

Board of Commissioners Meeting

MINUTES

FEBRUARY 26, 2018

6:00PM

CMC TRAINING ROOM

MEETING CALLED BY	Kris Hare – Secretary
TYPE OF MEETING	Regular Board of Commissioners meeting
FACILITATOR	Jerry Kennedy – Board Chair <i>Kris Hare – Secretary</i>
RECORDER	Leha Neilsen
COMMISSIONERS	Commissioner Jerry Kennedy, Commissioner Geary Oliver, Commissioner Kris Hare, Commissioner Clea Pryor, Commissioner Betty Brueske
ATTENDEES	Geary Oliver, Kris Hare, Betty Brueske, Jerry Kennedy (on the phone) Ramona Hicks, Dr. Hsieh, Kelly Hughes, Jason M. (on the phone), Dr. Castrodale, Leha Neilsen, Joyce Bodeau, Lani Morales, Meesha Markwell, Natalie Dennis, Scott Hunter.
CALL TO ORDER	Board of Commissioner's Secretary Kris Hare called the meeting to order at 6:00 PM. A quorum was present.
ANNOUNCEMENTS & INTRODUCTIONS	Kris thanked Dr. Hsu & Dr. Hsieh for hosting the winter social.
MISSION & VISION	Coulee Medical Center's mission, vision and values statement were read by the Board.

Agenda topics

5 MINS

APPROVAL OF MINUTES

BOARD OF COMMISSIONERS

DISCUSSION	The minutes of the January Board of Commissioner minutes were reviewed.	
CONCLUSIONS	Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Geary Oliver. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED
Meeting minutes were approved by the Board of Commissioners	Betty B. & Jerry K.	✓

10MINS

CEO UPDATE

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> Waiting to receive Dr. Knox's signed contract, she is for sure coming. Imaging update - we recently passed our accreditation for mammography. Andrea Turner currently is a per diem CRNA here at CMC we are looking to hire her full time, she will be replacing Dave B. who is retiring in June. Andrea's husband is an RN; we are hoping to hire him as well. OWL Pharmacy is currently working to get their application complete and apply by April for the 340B program. OB Update – Dr. Benedetti will be visiting Coulee Medical Center in May, hoping to have him meet with multiple people and discuss our struggles as a rural facility with obstetrics. Clinic stats have been outstanding lately, record breaking 120 visits in Feb, the Coulee City clinic is seeing on average 15-20 patients per day and Dr. McConnell's Saturday clinic is also seeing about 10 people per day. The Lab has been using BIO fire, it is working great so far. The lab also has a new Lab Director Dr. Christopher Montague, we will also be purchasing a new freezer for the lab. March 26 – 29th Ramona, Betty, and Christy P will be attending the NWRCH conference in Spokane, CMC has been awarded a scholarship in order to send these individuals to this conference. March 24th Ramona and a team will attend the Whole Person Care Collaboration conference in Wenatchee, this conference will focus on work that will be done over the next year on the Medicaid Transformation Demonstration Project. Ramona & Kelly attended a meeting in Moses Lake where CMC rejoining the ACO was discussed.
-------------------	--



10 MINS

CFO UPDATE

KELLY HUGHES

DISCUSSION	<ul style="list-style-type: none"> January is not done yet due to yearend adjustments and audit prep, still working through the audit process, DZA auditor will be here next week to finalize financials from 2017. 		
	<ul style="list-style-type: none"> Warrant balance is 1.7 million; March has 3 pay periods which may increase that number. 		
	<ul style="list-style-type: none"> Stats were up across the board in both Jan and Feb. 		
	<ul style="list-style-type: none"> Jason - Medicaid will take money back in the spring, we are doing great but we still have work to do. 		
DISCUSSION	Financial Resolutions		
	<ul style="list-style-type: none"> <u>Resolution 1019</u> – Bad Debt January - Commissioners were provided the bad-debt write-offs of \$86,489.33 for the month of January 2018. <u>Resolution 1020</u> – Payment of Warrants January –Commissioners were presented the Accounts Payable Warrants #1115790 through # 1116101 totaling \$1,715,066.25 and Payroll Warrants # 63929 through # 63937 payroll direct deposits #D85333.1 through #D85728.1 totaling \$720,034.97. 		
CONCLUSIONS	Commissioner Betty Brueske moved for approval. The motion was seconded by Commissioner Jerry Kennedy. Motion carried		
ACTION ITEMS	PERSON RESPONSIBLE	MOTION CARRIED	
Resolutions 1019 & 1020 were approved by the Board of Commissioners	Betty B. & Jerry K.	✓	

10 MINS

CMO UPDATE

DR. HSIEH

DISCUSSION	<ul style="list-style-type: none"> Dr. Hsieh will be attending a conference in March that focuses on Provider and Physician alignment. 		
	<ul style="list-style-type: none"> CRNA update – Andrea Turner interviewed last week, staff really enjoys her she is great at educating nursing staff. 		
	<ul style="list-style-type: none"> Clinic – record setting day in Jan. Dec '17 we saw 1500 patients in the clinic and in Jan '18 we saw 1800 patients. 		
	<ul style="list-style-type: none"> The hospital continues to stay very busy. We are in the process of implementing a diabetic education program at CMC, we have to have 1 of Dr. Hsu's patients go through a 3-month process. Should be done with this process in May. 		
	<ul style="list-style-type: none"> Surgery update – Amy H is training as a first assist in the surgery department, once she is trained in this she will be able to train and certify other nurses in this. 		
	<ul style="list-style-type: none"> Wound care – This team has had an outstanding performance as a team, they have been able to do some great things for our patients. 		
	<ul style="list-style-type: none"> Administration – the Med staff voted Dr. Hsieh to continue to be the Chief of Staff, he will continue to be the CMO as well. April 27th will be the date of the provider retreat 		
	<ul style="list-style-type: none"> Dr. Castrodale discussed the issues we are finding in the OB department; Dr. C also spoke of Dr. Benedetti's visit in May. 		

5 MINS

NEW BUSINESS

RAMONA HICKS

DISCUSSION	<ul style="list-style-type: none"> The bureau has hired a company that focuses on retaining & recruiting staff, they are scheduled to come and talk with Ramona next week. ACO – CMC was a part of an ACO in '15 & '16 Ramona is looking to rejoin in March. Board unanimously agreed that CMC should rejoin the ACO. Ramona will form a committee with staff to determine if we should move forward with the ACO. 		
-------------------	--	--	--

5 MINS

CREDENTIALING

BOARD OF COMMISSIONERS

	<ul style="list-style-type: none"> On hold until further notice. 		
--	---	--	--

30 MINS

EXECUTIVE SESSION

BOARD OF COMMISSIONERS

DISCUSSION	Kris Hare closed the regular Board meeting at 7:08 pm for an Executive Session, regarding RCW 42.30.110, to last for 20 minutes, to reconvene at 7:25. Open meeting reconvened.		
ADJOURNMENT	Commissioner Betty Brueske made a motion to adjourn the meeting. The motion was seconded by Geary Oliver. Motion Carried. Meeting adjourned at 7:30pm.		



Respectfully Submitted by:



Leha Neilsen
Executive Assistant

Approved by:



Kris Hare
Secretary, Board of Commissioners