CMO UPDATE DR. HSIEH

DISCUSSION	
	<ul style="list-style-type: none"> • Dr. Hsieh just returned from a 4 day conference that focused on how customer service is changing.
	<ul style="list-style-type: none"> • Dr. Hsieh met with the CMO from Samaritan
	<ul style="list-style-type: none"> • Claudia Nelsen will be going per diem
	<ul style="list-style-type: none"> • Surgery is working on making changes suggested by Covery's
	<ul style="list-style-type: none"> • Yearly Provider retreat workshop is scheduled for 4/27/18



5 MINS

NEW BUSINESS

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> Adopt Governance Guidelines 		
CONCLUSIONS	Commissioner Clea Pryor moved for approval of adopting the new Governance Policies. The motion was seconded by Commissioner Betty Brueske. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Adoption of new Governance Policies	Clea P & Betty B.	✓	

5 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

<ul style="list-style-type: none"> On hold until further notice.

EXECUTIVE SESSION

BOARD OF COMMISSIONERS

DISCUSSION	Not Executive session at this time
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ADJOURNMENT	Commissioner Betty Brueske made a motion to adjourn the meeting. The motion was seconded by Geary Oliver. Motion Carried. Meeting adjourned at 7:00pm.
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Respectfully Submitted by:



Leha Neilsen
Executive Assistant

Approved by:



Kris Hare
Secretary, Board of Commissioners

