

**DOUGLAS, GRANT, LINCOLN & OKANOGAN COUNTIES
PUBLIC HOSPITAL DISTRICT NO. 6
January Regular Commissioner Meeting Minutes**

Date: January 30, 2017
Time: 6:00 PM
Place: Coulee Medical Center – Education Conference Room
Present: Commissioners: Betty Brueske, Geary Oliver, Kris Hare, And Jerry Kennedy

Also Present: Johnathan Owens, Chief Executive Officer; Ramona Hicks; Chief Clinical Officer, Dr. Andrew Castrodale, Dr. Sam Hsieh; Chief of Staff; Melissa Nix, Quality Director; Ben Hughes, Natalie Dennis; Heather McCleary, Human Resources Manager; Leha Neilsen, Executive Assistant, Angie Gates: Imaging director, Ethan Harris, IT co director, Chris Bjornberg consultant.

I. Call to Order

Board of Commissioner's Chair Jerry Kennedy called the meeting to order at 6:02 PM. A quorum was present.

II. Introductions

Johnathan introduced Chris Bjornberg as our consultant, he introduced Ethan as IT co director, and Angie Gates as the director of imaging

III. Announcements

Dr. Hsieh was introduced as the new medical director.

IV. Mission, Vision, & Values

Mission, vision and values were read.

V. Approval of Minutes

The minutes of the Regular December Commissioner meeting were reviewed. Commissioner Geary Oliver moved for approval. The motion was seconded by Commissioner Betty Brueske. Motion carried.

VI. Administrative Report

Johnathan told the Board members about the new change in chief of staff. He let everyone know that our latest survey went very well with DOH, there will be no revisit. We are still waiting on the nursing school approval from the state. He also informed the board that the daycare has been approved, and that once we can start capital projects again we will start looking into getting the building built.

VII. Public Comments

Jean M informed the board that sadly, this will be her last board meeting for a while.

VIII. Financial Report

A. Review of December Financial Statements

Commissioner Geary Oliver reviewed the December Financial Statements. In December 2016, Coulee Medical Center generated \$2,935,628 in total Patient Revenue, which was below budget expectations by \$192,221. Inpatient revenue generated \$627,883 which was below budget by \$52,884. Outpatient revenues generated \$2,307,745, which was under budget expectations by \$139,337. Operational Expenses were \$2,811,656 which was over budget expectations by \$1,994,840. CMC ended the month of December with a loss of \$2,481,113.

B. Approval of Bad-Debt Write-offs – No Bad-Debt at this time

C. Approval of Warrants –December 2016– Resolution No. 973

Commissioners were provided with the list of Accounts Payable Warrants #1111850 through #1112091, totaling \$1,261,799.21 and Payroll Warrant s#63816 through #63821, payroll direct deposits#D79600.1 through #D80030.1 totaling \$686,121.89. Commissioner Geary Oliver moved for approval of warrants, the motion was seconded by Commissioner Kris Hare. Motion carried.

D. Approval of Charity Care–December 2016- Resolution No. 964

Commissioners were provided the Charity Care cases, which were determined to be in the amount of \$30,483.02 for the month of November. Commissioner Geary Oliver moved for approval of Charity Care, the motion was seconded by Kris Hare. Motion carried.

IX. Quality Report

X. Medical Staff Report

A. Chief of Staff Report

Dr. Hsieh gave a brief chief of staff report, he told the board members that he is currently working on a new inpatient policy. He also mentioned that he just returned home from Boston where he went and met with Athena, he will have more of an update at the next meeting.

XI. Old Business

Johnathan discussed the progress of the pharmacy, we have it narrowed down to one vendor. Johnathan and Kevin have met with them and they are satisfied with the space we are giving them. The hope is to have the pharmacy open by May 2017.

XII. New Business

- A.** Credentialing-Commissioner Clea Pryor moved for approval, the motion was seconded by Commissioner Kris Hare. Motion carried.
- B.** Redirecting commissioner roles – All of the commissioners discussed the different committees they would each be involved with in the next year. Betty Brueske will be on the building and grounds committee, the Bylaw and Governance committee, the HR committee and the quality committee. Clea Pryor will continue with the Guild, she will be on the compliance committee, the finance committee and Med Staff. Geary Oliver will continue with building and grounds and finance, he will also attend the compliance meetings, and the bylaw and governance committees. Jerry Kennedy will continue with med staff and the Human Resource committee. Kris Hare will continue with the quality committee. The Board nominated Kris Hare as the secretary, Betty Brueske moved for approval, Geary Oliver seconded the motion. Motion carried. Jerry Kennedy was nominated to continue as President. Kris Hare moved for approval of Jerry continue as President, motion was seconded by Betty Brueske. Motion carried.

XIII. Executive Session

- A.** No executive session.

XIV. Next Meeting Dates and Times

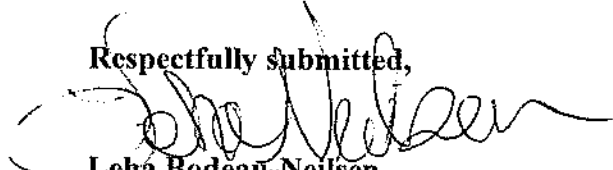
The next Board meeting will be February 27th 2017 at 6:00pm

XV. Adjournment

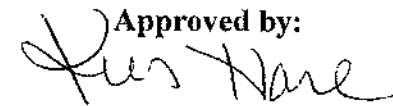
There being no further business, a motion was made by Commissioner Geary Oliver to adjourn. The motion was seconded by Commissioner Kris Hare. Motion carried.

Meeting adjourned at 6:30 PM.

Respectfully submitted,


Leha Bodeau-Neilsen
Recorder

Approved by:


Kris Hare
Secretary, Board of Commissioners